

COMMUNITY DEVELOPMENT SERVICES

Providing Technical Services to Developers of Community Nationwide

2215 Canterbury Circle, Maryville, TN 37803

www.housingta.com 865.607.7174 CBlair@Housingta.com

CONTRACT

This Contract is entered into between the City of Moore, Oklahoma. ("the City"), a Oklahoma municipality, with principal offices at 301 N. Broadway, Moore, Oklahoma 73160 and Community Development Services ("CDS"), a proprietorship, with principal offices at 2215 Canterbury Circle, Maryville, Tennessee 37803;

Whereas, the City requires the services of CDS as a consultant to the City in the completion of certain tasks related to the ongoing planning and operations of various Federal community development programs to be applied for or currently administered by the City, as detailed herein;

Whereas, the CDS has agreed to provide said services, to the extent outlined herein;

NOW THEREFORE, in consideration of the premises and conditions set forth below the party's contract;

Section 1: Term, Termination, and Expansion

- 1) The term of the contract shall be from November 17th, 2015 through November 17th, 2016
 - 2) The term may be extended in increments of one year for up to five years
 - 3) The Contract may be terminated in whole or in part as follows:
 - (1) By the City of Moore, if a Contractor fails to comply with the terms and conditions of a Federal award;
 - (2) By the City of Moore for cause;
 - (3) By the City of Moore with the consent of the Contractor , in which case the two parties must agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated; or
 - (4) By the Contractor upon sending to the City of Moore written notification setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if the City of Moore determines in the case of partial termination that the reduced or modified portion of the Contract will not accomplish the purposes for which the Federal award was made, the City of Moore may terminate the Contract in its entirety.
- (c) When a Contract is terminated or partially terminated, both the City of Moore and the Contractor remain responsible for compliance with

the requirements in 2 CFR 200.343 Closeout and 2 CFR 200.344 Post-closeout adjustments and continuing responsibilities. References: (2 CFR 200.339; 78 FR 78608, Dec. 26, 2013, as amended at 80 FR 43309, July 22, 2015)

4) The Contract may be amended as provided for in Section 6

Section 2: General Conditions

Insurance Requirements:

The Contractor assumes all risks incident to or in connection with its purpose to be conducted herein under and shall indemnify, defend and save the City of Moore harmless from damage or injuries of whatever nature or kind to persons or property arising directly or indirectly out of the Contractor's operations and arising from acts or omissions of its employees and shall indemnify, defend, save harmless the City of Moore from any penalties for violation of any law, ordinance or regulation affecting or having application to said operation or resulting from the carelessness, negligence or improper conduct of Contractor or any of its agents or employees. In this connection, the Contractor shall carry Insurances in the following amounts:

Commercial Liability	\$1,000,000 Each Occurrence
	\$1,000,000 General Aggregate
Must include coverage for blanket contractual liability for the obligations assumed under contract	
Comprehensive Automobile Liability	\$1,000,000 Combined Single Limit Each Occurrence
Coverage must extend to all owned, non-owned, leased, hired or borrowed	

vehicles and must include coverage for blanket contractual liability for the obligations assumed under contract	
Workers' Compensation	Statutory Limits where Services are to be performed
Must include coverage for Longshoremen's and Harbor Workers' Compensation, if applicable, and coverage for Federal Employers' Liability Act, if applicable	
Employer's Liability	\$1,000,000 Each Occurrence
	\$1,000,000 Disease per Employee
An Umbrella liability policy, which follows form, may be used to obtain the aforementioned limits	
Professional Liability (if applicable)	\$1,000,000 Each Claim
	\$2,000,000 General Aggregate

The City of Moore shall be furnished with a certificate of insurance, which shall provide that such insurance shall not be changed or canceled, without ten days prior written notice to the City of Moore. Certificates of Insurance shall be delivered to the City of Moore prior to the commencement of the agreement. THE POLICY SHALL LIST THE CITY OF MOORE AS CO-INSURED OR ADDITIONAL INSURED.

Section 3: Scope of Services

- 1) CDS contracts to provide the City with technical services in support of the City's ongoing recovery from the tornadoes of May 2013. Specifically:
 - a) CDS will provide ongoing technical services to the City on an on-demand basis for the CDBG-DR program;

- b) CDS will provide ongoing technical services to the City on an on-demand basis for the CDBG program;
- 2) CDS will provide ongoing technical services to the City on an on-demand basis for such other tasks at the City may determine.

Section 4: Payment Schedule, Terms and Conditions

The City agrees to pay CDS for services rendered on the following schedule, terms and conditions:

- 1) The parties agree that the labor costs for technical services shall be defined at the following billable rates per hour, to the nearest quarter hour:

Name of Employee or Sub Contractor	Position	Hourly Rate
Charlie Blair – Community Development Services (CDS) - Prime Contractor	Owner/Proprietor Project Manager	\$160
Vicki Foster – CDS – Vicki Foster Consulting – sub-contractor	Administration Subject Matter Expert	\$85
Pat Isenberg – CDS – Pat Isenberg Consulting – sub-contractor	Subject Matter Expert	\$95
Lloyd Blanchard - IEM, Inc. – sub-contractor	Project Manager	\$208
Bill Eargle - IEM, Inc. – sub-contractor	Subject Matter Expert	\$205
Linda Green Angus, IEM, Inc – sub-contractor	Subject Matter Expert	\$165
Stacy McEachern - IEM, Inc. – sub-contractor	Subject Matter Expert	\$155
Karyn Harrison – AECOM – sub-contractor	Subject Matter Expert	\$125
Derek Park - IEM, Inc. – sub-contractor	Subject Matter Expert	\$125

- a) All labor costs shall be supported by documentation of hours expended against the contract to the nearest quarter hour.
- 2) The parties agree that the expense costs for any site visits, printing expenses, or travel expenses, shall be invoiced and paid by the City as expenses are incurred. All expenses shall be supported by original receipts and shall be subject to the following limitations.

<u>Expense</u>	<u>Limitation</u>	<u>Notes</u>
Per Diem	Federal Per Diem rate for Moore, OK	¾'s of Federal Per Diem for travel day to the site, and travel day from the site. No receipt required
Mileage	Current Federal Mileage Rate	Current Federal Mileage Rate to and from local airport. No receipt required
Lodging	Federal Per Diem rate for Moore, OK	Supported by receipt
Airfare	Round-trip coach at cost	Supported by receipt
Car Rental	Full size or less at cost	Supported by receipt
Taxi/Train/Bus fare	At Cost	Supported by receipt
Gas for Rental Car	At Cost	Supported by receipt
Tolls	At Cost	Supported by receipt
Parking	At Cost	Supported by receipt
Conference Calls	At Cost	Supported by receipt
Incidental Costs: Printing, etc	At Cost	Supported by receipt

- 3) CDS shall be permitted to invoice the City once each month during the contract period for reimbursement of labor and expenses incurred by CDS and its sub-contractors during the previous month.
- 4) CDS shall submit with each Invoice the Minority, Women Owned, and Section 3 Business Report contained in Appendix A
- 5) The City agrees to make full payment of any properly submitted invoice within thirty days of the invoice date.

Section 5: Proprietary Information

The parties agree that each will hold any proprietary information learned as a result of this Contract in confidence. The parties will not, during or after the term of this Contract, disclose such proprietary information to any other person or entity for any reason whatsoever, unless required by Title 51 O.S. Section 24A.1 et. seq.; also known as the State of Oklahoma Open Records Act

Section 6: Understanding and Authorization

This Contract shall constitute the entire understanding of the parties and any other understanding or representation of any kind shall not be binding upon either party. Each party represents that they are authorized by their organization to enter into this Contract and to bind their organization to its terms.

Section 7: Modification

Any modification of this Contract or additional obligations assumed by either party in connection with this Contract shall be binding only if placed

in writing and signed by each party or an authorized representative thereof. Should any portion of this Contract be found to be invalid it shall not be deemed to invalidate the entire Contract.

Section 8: Assignment

The Contractor shall not assign or transfer any interest in this Contract without the prior written consent of the City of Moore; provided, however, that claims for money due or to become due to the contractors from the City under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.

Section 9: Law and Federal Requirements

Law:

This Contract shall at all times be governed, construed and enforced by the laws of the State of Oklahoma. Prior to any litigation, disputes arising from this Contract shall be subject to arbitration as defined in accordance with the laws of the State of Oklahoma. The venue for any and all arbitration shall be in Cleveland County, Oklahoma;

Inspection of Records:

All Contractor records with respect to any matters covered by this agreement shall be made available to the Grantee, grantor agency, and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of

all relevant data. Any deficiencies noted in audit reports must be fully cleared by the contractors within 30 days after receipt by the contractors. Failure of the Contractor to comply with the above inspection requirements will constitute a violation of this contract and may result in Remedies for Non-Compliance or Termination as provided for in the Contract.

Access to Records:

The Contractor agrees that the Federal awarding agency, Inspectors General, the Comptroller General of the United States, and the City Moore, or any of their authorized representatives, have the right of access to any documents, papers, or other records of the Contractor which are pertinent to the Federal award, in order to make audits, examinations, excerpts, and transcripts. The right also includes timely and reasonable access to the Contractor's personnel for the purpose of interview and discussion related to such documents. Reference: (2 CFR 200.336)

Record Retention Requirements:

The Contractor agrees financial records, supporting documents, statistical records, and all other Contractor records pertinent to a Federal award shall be retained for a period of three years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or the City of Moore in the case of a sub-recipient. Federal awarding agencies and the City of Moore may not impose any other record retention requirements upon Contractor. The only exceptions are the following:

(a) If any litigation, claim, or audit is started before the expiration of the 3-year period, the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken.

(b) When the Contractor is notified in writing by the Federal awarding agency, cognizant agency for audit, oversight agency for audit, cognizant agency for indirect costs, or City of Moore to extend the retention period.

(c)) Records for real property and equipment acquired with Federal funds must be retained for three years after final disposition.

(d) When records are transferred to or maintained by the Federal awarding agency or the City of Moore, the 3-year retention requirement is not applicable to the Contractor. Reference: (2 CFR 200.333)

Breaches and Dispute Resolution

(a) Disputes - Disputes arising in the performance of this Contract which are not resolved by agreement of the parties shall be decided in writing by the authorized representative of the City of Moore Department of Capital Planning and Resiliency's Administrator or designee. This decision shall be final and conclusive unless within [ten (10)] calendar days from the date of receipt of its copy, the Contractor mails or otherwise furnishes a written appeal to Administrator or designee. In connection with any such appeal, the Contractor shall be afforded an opportunity to be heard and to offer evidence in support of its position. The decision of Administrator or

designee shall be binding upon the Contractor and the Contractor shall abide by the decision.

- (b) Performance During Dispute - Unless otherwise directed by to the City of Moore Department of Capital Planning and Resiliency, Contractor shall continue performance under this Contract while matters in dispute are being resolved.
- (c) Claims for Damages - Should either party to the Contract suffer injury or damage to person or property because of any act or omission of the party or of any of his employees, agents or others for whose acts he is legally liable, a claim for damages therefor shall be made in writing to such other party within a reasonable time after the first observance of such injury of damage.
- (d) Remedies - Unless this contract provides otherwise, all claims, counterclaims, disputes and other matters in question between the City of Moore Department of Capital Planning and Resiliency and the Contractor arising out of or relating to this agreement or its breach will be decided by arbitration in the City of Moore Department of Capital Planning and Resiliency if the parties mutually agree, or in a court of competent jurisdiction within the State in which the City of Moore Department of Capital Planning and Resiliency is located.
- (e) Rights and Remedies - The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by

law. No action or failure to act by the City of Moore Department of Capital Planning and Resiliency, Sub-Recipient or Contractor shall constitute a waiver of any right or duty afforded any of them under the Contract, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed in writing. References: 49 CFR Part 18

Remedies for Noncompliance:

If the Contractor fails to comply with Federal statutes, regulations or the terms and conditions of a Federal award, the City of Moore may impose additional conditions, as described in 2 CFR 200.207 Specific conditions. If the City of Moore determines that noncompliance cannot be remedied by imposing additional conditions, the City of Moore may take one or more of the following actions, as appropriate in the circumstances:

(a) Temporarily withhold cash payments pending correction of the deficiency by the Contractor or more severe enforcement action by the City of Moore.

(b) Disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance.

(c) Wholly or partly suspend or terminate the Contract.

(d) Initiate suspension or debarment proceedings as authorized under 2 CFR part 180 and Federal awarding agency regulations (or in the case of a City of Moore, recommend such a proceeding be initiated by a Federal awarding agency).

(e) Withhold further Federal awards for the project or program.

(f) Take other remedies that may be legally available.

Reference: (2 CFR 200.338)

Federal Laws and Regulations:

The Community Development Block Grant – Disaster Recovery (CDBG-DR) allocation to the City of Moore is governed by the following laws and regulations:

- (a) The Housing and Community Development Act of 1974;
- (b) Section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C.5155), as amended;
- (c) Section 18 of the Small Business Act, as amended (14A U.S.C. 647) 44 CFR 206.191 Duplication of Benefit
- (d) Duplication of Benefits Federal Register, Vol. 76, No.221, November 16, 2011 (76 FR 71060) Public Law 113-2:
- (e) Disaster Relief Appropriations Act, 2013 (at HR 152-34)
- (f) The HUD Federal Register Notice at 78 FR 14329 published March 5, 2013
- (g) HUD Federal Register Notice at 78 FR 23578 published April 19, 2013
- (h) HUD Federal Register Notice at 78 FR 76154 published December 16, 2013
- (i) The applicable laws of the State of Oklahoma; and

(j) By the laws and regulations promulgated by the City for the CDBG-DR program.

(k) In addition to the citations noted, the CDBG-DR allocation is also subject to "cross-cutting" Federal requirements referenced herein and contained in 2 CFR 200 Sub-part F – Appendix

Changes to Federal Requirements:

Contractor shall at all times comply with all applicable Federal regulations, policies, procedures and directives, including without limitation those listed directly or by reference in this Contract between the City of Moore Department of Capital Planning and Resiliency and the Contractor , as such Federal regulations, policies, procedures and directives may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract. Reference: (49 CFR Part 18)

Equal Opportunity:

The following equal employment opportunity requirements apply to the underlying contract:

- a) Race, Color, Creed, National Origin, Sex - In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq ., (which implement

Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements HUD may issue.

b) Age - In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § § 623 and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements HUD may issue.

c) Disabilities - In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Contractor agrees that it will comply with the requirements of U.S. Equal

Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements HUD may issue. References: Executive Order 11246 September 24, 1965 as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations 41 CFR chapter 60

Civil Rights

- a) Nondiscrimination - In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements HUD may issue.

- b) The Contractor agrees to comply with the non-discrimination in employment and contracting opportunities laws, regulations, and executive orders referenced in 24 CFR 570.607, as revised by Executive Order 13279. The applicable non-discrimination provisions in Section 109 of the HCDA are still applicable.

c) The Contractor agrees to comply with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and Executive Order 11246 as amended by Executive Orders 11375, 11478, 12107 and 12086. References: 29 U.S.C. § 623, 42 U.S.C. § 2000, 42 U.S.C. § 6102, 42 U.S.C. § 12112, 42 U.S.C. § 12132, 49 U.S.C. § 5332, 29 CFR Part 1630, 41 CFR Parts 60 et seq.

Conflict of Interest:

Any person who is an employee, agent, consultant, officer, or elected official or appointed official of the City of Moore, or of any of the City's subsidiaries, who exercises or have exercised any functions or responsibilities with respect to CDBG activities assisted, or who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a CDBG-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a CDBG-assisted activity, or with respect to the proceeds of the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year after such decision making responsibilities have ended. Reference: 2 CFR 200.112

Copyrights:

The City of Moore Department of Capital Planning and Resiliency reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal Government purposes: The copyright in any work developed under the Contract, and to any rights of copyright to which a Contractor, Sub-contractor or a Sub-recipient purchases ownership with grant support. Reference: 24 CFR Subtitle A. 85.34 Copyrights

Lobbying:

Contractors who apply or bid for an award of \$100,000 or more shall file the certification required by 49 CFR Part 20, "New Restrictions on Lobbying." Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose the name of any registrant under the Lobbying Disclosure Act of 1995 who has made lobbying contacts on its behalf with non-Federal funds with respect to that Federal contract, grant or award covered by 31 U.S.C. 1352. Such disclosures are forwarded from tier to tier up to the City of Moore Department of Capital Planning and Resiliency. References: (31 U.S.C. 1352 as amended by the Lobbying Disclosure Act of 1995, P.L. 104-65; 49 CFR Part 19, 49 CFR Part 20)

Section 3:

The City of Moore requires the Contractor and all applicable sub-contractors to follow the City's Section 3 requirements as defined by the [City's Section 3 Plan](#).

Minority Owned, Woman Owned or Section 3 Business Utilization:

The City of Moore requires the Contractor meet or exceeds the Contractors stated proportional use of Minority Owned, Woman Owned or Section 3 Business that the Contractor stated in responding to the Request for Proposals or Request for Qualification. The Contractor understands and agrees that failure to meet this requirement may result in termination or such other sanctions as may be solely determined by the City.

Section 10: Execution

This Contract may be executed in any number of counterparts, each of which shall be deemed an original, however all of which together shall constitute one and the same instrument.

Section 11: Notifications


All notifications concerning this Contract shall be sent to the following addresses:

To: The City of Moore at:
Jared Jakubowski
City of Moore
301 N. Broadway
Moore, Oklahoma 73160

To: Community Development Services at:
Community Development Services 2215
Canterbury Circle
Maryville, Tennessee 37803

IN WITNESS WHEREOF, each party has caused this Contract to be executed on the date indicated below, on this, the twentieth page of twenty pages.

The City of Moore:



Glenn Lewis,
Mayor

Date: Nov 16 - 2015

Brooks Mitchell

Brooks Mitchell, City Clerk

Randy Brink

Randy Brink, City Attorney

Community Development Services

BY: _____

Charlie Blair

Charlie Blair Proprietor

DATE: _____

18 November 2015

**APPENDIX A: MINORITY, WOMEN OWNED OR SECTION 3
BUSINESS REPORTING**

MINORITY, WOMEN OWNED OR SECTION 3 BUSINESS REPORT				
CONTRACTOR				
Invoice Date				
		Total Amount of Invoice		
Name of MOB/WOB/Section 3 Business	MOB Amount	WOB Amount	Section 3 Amount	Percent of Invoice
SIGNATURE				
Printed Name and Position		Charlie Blair, Proprietor		
Date				

SAM Search Results
List of records matching your search for :
Record Status: Active
DUNS Number: 015902943
Functional Area: Entity Management, Performance Information

No Search Results

SAM Search Results
List of records matching your search for :

Search Term : Community* Development* Services*
Record Status: Active

ENTITY	Yuba County Community Development and Services Agency	Status:Active
DUNS: 962550724	+4:	CAGE Code: 618F1 DoDAAC:
Expiration Date: Mar 16, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 915 8th St Ste 123		
City: Marysville	State/Province: CALIFORNIA	
ZIP Code: 95901-5273	Country: UNITED STATES	
ENTITY	ECONOMIC DEVELOPMENT, MISSOURI DEPARTMENT OF	Status:Active
DUNS: 780396156	+4:	CAGE Code: 6C257 DoDAAC:
Expiration Date: Mar 9, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 301 WEST HIGH STREET STE 720		
City: JEFFERSON CITY	State/Province: MISSOURI	
ZIP Code: 65101-1517	Country: UNITED STATES	
ENTITY	Utah Department Of Workforce Services	Status:Active
DUNS: 621491328	+4:	CAGE Code: 5QW30 DoDAAC:
Expiration Date: Mar 1, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 140 E 300 S		
City: Salt Lake City	State/Province: UTAH	
ZIP Code: 84111-2305	Country: UNITED STATES	
ENTITY	ARUNDEL COMMUNITY DEVELOPMENT SERVICES, INC	Status:Active
DUNS: 877677237	+4:	CAGE Code: 38TF9 DoDAAC:
Expiration Date: Feb 19, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 2666 RIVA RD STE 210		
City: ANNAPOLIS	State/Province: MARYLAND	
ZIP Code: 21401-7190	Country: UNITED STATES	

ENTITY GREENWOOD, CITY OF	Status:Active
DUNS: 830504887 +4:	CAGE Code: 5HQX4 DoDAAC:
Expiration Date: Feb 2, 2016	Has Active Exclusion?: No Delinquent Federal Debt?: No
Address: 225 S EMERSON AVE STE A City: GREENWOOD ZIP Code: 46143-1959	State/Province: INDIANA Country: UNITED STATES
ENTITY ETHIOPIAN COMMUNITY SERVICES & DEVELOPMENT	Status:Active
DUNS: 177873960 +4:	CAGE Code: 5G9E6 DoDAAC:
Expiration Date: Dec 10, 2015	Has Active Exclusion?: No Delinquent Federal Debt?: No
Address: 1901 9TH ST NW City: WASHINGTON ZIP Code: 20001-4107	State/Province: DISTRICT OF COLUMBIA Country: UNITED STATES
ENTITY COMMUNITY SERVICES & DEVELOPMENT, CALIFORNIA DEPARTMENT OF	Status:Active
DUNS: 929578268 +4:	CAGE Code: 305Z6 DoDAAC:
Expiration Date: Jun 26, 2015	Has Active Exclusion?: No Delinquent Federal Debt?: No
Address: 2389 GATEWAY OAKS DR STE 100 City: SACRAMENTO ZIP Code: 95833-4246	State/Province: CALIFORNIA Country: UNITED STATES
ENTITY Community Services Agency	Status:Active
DUNS: 010975894 +4:	CAGE Code: 3RAX6 DoDAAC:
Expiration Date: Sep 18, 2015	Has Active Exclusion?: No Delinquent Federal Debt?: No
Address: 1090 E 8th St City: Reno ZIP Code: 89512-2853	State/Province: NEVADA Country: UNITED STATES
ENTITY Community Services Agency	Status:Active
DUNS: 010975894 +4: 0001	CAGE Code: 3S3Q9 DoDAAC:
Expiration Date: Sep 18, 2015	Has Active Exclusion?: No Delinquent Federal Debt?: No
Address: 1090 E 8th St City: Reno ZIP Code: 89512-2853	State/Province: NEVADA Country: UNITED STATES

ENTITY	COMMUNITY DEVELOPMENT RESOURCE SERVICES	Status:Active
DUNS: 962697160	+4:	CAGE Code: 6CH84 DoDAAC:
Expiration Date: Sep 11, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 1503 ROUSE RD City: KINSTON ZIP Code: 28504-1997	State/Province: NORTH CAROLINA Country: UNITED STATES	
ENTITY	Tri-Valley Developmental Services Inc	Status:Active
DUNS: 030716062	+4:	CAGE Code: 343G2 DoDAAC:
Expiration Date: Sep 3, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 3740 South Santa Fe City: Chanute ZIP Code: 66720-3247	State/Province: KANSAS Country: UNITED STATES	
ENTITY	Community Services For The Developmentally Disabled Inc.	Status:Active
DUNS: 801469628	+4:	CAGE Code: 4A8K3 DoDAAC:
Expiration Date: Sep 8, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 180 Oak St City: Buffalo ZIP Code: 14203-1610	State/Province: NEW YORK Country: UNITED STATES	
ENTITY	COMMUNITY ENTERPRISE DEVELOPMENT SERVICES, INC	Status:Active
DUNS: 969691000	+4:	CAGE Code: 6Q5E2 DoDAAC:
Expiration Date: Jul 30, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 1600 DOWNING ST. # 750 City: DENVER ZIP Code: 80218-1412	State/Province: COLORADO Country: UNITED STATES	
ENTITY	COMMUNITY DEVELOPMENT SERVICES	Status:Active
DUNS: 879513570	+4:	CAGE Code: 62M85 DoDAAC:
Expiration Date: May 27, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 4615 WORK RIGHT CIR STE B City: LAKEPORT ZIP Code: 95453-9301	State/Province: CALIFORNIA Country: UNITED STATES	

ENTITY SAN BENITO, COUNTY OF

Status:Active

DUNS: 784683757

+4:

CAGE Code: 4D4A8

DoDAAC:

Expiration Date: Apr 2, 2015

Has Active Exclusion?: No

Delinquent Federal Debt?: No

Address: 1111 SAN FELIPE RD STE 108

City: HOLLISTER

State/Province: CALIFORNIA

ZIP Code: 95023-2814

Country: UNITED STATES



CERTIFICATE OF LIABILITY INSURANCE

ISENB-1

OP ID: RN

DATE (MM/DD/YYYY)
01/11/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Shafer Insurance Agency, Inc. 1100 Marion Street, Suite 200 Knoxville, TN 37921-6856 Michael D. Compton	CONTACT NAME: Michael D. Compton	
	PHONE (A/C, No, Ext): 865-546-0761	FAX (A/C, No): 865-637-2247
E-MAIL ADDRESS: mcompton@shaferinsurance.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: The Hartford Insurance		
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
Patricia J Isenberg
 1521 Russell Avenue
 Jefferson City, TN 37760-2215

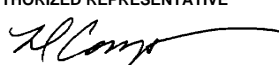
COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			20SBMIA3674	01/11/2016	01/11/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			20SBMIA3674	01/11/2016	01/11/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Community Development Services cdsblair@charter.net ATTN: Charlie Blair 2215 Cantebury Circle Maryville, TN 37803	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATE OF LIABILITY INSURANCE

CHARL-5

OP ID: DH

DATE (MM/DD/YYYY)

07/06/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Shafer Insurance Agency, Inc. 1100 Marion Street, Suite 200 Knoxville, TN 37921-6856 Michael D. Compton	CONTACT NAME: Michael D. Compton PHONE (A/C, No, Ext): 865-546-0761 FAX (A/C, No): 865-637-2247 E-MAIL ADDRESS: mcompton@shaferinsurance.com	
	INSURER(S) AFFORDING COVERAGE	
INSURED Charles R. Blair, Jr Community Development Services 2215 Canterbury Cir Maryville, TN 37803	INSURER A : Westfield Group	
	INSURER B : Markel Ins. Co.	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

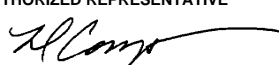
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Business Owners	X		BOP1636881	07/13/2016	07/13/2017	EACH OCCURRENCE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			BOP1636881	07/13/2016	07/13/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Professional Liability			MG844343	11/17/2015	11/17/2016	Occurrenc 1,000,000 Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Moore, OK is named as additional insured with respect to the insured's operations. 10 day notice of cancellation applies per policy conditions.

CERTIFICATE HOLDER**CANCELLATION**

City of Moore, OK 301 N. Broadway Moore, OK 73160	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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