



City of Moore Oklahoma

301 N. Broadway, Moore, OK 73160 | (405) 793-5000 | www.cityofmoore.com

NOTICE TO PROCEED

DATE: January 4, 2017
TO: Community Development Services
PROJECT: CDBG-DR General Task Order 2017-02

The City of Moore has considered the budget submitted by you for the above referenced project.

You are hereby notified the budget has been accepted in the amount of \$24,063.00.

You are required to return an acknowledged copy of Notice to Proceed to the City of Moore.

Dated this 4th day of January, 2017.

By: 

Jared Jakubowski, Grants Manager

ACCEPTANCE OF NOTICE

Receipt of the foregoing Notice to Proceed is hereby acknowledge by Charlie Blair, this
4th day of _____ January, 2017.

By: Charlie Blair

Title: Proprietor



COMMUNITY DEVELOPMENT SERVICES

1438 Dalton Street, Alcoa, Tennessee 37701

www.housingta.com

865.607.7174 CBlair@Housingta.com

Task Order Budget

Task Order Number		2017-02			
Expectation Date:	Wednesday, May 31, 2017				
Start Date	Tuesday, December 20, 2016				
Description	RFP/RFQ – Write the body and the detail with assistance from the City and the planning team Project elements the City will be responsible for: clean environmental; stub main water & sewer; sub grade for roads; maintenance of the great lawn and associated trails Project elements the developer will be responsible for: Curb & final street PUD Parameters Basic Federal Requirements Cross Cutting Federal Requirements -Section 3 -Davis Bacon -Affirmative Marketing Plan -Other Applicable Federal Register Notices Resiliency Requirements (135 mph resiliency) Safe Room/space requirements Oklahoma Housing Financing Agency (OFHA) LIHTC overlay Level of alternative proposals permitted Evaluative criteria for RFQ portion – scoring Evaluative criteria for RFP portion – scoring a base proposal – scoring an alternative proposal Preferences for specific experience Coordination with planning team - documents, renderings, site plans – site impacts Financing Timeframes RFP/RFQ Questions - Evaluation Team Meetings				
	Staffing				
	Person	Task	Hours	Rate	Total
	Objective 1		Prep		
	Rocky Wade	RFP/RFQ Build Out	16	\$ 125	\$ 2,000
	Charlie Blair	RFP/RFQ Build Out	24	\$ 160	\$ 3,840
	Objective 2				
	Rocky Wade	RFP/RFQ Questions	1	\$ 125	\$ 125
	Charlie Blair	RFP/RFQ Questions	2	\$ 160	\$ 320
	Objective 3		On-Site Meetings: (20th through 23rd; travel on 24th)		
	Rocky Wade	Evaluation Meetings (travel & onsite)	48	\$ 125	\$ 6,000
	Charlie Blair	Evaluation Meetings (travel & onsite)	48	\$ 160	\$ 7,680
	Objective 4		Follow-up to Resolve Specific Issues		
	Rocky Wade	Follow-up to Resolve Specific Issues	1	\$ 125	\$ 125
	Charlie Blair	Follow-up to Resolve Specific Issues	2	\$ 160	\$ 320

Total Project Labor	142	\$	20,410
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Travel	Days On-Site	Travel Days	Estimated Travel Cost
Charlie Blair	3.00	2.00	
Airfare			\$ 990.00
Hotel	Per Night Before Tax	\$ 89.00	\$ 356.00
Car Rental			\$ 300.00
Per Diem (Travel Days)	Rate	\$ 38.25	\$ 76.50
Per Diem	Rate	\$ 51.00	\$ 153.00
Mileage (Personal)	Miles	20	
	Rate	\$ 0.540	\$ 10.80
Parking			\$ 90.00
Fuel			\$ 10.00
Other			\$ -
Travel Sub-Total			\$ 1,986.30

Travel	Days On-Site	Travel Days	Estimated Travel Cost
Rocky Wade	3.00	2.00	
Airfare			\$ 990.00
Hotel	Per Night Before Tax	\$ 89.00	\$ 356.00
Car Rental			\$ -
Per Diem (Travel Days)	Rate	\$ 38.25	\$ 76.50
Per Diem	Rate	\$ 51.00	\$ 153.00
Mileage (Personal)	Miles	20	
	Rate	\$ 0.540	\$ 10.80
Parking			\$ 80.00
Fuel			\$ -
Other			\$ -
Travel Sub-Total			\$ 1,666.30

Total Travel	\$ 3,653
Total Budget	\$ 24,063

Charlie Blair

Charlie Blair
Monday, December 19, 2016