



# CITY OF MOORE - DISPATCH

## Pre-employment Questionnaire and Contact Information

**NOTICE:** Applicants for Dispatch positions with the City of Moore will be considered without regard to race, color, religion, sex (including pregnancy), national origin or citizenship status, age (40 or older), marital or familial status, veteran status, or on the basis of a disability or handicap.

- In accordance with the City's Policy and Procedure Manual, "No employee will work in the same department of the City with a relative by marriage or consanguinity in the third degree. Police and Dispatch will be considered one department, and Fire and Dispatch will be considered one department, under the nepotism policy".

Do you have a relative by marriage or consanguinity in the 3<sup>rd</sup> degree working in our Fire, Police, or Dispatch Departments?  Yes  No

- In compliance with federal law, all persons hired by the City of Moore will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility form upon hire.

Are you legally eligible to work in the United States?  Yes  No

- Do you possess a high school diploma or GED equivalent?  Yes  No

- What language(s) do you speak proficiently? \_\_\_\_\_

- I understand this is not an application for employment, and completing and submitting it ONLY indicates my interest in learning more about dispatch opportunities at the City of Moore. This document does not establish any obligation for the City of Moore to give preference in the hiring process or to hire me.

Signature: \_\_\_\_\_

**(PLEASE PRINT)**

Date: \_\_\_\_\_

NAME: \_\_\_\_\_  
Last First Middle

E-MAIL ADDRESS: \_\_\_\_\_

PHONE NUMBER where you may be contacted: \_\_\_\_\_

**EXPERIENCE:** Please include all experience that pertains to the duties of an Emergency Communications Dispatcher.

Employer	City and State	Dates Employed
Job Title	Reason for Leaving:	From: To:
Briefly describe your assigned duties		

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