

FY 2020

CITY OF MOORE

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

(CAPER)



405.793.4571
www.cityofmoore.com

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Moore is carrying out activities funded by the Community Development Block Grant (CDBG) program in a manner consistent with the certifications required as a part of the Consolidated Plan. The City of Moore continues to implement the goals and objectives identified in the five year consolidated plan to achieve development of a viable urban community. In the 2020 Action Plan, the city identified a total of five public service activities, one fair housing activity, and one public infrastructure improvement activity that would be funded during the 2020-2021 program year.

The activities proposed in the 2020 Action Plan include:

- Aging Services, Inc. was awarded funding to provide home bound Moore senior citizens with hot delivered meals.
- Bethesda, Inc. was awarded funding to provide counseling services to sexually abused children and their non-offending care giver.
- Moore Youth and Family was awarded funding to provide a pre-intervention program to students in the Moore Public School system.
- Moore Youth and Family was awarded funding to provide counseling services to first time offenders for Moore youth.
- Mary Abbott Children's House was awarded funding to provide a forensic interview program to abused children.
- Metropolitan Fair Housing Council was awarded funding to provide educational materials and services for fair housing issues and complaints for Moore residents.
- The Sharing Tree was awarded funding to provide coats and care packages for low income residents.
- The N. Janeway/Gale Avenue Sewer Replacement was the public improvement activity. Construction was completed.

The City of Moore was awarded funding from the third round of the CARES Act through Community Development Block Grant Coronavirus (CDBG-CV) funds. The City was allocated \$294,687.00 in January of 2020. Multiple public service organizations were consulted as well as the CDBG Advisory Committee. The following activities were funded with this round CDBG-CV funding.

- Aging Services, Inc. was awarded funding for newly identified senior citizens who were in need of home delivered meals. Congregate meal sites are closed due to the pandemic and many seniors depended on those meals. Because of the closure of meal sites, the need for home delivered

meals increased significantly.

- The Salvation Army was awarded funding for a rent/mortgage and utility assistance program for low to moderate income residents who have been affected by the coronavirus pandemic.
- Moore Faith Based Medical Clinic was awarded funding to provide "Healthy Living Backpacks" that include supportive medical equipment to those who have comorbidities making them more susceptible to contracting coronavirus.
- The Regional Food Bank of Oklahoma was awarded funding for an additional cooler/freezer.
- Food and Shelter was awarded funding to administer a Rapid Re-Housing and Hotel/Motel Voucher Program for Moore residents who have been impacted by the pandemic and are homeless or at risk of being homeless.
- The Virtue Center was awarded funding to provide outpatient treatment for substance use disorders, problem gambling, and co-occurring mental health challenges.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration /Planning	Affordable Housing Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		0	0	
Administration /Planning	Affordable Housing Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		0	0	
Affordable Housing	Affordable Housing		Rental units constructed	Household Housing Unit	244	0	0.00%			
Community Development	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2000	106	5.30%	106	106	100.00%
Community Development	Non-Housing Community Development	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	25	0	0.00%			
Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	15	0	0.00%			
Public Services	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1500	5568	371.20%	6184	5595	90.48%
Public Services	Non-Housing Community Development	CDBG: \$	Homelessness Prevention	Persons Assisted	25	27	108.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Moore strives to implement its 5-year Consolidated Plan priorities and objectives, which was developed through input from agencies, the public, and focused on programs that can be recommended to meet underserved needs. During the funding year, the City continued its strategy of investing the majority of CDBG funds on a citywide basis to activities that demonstrate significant leveraging of limited CDBG resources while benefiting low to moderate-income persons both directly and through community growth.

The City of Moore continually pursues other grant funding to address the needs of our low-moderate-income persons. The City has a robust Grants Program that actively pursues various grant funding.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)

	CDBG
White	3,748
Black or African American	503
Asian	63
American Indian or American Native	264
Native Hawaiian or Other Pacific Islander	2
Total	4,580
Hispanic	60
Not Hispanic	5,704

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The above table and the information below include numbers for both the 2020 CDBG Program Year and the CDBG-CV Program.

The above table did not include the following racial/ethnic status of individuals assisted:

Other Multi Racial: 1,117 with 4 Hispanic

Black/African American and White: 14

Asian and White: 2

American Indian/Alaskan Native and Black/African American: 9

American Indian/Alaskan Native and White: 42

The total is 5,764 with 60 being Hispanic

CDBG Entitlement funds assisted a total of 264 individuals and the CDBG-CV funds have assisted 5,500.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Public - Federal	363,317	312,378

Table 3 - Resources Made Available

Narrative

The resources made available consist of \$340,733 of 2020 funds, \$6,540 of 2019 funds, and \$16,044.11 of 2018 funds.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Armstrong			
City Wide	35	27	
Crestmoore			
Kings Manor			
Lockhoma Estates			
Old Town/High School Addition			
Regency Park			
Skyview Terrace/Newmoore			
Southgate	65	59	
Sunnyslane Acres			

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City has \$26,400.07 of administrative funds and \$24,538.71 of activity funding that will roll over into the 2021 program year.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Utilizing information gathered from consultation with the CDBG Advisory Committee, City Departments, City Management, and the general public, public improvement needs are identified. By providing this list of identified projects, the CDBG Advisory Committee and the City Council prioritize the projects and these projects are approved as additional funding is available. The City's General fund provides funding for engineering services and acquisition costs for public improvement projects. The City of Moore continues to seek additional funding from local, state, and federal resources to maximize the effectiveness of CDBG funds.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	4
Number of Non-Homeless households to be provided affordable housing units	0	77
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	81

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	77
Number of households supported through The Production of New Units	219	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	219	77

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals

The City of Moore's 5-Year Consolidated Plan recognized that the City's CDBG allocation is inadequate to address housing needs directly, but instead rely upon public service agencies to provide needed housing services. The Salvation Army and the Central Oklahoma Community Action Agency provided utility and rental assistance using CDBG-CV funding. This service helped prevent homelessness for the families who were assisted. Food and Shelter also helped homeless and at risk homeless families through hotel/motel vouchers and a rapid re-housing program. With the City's CDBG-Disaster Recovery funds, the city has subsidized a mixed-used, mixed-income multi-family development. Out of 244 total units, 219 will be affordable. Construction has been delayed due the pandemic. The first building is schedule to be completed by November of 2021, and the remaining two are expected to be completed December of 2021.

Discuss how these outcomes will impact future annual action plans

The affordable housing development currently under construction will help fill the low stock of affordable housing in Moore. Once the development is complete, Moore will be servicing at least 219 low income households each year. The City has also found value in funding the utility and rental assistance program for low income families through the Central Oklahoma Community Action Agency and the Salvation Army. The City has determined this type of assistance is a priority need for the community. Because of the coronavirus pandemic, this program is essential for the community. The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	51	0
Low-income	15	0
Moderate-income	11	0
Total	77	0

Table 7 – Number of Households Served

Narrative Information

The table above includes households who received assistance through the rental and utility assistance programs with the Salvation Army and the Community Action Agency. It also includes households who received assistance through Food Shelter for the Rapid Re-housing and hotel/motel voucher programs.

The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community and programs that assist with low income families in preventing homelessness.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Moore has made great strides in its efforts of reaching out to homeless persons. A partnership has been established between City of Moore staff, police officers, and a local pastor. If police officers come across any unsheltered persons, contact is made with the pastor. The pastor locates the unsheltered persons and provides them transportation to the emergency shelter in Norman. City staff, the pastor, and the Moore Public Schools McKinney Vento Homeless Liaison have been conducting weekly meetings with the Norman/Cleveland County Continuum of Care (CoC). With the CoC's guidance, Moore is now reaching out to its homeless in a more effective and positive way. When contact is made with any homeless individuals, as much information about the individual is gathered and a Release of Information for is completed. With this information, homeless individuals are connected with the best resources to assist them with their situation.

The City is working on growing this partnership. The pastor has been in contact with several local churches and has invited them to join this coalition. Most, if not all, resources for homeless individuals are located in Norman. The City of Moore determined the quickest and best assistance it can give homeless persons is transportation to these services. With the establishment of a coalition like this, progress can be made in the outreach to homeless persons in Moore. In the next year, city staff, the pastor, and the schools homeless liaison will be completing training for the Vulnerability Index-Service Prioritization Decision Assistance Tool (VI SPDAT). Once this training is completed, focus will be given to growing this coalition and establishing a formal transportation program for homeless individuals in Moore.

Addressing the emergency shelter and transitional housing needs of homeless persons

There is one year-round emergency shelter for all of Cleveland County, located in Norman. The City of Norman/Cleveland County Continuum of Care opens a seasonal warming shelter each year, also located in Norman. Individuals who stay in the emergency shelters are screened using the VI-SPDAT at intake for program eligibility and to determine the level of assistance needed. Intake staff provides connections to resources such as employments services and food resources to help stabilize basic needs. Intake staff also coordinate limited resources with the CoC. The CoC has a system to increase coordination and avoid duplication of services.

The City of Moore has implemented a transitional housing program in response to the coronavirus pandemic consisting of rapid re-housing and hotel/motel vouchers. The rapid rehousing program consists of deposit and rental assistance for those who are homeless. During the application and eligibility process, the need of how many months' rent and/or deposit assistance are determined. Hotel/Motel Vouchers are distributed to those who are currently homeless and are in search of permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Moore does not have any publicly funded institutions within its city limits. However with partnerships strengthening between City of Moore staff, the Moore community, and the Norman/Cleveland County Continuum of Care, Moore is more familiar with resources for the homeless now more than ever. The CoC has added a housing coordinator to their organization. This housing coordinator is developing a protocol for homeless individuals who are released from mental health and health care facilities. Once this protocol is finalized between the hospital, information can be shared between organizations who offer resources and coordinate housing. A local pastor is our acting Coordinated Case Manager for any homeless individuals in Moore. He works closely with the CoC and coordinate with the appropriate agencies best suited to assist.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In order for formerly homeless individuals to remain housed long-term, it is imperative they have a reliable income from employment or from benefit programs. Case managers in emergency, transitional, and permanent supportive housing programs determine eligibility for mainstream benefit programs and support clients in the enrollment process. This includes gathering documents such as; driver's license or identification cards, birth certificate and Social Security. The case manager will assist with completing application forms, and scheduling initial appointments. Clients are then given referral packets to each program they are eligible, including addresses and directions to the benefits office, transportation details, and program information sheets.

In the past the City of Moore has lacked case managers for the homeless. The established partnership with the local pastor has identified a case manager for Moore. As the initial contact for the homeless, the pastor will become the case manager for these individuals to coordinate and determine what assistance is needed. The homeless liaison for the public school system facilitates housing options for homeless families. With the planned rapid rehousing program the City is currently planning, the period of time that individuals or families experience homelessness will shorten or will be prevented entirely.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Moore continues its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community. Using CDBG-DR funds, the City has subsidized the construction of a 244 unit multi-family development, with 90% of the units designated as affordable. This development is expected to be completed by the Spring of 2022.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City of Moore does not have any public housing.

Actions taken to provide assistance to troubled PHAs

The City of Moore does not have a public housing authority.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City continues to evaluate the building codes, zoning ordinances, and land usage. Because of continued evaluation, this has allowed the City to change growth limitations and encourage citizens to build homes in Moore.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City of Moore strives to implement its 5-year Consolidated Plan priorities and objectives, which was developed through input from agencies, the public, and focused on programs that meet underserved needs. During the funding year, the City continued its strategy of investing the majority of CDBG funds on a citywide basis to activities that demonstrate significant leveraging of limited CDBG resources while benefiting low to moderate-income persons both directly and through community growth.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Moore has contacted the Oklahoma State Department of Health Division of Surveillance and Informatics and the State has provided the City with 2020 numbers. A total of 41,484 children in the State of Oklahoma were tested and 1,296 of those children lived in Moore. Six children from Moore had elevated blood lead levels. The total amount of children for the state of Oklahoma who had elevated blood lead levels was 479. Both of these numbers have decreased from 2019. The Health Department explained that elevated blood lead levels do not necessarily indicate lead based paint hazards. There are many non-traditional sources of lead exposure which may have contributed to the elevated blood lead levels. The Health Department does not collect information on previous residences, so they can not specifically say the lead exposure happened while the children lived in Moore. The City of Moore follows all federal and state regulations regarding lead based paint. However, due to the small amount of annual funding, the City of Moore does not currently administer a housing rehabilitation program in Moore.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City of Moore continues to promote efforts that incorporate supportive services to assist extremely low and low-income residents to achieve self-sufficiency. The City also encourages applications from non-profit agencies for programs that are directed toward extremely low, low and moderate-income individuals. The City funded a rental/utility assistance program through the Central Oklahoma Community Action Agency and the Salvation Army with CDBG-CV funds. This program was able to assist and prevent

homelessness for 73 households this program year. The City also provided CDBG-CV funds to the Moore Food and Resource center to provide 10-15 pounds of groceries per month. A total of 4,131 residents received grocery assistance. By providing these services, the City is taking actions to help reduce the number of poverty level families in Moore.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City coordinates with the Metropolitan Fair Housing Council to help provide educational and informational services of fair housing issues to its residents. These services include tenant/landlord counseling and mediation, eviction prevention and/or legal intervention.

The City of Moore works closely with several agencies to develop partnerships to identify and respond to developing needs in Moore.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Moore encourages agencies to partner with each other. City of Moore staff makes diligent efforts in establishing relationships with all types of organizations. With established relationships, the City can help facilitate important partnerships between organizations to best serve the community. Partnerships with non-profit agencies that serve Moore residents is necessary to meet the housing and supportive service needs of the public. Staff from the City participates in the Coordinated Case Management Conference Call hosted by the City of Norman every week. This weekly conference assists all homeless service providers in Cleveland County with the case management of the homeless or individuals/families who are on the verge of becoming homeless.

The City of Moore has also been able to fund a mortgage/rental and utility assistance with two non-profit agencies with its CDBG-CV funding. With the help from the Central Oklahoma Community Action Agency and The Salvation Army, a total of 73 households have received assistance. This assistance is extremely crucial to the low income population to prevent homelessness and the spread of the coronavirus.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In the City of Moore's 2020 Analysis of Impediments to Fair Housing Choice, it was found that the City needs increased accessibility to affordable housing and identified a lack of affordable housing organizations and partners. With the CDBG-DR funding, the City was able to subsidize a mixed-use, mixed income multi-family development called The Curve. This development will have both affordable units as well as market rate units, with all units being identical. Out of the 244 residential units, 219 will be affordable. It was also found there is a limited supply of housing for persons with disabilities. Within The Curve, 5% of all units will be mobility accessible and 2% of all units will be sensory accessible. Units that are sensory accessible will not be the same units as those that are mobility accessible.

The analysis also identified a lack of public transportation infrastructure. City staff has begun to coordinate with the local social services coalition to create a proposal expressing the great need of public transportation in the community. The City is planning a transportation feasibility study/survey and has taken part in EMBARK's bus study to include Moore in future route expansions.

The analysis also found Moore has limited housing types, affordable options, and no transitional housing or homeless housing. Currently, Moore does not receive HUD funding for special housing for the homeless population, nor does the city have a temporary housing program. However, with the relationship established with the City of Norman/CoC of Cleveland County's housing coordinator, the City is hopeful it will be beneficial to its residents.

The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability by collaborating with community and housing organizations to build affordable housing in the community.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Monitoring is conducted in a manner consistent with the HUD regulatory guidelines that apply to CDBG funds. Depending on the nature of the funds usage, different eligibility and compliance factors may be reviewed. City staff keeps continuous contact with subrecipients during the duration of the project. Annual monitoring visits follow the sub-recipient monitoring checklist to ensure comprehensive monitoring is completed. For projects following Davis-Bacon requirements, City Staff meets with sub-recipients before any bids are solicited and with contractors before any work can begin. To assist with monitoring, City staff follows HUD developed guidelines and a sub-recipient monitoring checklist. The checklist ensures that consistency is provided during a monitoring visit and allows sub-recipients the ability to know what will be expected during a visit.

The City takes a proactive approach rather than reactive to ensure timeliness and compliance from sub-recipients and contractors. The implemented strategy includes a pre-application workshop for all applicants prior to submitting an application for funding. This workshop provides reporting and documentation requirements as well as eligible and ineligible costs. City Staff conducts an on-site visit to all successful applicants to complete an initial assessment of their capacities, their program, and service environment to determine the frequency of City Staff monitoring. Because the City's CDBG Program operates on a reimbursement-basis, City Staff is able to closely monitor the expenditures of each sub-recipient to ensure that all expenses are eligible for reimbursement. Sub-recipient beneficiary reporting is a condition for cost reimbursement.

City Staff has generally found that programs and projects are operating according to the regulations and the terms and conditions of agreements. The City of Moore focuses on areas of eligibility of beneficiaries and expenditures. Overall, programs and projects have a good record, especially given that funds are disbursed on a reimbursement basis, with source documents reviewed prior to approval. City Staff works closely with all sub-recipients and contractors and maintains close working relationships to ensure all work is completed according to CDBG regulations and contract requirements. This also allows for City Staff to determine areas of concern with each sub-recipient, in addition to areas where enhanced guidance may be needed with future contracts.

All CDBG programs are focused on meeting the needs of low/moderate income households and individuals. Without CDBG funding, many of the programs would be unable to assist as many people and some may not continue to exist. Throughout the funding cycle and awarding of CDBG funds, the City works towards directing funding to projects that meet the goals and objectives in the consolidated plan. During the 2020 funding cycle, projects that were awarded funding addressed high priorities (Senior Services,

Child Care Services, Abused & Neglected Children, Health Services, Program Administration, and Fair Housing Activities). Through the CDBG program, local non-profit organizations were able to provide enhanced and expanded services for the community.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Public notices for the 2020 Consolidated Annual Performance Evaluation Report (CAPER) were published in The Oklahoman and the El Nacional de Oklahoma newspapers. Public notice was also posted at the Moore Public Library, the Brand Senior Center, and the city's website, www.cityofmoore.com. The draft CAPER can be viewed on the City of Moore website or in person in the Community Development Department at Moore City Hall, 301 N. Broadway Moore, OK 73160. Public comments on the CAPER will be accepted from November 4, 2021 through December 6, 2021. The city directs comments to be submitted in writing to Kahley Gilbert at 301 N. Broadway Moore, OK 73160 or by calling 405-793-4571. The draft CAPER was presented to the CDBG Advisory Committee on November 18th, 2021 and the meeting was open to the public for comment. No comments were received. The draft CAPER will be presented to the city council on December 6th, 2021 and all comments are welcome from the public during the hearing. Citizens are provided the option of attending the public hearing and providing comments virtually via Zoom with prior request. Citizens were asked to contact the Community Development Department to make arrangements.

The City of Moore encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability (such as a hearing or speech disability) or a language barrier, notification to the City Clerk at least forty-eight (48) hours prior to the scheduled public meeting is encouraged to allow the City to make the necessary accommodations.

Requests for the draft CAPER or related documents in alternate formats consistent with provisions of federal requirements related to limited English proficiency are directed to the Community Development Department. Public notice is published in Spanish in the El Nacional de Oklahoma newspaper and on the City of Moore website, www.cityofmoore.com.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.



PUBLIC NOTICE

Public Hearing for the City of Moore 2020 CDBG Program Review of the FY 2020 Consolidated Annual Performance and Evaluation Report

CDBG Advisory Committee Meeting: November 18, 2021, 5:30 pm, City Council Chambers, 301 N. Broadway
Community Public Hearing: December 6, 2021, 6:30pm, Moore City Council Chambers, 301 N. Broadway.

A CDBG Advisory Committee Meeting will be held on Thursday, November 18, 2021, at 5:30pm in the Moore City Council Chambers, City Hall, 301 N. Broadway, Moore, OK 73160, and a Public Hearing will be held during the City Council Meeting on December 6, 2021 at 6:30pm in the Moore City Council Chambers, City Hall, 301 N. Broadway, Moore, OK 73160. Both hearings will allow interested citizens to ask questions and comment on the City of Moore's FY 2020 Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER details the City's performance over the past year implementing the Community Development Block Grant (CDBG) Program and the goals of the Consolidated Plan for Housing and Community Development.

The FY 2020 CAPER will be available to the public for review and comment until Monday, December 6, 2021. Comments must be received by 5:00pm on December 6, 2021, by the Capital Planning & Resiliency Department, 301 N. Broadway, Moore, Oklahoma, 73160, to be considered. Copies of the draft of the proposed CAPER document are available for review during the normal business hours at the Capital Planning & Resiliency Department, Moore City Hall, 301 N. Broadway and the City of Moore website, <https://www.cityofmoore.com/departments/grants-programs/entitlement>. Public comments may be made in person at the regularly scheduled Moore City Council Meeting on December 6, 2021. Written comments may be made to Kahley Gilbert, Grants Manager, 301 N. Broadway, Moore, OK 73160, by phone (405) 793-4571, or email cdbg@cityofmoore.com by 5:00pm December 6, 2021.

The Public Hearing is open to all residents of Moore and any persons or organizations desiring to speak on this matter will be afforded an opportunity to be heard. The City of Moore encourages participation from all its citizens. If participation at any public hearing is not possible due to a disability (such as a hearing or speech disability) or language barrier, notification to the City Clerk at least forty-eight (48) hours prior to the scheduled public hearing is encouraged to allow the City to make the necessary accommodations. The city clerk can be contacted at 405-793-5020.

Any comments or views of citizens received during the comment period or at the public hearing will be considered in preparing the CAPER. A summary of the comment or views, and a summary of any comments or views not accepted and the reasons therefore, shall be attached to the final report. The City of Moore will submit the CAPER to HUD in Oklahoma City before December 31, 2021.

Any questions or comments regarding the CDBG Program may be directed to Kahley Gilbert, Grants Manager, at (405)793-4571 or 301 N. Broadway, Moore, OK 73160.

Posted at Moore City Hall, Brand Senior Center, Moore Public Library, Moore Community Development Department, <https://www.cityofmoore.com/departments/grants-programs/entitlement>, and all social media on November 4, 2021.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS

The City of Moore encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability (such as a hearing or speech disability) or language barrier, notification to the City Clerk at least forty-eight (48) hours prior to the scheduled public meeting is encouraged to allow the City to make the necessary accommodations.

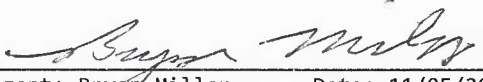
STATE OF OKLAHOMA, } SS.
COUNTY OF OKLAHOMA

Affidavit of Publication


Bryan Miller, of lawful age, being first duly sworn, upon oath deposes and says that she/he is the Classified Legal Notice Admin, of GateHouse Media Oklahoma Holdings, Inc, a corporation, which is the publisher of *The Oklahoman* which is a daily newspaper of general circulation in the State of Oklahoma, and which is a daily newspaper published in Oklahoma County and having paid general circulation therein; that said newspaper has been continuously and uninterruptedly published in said county and state for a period of more than one hundred and four consecutive weeks next prior to the first publication of the notice attached hereto, and that said notice was published in the following issues of said newspaper, namely:

CITY OF MOORE
78413

<u>AdNumber</u>	<u>Publication</u>	<u>Page</u>	<u>Date</u>
0000668247-01	OC- The Oklahoman	812	11/04/2021


Agent: Bryan Miller Date: 11/05/2021

Subscribed and sworn to be me before this date : 11/05/2021


Notary: Terri Roberts Date: 11/05/2021



PUBLIC NOTICE
Public Hearing for the City of Moore 2020 CDBG Program
Review of the FY 2020 Consolidated Annual Performance and Evaluation Report

A CDBG Advisory Committee Meeting will be held on Thursday, November 18, 2021, at 5:30pm in the Moore City Council Chambers, City Hall, 301 N. Broadway, Moore, OK 73160, and a Public Hearing will be held during the City Council Meeting on December 6, 2021 at 6:30pm in the Moore City Council Chambers, City Hall, 301 N. Broadway, Moore, OK 73160. Both hearings will allow interested citizens to ask questions and comment on the City of Moore's FY 2020 Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER details the City's performance over the past year implementing the Community Development Block Grant (CDBG) Program and the goals of the Consolidated Plan for Housing and Community Development.

The FY 2020 CAPER will be available to the public for review and comment until Monday, December 6, 2021. Comments must be received by 5:00pm on December 6, 2021, by the Capital Planning & Resiliency Department, 301 N. Broadway, Moore, Oklahoma, 73160, to be considered. Copies of the draft of the proposed CAPER document are available for review during the normal business hours at the Capital Planning & Resiliency Department, Moore City Hall, 301 N. Broadway and the City of Moore website, <https://www.cityofmoore.com/departments/grants-programs/entitlement>. Public comments may be made in person at the regularly scheduled Moore City Council Meeting on December 6, 2021. Written comments may be made to Kahley Gilbert, Grants Manager, 301 N. Broadway, Moore, OK 73160, by phone (405) 793-4571, or email cdbg@cityofmoore.com by 5:00pm December 6, 2021.

The Public Hearing is open to all residents of Moore and any persons or organizations desiring to speak on this matter will be afforded an opportunity to be heard. The City of Moore encourages participation from all its citizens. If participation at any public hearing is not possible due to a disability (such as a hearing or speech disability) or language barrier, notification to the City Clerk at least forty-eight (48) hours prior to the scheduled public hearing is encouraged to allow the City to make the necessary accommodations. The city clerk can be contacted at 405-793-5020.

Any comments or views of citizens received during the comment period or at the public hearing will be considered in preparing the CAPER. A summary of the comment or views, and a summary of any comments or views not accepted and the reasons therefore, shall be attached to the final report. The City of Moore will submit the CAPER to HUD in Oklahoma City before December 31, 2021.

Any questions or comments regarding the CDBG Program may be directed to Kahley Gilbert, Grants Manager, at (405)793-4571 or 301 N. Broadway, Moore, OK 73160.

Posted at Moore City Hall, Brand Senior Center, Moore Public Library, Moore Community Development Department, <https://www.cityofmoore.com/departments/grants-programs/entitlement>, and all social media on November 4, 2021.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS

The City of Moore encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability (such as a hearing or speech disability) or language barrier, notification to the City Clerk at least forty-eight (48) hours prior to the scheduled public meeting is encouraged to allow the City to make the necessary accommodations.

ÚNETE A NUESTRO EQUIPO

Se Solicitan:

- Gerentes
- Cocineros
- Meseros
- Personal para banquetes
- Tiempo completo o medio tiempo



• Nosotros entrenamos

Solicite en persona de
Lunes-Viernes 9am-6pm

405-632-0600
6022 S. Western Ave.

SÍGUENOS EN NUESTRAS REDES SOCIALES

NOTICIAS · ENTRETENIMIENTO Y MÁS

EL NACIONAL DE OKLAHOMA

LEGAL NOTICE

The Board of Education of Metro Technology Centers School District No. 22 provides legal notice that the annual school election filing period for candidates will open on Monday, December 6, 2021, at 8:00 a.m. and will close Wednesday, December 8, 2021, at 5:00 p.m.

Board Member Positions on Ballot:

The voters shall elect a board member for board position numbers five (5) and seven (7). The board position has a four (4)-year term of office.

Qualifications of Candidates for Office:

Must have resided in the election district and have been a registered voter within the boundaries of the Board Office for six months preceding the first day of the filing period. A high school diploma or equivalency is required. A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or has entered a plea of guilty or nolo contendere to such misdemeanor to such crime shall not be eligible for a period of fifteen (15) years following completion of his sentence. Employment by the school district or relation within the second degree to a member of the board or employee of the school district is not allowed. Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction (six hours for incumbents) on specified education issues.

Unete a nuestro equipo

¡\$450 - \$600 por semana!

- No trabajes las noches
- No trabajes los fines de semana
- ¡Trabaja con nosotros de lun-vier entre 8-5!

(405) 816-8401
4652A S. May Ave. OKC

SE SOLICITA

Se solicita granjero para cumplir con las actividades de limpieza y mantenimiento de rancho. Las actividades incluyen el cuidado de animales y mantenimiento de la propiedad. El trabajo ofrece vivienda para toda una familia y una paga inicial de \$1800 por mes, con oportunidad de aumento, dependiendo del desempeño laboral. El solicitante debe tener experiencia y entender inglés para comunicarse. Para solicitar mande su información al siguiente correo electrónico: kristen.galyean@jimlover.com o llame y pregunte por Wes Galyean al 580-490-6188.

NOTICIA PÚBLICA

Audiencia Pública para el Programa CDBG 2020 de la Ciudad de Moore
Revisión del Reporte Anual Consolidado de Desempeño y Evaluación del año fiscal 2020

Reunión del Comité Asesor de CDBG: 18 de noviembre de 2021, 5:30 pm, Cámaras del Consejo Municipal, 301 N. Broadway. Audiencia Pública Comunitaria: 6 de diciembre de 2021, 6:30 pm, Cámaras del Consejo Municipal de Moore, 301 N. Broadway.

Se llevará a cabo una reunión del Comité Asesor de CDBG el jueves 18 de noviembre de 2021 a las 5:30 pm en las Cámaras del Consejo Municipal de Moore, Ayuntamiento, 301 N. Broadway, Moore, OK 73160, y se llevará a cabo una audiencia pública durante la Reunión del Consejo de la Ciudad el 6 de diciembre de 2021 a las 6:30 pm en las Cámaras del Consejo Municipal de Moore, Ayuntamiento, 301 N. Broadway, Moore, OK 73160. Ambas audiencias permitirán a los ciudadanos interesados formular preguntas y hacer comentarios sobre el Reporte Anual Consolidado de Desempeño y Evaluación del año fiscal 2020 de la Ciudad de Moore (CAPER, por sus siglas en inglés). El CAPER detalla el desempeño de la ciudad durante el año recién transcurrido en la implementación del Programa de Concesiones en Bloque para el Desarrollo Comunitario (CDBG, por sus siglas en inglés) y las metas del Plan Consolidado para el Desarrollo de la Vivienda y la Comunidad.

El CAPER para el año fiscal 2020 estará disponible para revisión y comentarios del público hasta el lunes 6 de diciembre de 2021. Los comentarios deben recibirse antes de las 5:00 pm del 6 de diciembre de 2021 por el Departamento de Planificación de Capital y Resiliencia, 301 N. Broadway, Moore, Oklahoma, 73160, para ser considerados. Las copias del borrador del documento CAPER propuesto están disponibles para su revisión durante el horario laboral normal en el Departamento de Planificación de Capital y Resiliencia, Ayuntamiento de Moore, 301 N. Broadway y en el sitio web de la Ciudad de Moore, <https://www.cityofmoore.com/departments/grants-programs/entitlement>. Los comentarios públicos se pueden hacer en persona durante la reunión regularmente programada del Consejo Municipal de Moore el 6 de diciembre de 2021. Se pueden hacer llegar comentarios por escrito a Kahley Gilbert, Gerente de Concesiones, en 301 N. Broadway, Moore, OK 73160, por teléfono al (405)793-4571, o por correo electrónico a cdcbg@cityofmoore.com antes de las 5:00 pm del 6 de diciembre de 2021.

La audiencia pública está abierta a todos los residentes de Moore y cualquier persona u organización que desee opinar sobre este asunto tendrá la oportunidad de ser escuchada. La ciudad de Moore fomenta la participación de todos sus ciudadanos. Si la participación en una audiencia pública no es posible debido a una discapacidad (como una discapacidad auditiva o del habla) o una barrera del idioma, se recomienda notificar al secretario de la ciudad por lo menos cuarenta y ocho (48) horas antes de la audiencia pública programada, para permitirle a la ciudad realizar las adaptaciones necesarias. Puede comunicarse con el secretario de la ciudad al (405)793-5020.

Cualquier comentario u opinión de los ciudadanos que se reciba durante el período de comentarios o en la audiencia pública se tomará en cuenta al preparar el CAPER. Se adjuntará al informe final un resumen de los comentarios u opiniones, así como un resumen de los comentarios u opiniones no aceptados, y las razones de los mismos. La Ciudad de Moore enviará el CAPER a HUD en Oklahoma City antes del 31 de diciembre de 2021.

Cualquier pregunta o comentario sobre el programa CDBG puede dirigirse a Kahley Gilbert, Gerente de Concesiones, al (405)793-4571 o en 301 N. Broadway, Moore, OK 73160.

Publicado en Ayuntamiento de la Ciudad de Moore, Centro Brand para Ciudadanos de la Tercera Edad, Biblioteca Pública de Moore, Departamento de Desarrollo Comunitario de Moore, <https://www.cityofmoore.com/departments/grants-programs/entitlement>, y en todas las redes sociales el 4 de noviembre de 2021.

AVISO DE ASISTENCIA EN LAS REUNIONES PÚBLICAS

La ciudad de Moore fomenta la participación de todos sus ciudadanos. Si la participación en una audiencia pública no es factible debido a una discapacidad (como una discapacidad auditiva o del habla) o una barrera del idioma, se recomienda notificar al secretario de la ciudad por lo menos cuarenta y ocho (48) horas antes de la audiencia pública programada, para permitirle a la ciudad realizar las adaptaciones necesarias.

Se solicita personal para proyecto en Kansas

Se solicitan carpinteros y ayudantes para proyecto de construcción en Kansas. Trabajo incluye buena paga y beneficios. Para aplicar comuníquese con: Jose Jr.: (318) 334-5907 Jorge: (318) 334-5745

SE SOLICITA

Individuos y parejas para limpieza de oficinas de edificios, medio tiempo por las tardes. Días festivos pagados Aplicaciones aceptadas lunes a viernes por favor aplicar 3:00 pm a 6:00pm, dirección 1024 N. Tulsa Avenue, OKC. Envíe un mensaje de texto con el nombre y el número de teléfono al (405) 590-9290.

Se solicita personal para proyecto en Texas

Se solicitan puestos para operar maquinaria pesada, terminadores de concreto, carpinteros y puestos de ayuda para proyecto de construcción en Texas. El trabajo incluye buena paga y beneficios. Para solicitar comuníquese con Mike al: 318-614 8484 Oliindo al: 214-725-9428

¡ESTAMOS CONTRATANDO!

“Mechanical Journeyman”

Instaladores y Practicantes

405-204-2896

NOTICIA PÚBLICA

Enmienda Sustancial al Plan de Acción de Concesiones en Bloque para el Desarrollo Comunitario (CDBG) 2021

Audiencia Pública Comunitaria: 6 de diciembre de 2021, 6:30 pm, Cámara del Consejo Municipal, 301 N. Broadway.

Se llevará a cabo una reunión del Comité Asesor de CDBG el jueves 18 de noviembre de 2021 a las 5:30 pm en las Cámaras del Consejo Municipal de Moore, Ayuntamiento, 301 N. Broadway, Moore, OK 73160, y se llevará a cabo una audiencia pública durante la reunión del Consejo Municipal de la ciudad de Moore el lunes 6 de diciembre de 2021 a las 6:30 pm en las Cámaras del Consejo Municipal de Moore, Ayuntamiento, 301 N. Broadway, Moore, OK 73160. La audiencia permitirá a los ciudadanos interesados formular preguntas y hacer comentarios sobre la Enmienda Sustancial de la Ciudad de Moore al Plan de Acción de CDBG de 2021. Esta reunión permitirá a los ciudadanos interesados formular preguntas y hacer comentarios sobre el Reporte Anual Consolidado de Desempeño y Evaluación (CAPER) del año fiscal 2020 de la Ciudad de Moore. El CAPER detalla el desempeño de la ciudad durante el año recién transcurrido en la implementación del Programa de Concesiones en Bloque para el Desarrollo Comunitario (CDBG) y las metas del Plan Consolidado para el Desarrollo de la Vivienda y la Comunidad.

La enmienda sustancial estará disponible al público para su revisión y comentarios desde el 4 de noviembre de 2021 hasta el 6 de diciembre de 2021. La Enmienda Sustancial se puede mirar en el sitio web de la Ciudad de Moore, www.cityofmoore.com, o en persona en el Departamento de Planificación de Capital y Resiliencia en Ayuntamiento de Moore, 301 N. Broadway, Moore, OK 73160. Se pueden hacer comentarios públicos en persona durante la reunión regularmente programada del Consejo Municipal de Moore el 6 de diciembre de 2021. Se pueden hacer llegar comentarios por escrito a Kahley Gilbert, Gerente de Concesiones, en 301 N. Broadway, Moore, OK 73160, por teléfono al (405)793-4571, o por correo electrónico a cdcbg@cityofmoore.com antes de las 5:00 pm del 6 de diciembre de 2021.

La audiencia pública está abierta a todos los residentes de Moore y cualquier persona u organización que desee comentar sobre este asunto tendrá la oportunidad de ser escuchada. La ciudad de Moore fomenta la participación de todos sus ciudadanos. Si la participación en una audiencia pública no es posible debido a una discapacidad (como una discapacidad auditiva o del habla) o una barrera del idioma, se recomienda notificar al secretario de la ciudad por lo menos cuarenta y ocho (48) horas antes de la audiencia pública programada, para permitirle a la ciudad realizar las adaptaciones necesarias. Puede comunicarse con el secretario de la ciudad al (405)793-5020.

Cualquier pregunta o comentario sobre el programa CDBG-DR puede dirigirse a Kahley Gilbert, Gerente de Concesiones, al (405)793-4571 o en 301 N. Broadway, Moore, Oklahoma, 73160.

Publicado en Ayuntamiento de la Ciudad de Moore, Centro Brand para Ciudadanos de la Tercera Edad, Biblioteca Pública de Moore, Departamento de Desarrollo Comunitario de Moore, <https://www.cityofmoore.com/departments/grants-programs/entitlement>, y en todas las redes sociales el 4 de noviembre de 2021.

AVISO DE ASISTENCIA A LAS REUNIONES PÚBLICAS

La ciudad de Moore fomenta la participación de todos sus ciudadanos. Si la participación en una audiencia pública no es factible debido a una discapacidad (como una discapacidad auditiva o del habla) o una barrera del idioma, se recomienda notificar al secretario de la ciudad por lo menos cuarenta y ocho (48) horas antes de la audiencia pública programada, para permitirle a la ciudad realizar las adaptaciones necesarias.

COOPER AUTOGROUP

Empresa líder en la rama automotriz solicita vendedores de ambos sexos. Oportunidad de altos ingresos. Cubre todos los beneficios de ley. De preferencia bilingüe pero no indispensable. Para solicitar comuníquese con Martin Valadez al: 405-512-2914.

SE SOLICITA PINTOR PAINTER NEEDED

Debe tener experiencia, ser fiable, hablar un poco de inglés, y tener buen transporte. Mucho trabajo y buen pago con el equipo de pintores que trabajan en el Metro de OKC. Pago de \$14 a \$17 dependiendo en su experiencia. Para más información llamar al 405-326-8927

BIENES RAÍCES

- \$2,000 de enganche
- No se revisa su crédito

Pagos mensuales de \$580-\$880

708 SW 58th 3 Rec. • 1 Baño \$78,000
2500 SW 44th 3 Rec. • 1 Baño \$72,000

visita: casaokc.com
¡compramos casas en efectivo en cualquier condición!

Llame con un intérprete al 405-596-4599 o 405-410-8840

SIGUENOS EN NUESTRAS REDES SOCIALES

EL NACIONAL DE OKLAHOMA

EL NACIONAL DE OKLAHOMA

AFFIDAVIT OF PERFORMANCE

Client: City of Moore
 Publication Date: November ^{4th} 8th, 2021
 Publication Name: El Nacional de Oklahoma
 Description: Public Notice #1 PO#221927
 Public Notice #2 PO#221928

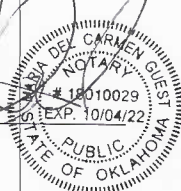
Signer of this document swears that the ad(s) listed in the above were published according to the time and dates listed herein.

Signature Authorized Agent: [Signature]
 Title: PUBLISHER
 Type or print name and title of person who signed above: RANDY KING

COUNTY OF Oklahoma) SS.
 STATE OF Oklahoma)

The above affiant, (Randy King), duly sworn, signed and dated the above affidavit before me, the undersigned Notary Public, on the 4th day November of ²⁰²¹~~2020~~.

[Signature]
 Notary Public



My Commission Expires: 10-04-2022
 Commission Number: 18010029



MINUTES OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY COMMITTEE NOVEMBER 18, 2021

The Community Development Block Grant Advisory Committee of the City of Moore, Oklahoma held a meeting on November 18, 2021 in the Council Chambers, Moore City Hall, 301 N Broadway, Moore, Oklahoma.

Agenda Item No. 1: ROLL CALL

Chairman Louie Williams asks for roll to be called for the Community Development Block Grant Advisory Committee. The following members reported present:

Janie Milum Ralph Sherrard Louie Williams Melissa Hunt Amanda Robinson

Absent: Mark Hamm Kelley Mattocks Sean Evans

Staff: Kahley Gilbert, Grants Manager Sky Larson, Administrative Assistant/Recording Secretary

Agenda Item No. 2: PLEDGE OF ALLEGIANCE

Agenda Item No. 3: APPROVAL OF MINUTES OF THE JUNE 24, 2021 CDBG ADVISORY COMMITTEE MEETING

Motion: Ralph Sherrard makes a motion to approve the minutes of the June 24, 2021 CDBG Advisory Committee Meeting. Janie Milum seconds the motion. Roll is called.

Ayes: Janie Milum Louie Williams Amanda Robinson Melissa Hunt
 Ralph Sherrard

Nays:

Abstained:

Absent: Kelley Mattocks Mark Hamm Sean Evans

Agenda Item No. 4: DISCUSS AND CONSIDER 2020 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

Kahley Gilbert states that this year with the COVID-19 funds and with the 2020 Entitlement funds we provided services for 5,764 individuals. 370 of those individuals is with Entitlement money that's including Kelley Creek sewer rehabilitation infrastructure project. 5,500 individuals is with COVID-19 money. Out of \$363,317.00 available we spent \$312,378.00. We had funds left over from Administration \$26,400.00. We also had

\$24,538.00 that was left over from the infrastructure project and a little from our public services so that will be rolled over into our Armstrong sewer rehabilitation project for 2021. On page 8, the number of households served, there's not an explanation of where those numbers came from so we will be revising the narrative information. It consists of rental and utility assistance programs from The Salvation Army and Community Action Agency. The Community Action Agency serviced 40 low income households. The Salvation Army serviced 31 households. Our program with Food and Shelter, the rapid rehousing and hotel voucher program has served 4 households so far. That's where the total number 77 comes from.

Melissa Hunt asks what the income break such as extremely low versus other incomes is.

Kahley Gilbert states moderate income is 80% of area median income, low income is 50% and extremely low is 30%.

Amanda Robinson asks if Food and Shelter has only done 4 families.

Kahley Gilbert states that is what they have submitted to us and it's through September 2021.

Amanda Robinson states that total number sounds correct then.

Motion: Ralph Sherrard makes a motion to approve the 2020 Consolidated Annual Performance and Evaluation Report (CAPER). Melissa Hunt seconds the motion. Roll is called.

CDBG Committee:

Ayes:	Melissa Hunt Louie Williams	Amanda Robinson	Ralph Sherrard	Janie Milum
Nays:				
Abstained:				
Absent:	Sean Evans	Mark Hamm	Kelley Mattocks	

Agenda Item No. 5: DISCUSS AND CONSIDER AMENDMENT TO THE 2021 ACTION PLAN

Kahley Gilbert states we met with the Moore Social Services Coalition. They asked for a meeting back in the summer time. Sky and I met with Skyler with The Food and Resource Center. They have seen a real need for public transportation of bus routes here in Moore. We asked them to put together a proposal of locations they think would be beneficial, how many routes, how often they should run and how many of their clients they think would use it. Kahley Gilbert states she has seen a draft on it and it looks good. They are anticipating at the City Council meeting in March to present. In the meantime, Elizabeth and Kahley have met with Embark to get cost estimates. They are currently working on a new bus study that shows two different bus routes coming through Moore. One is straight down I-35 with one stop off of 4th street and another one that comes down Santa Fe or Walker and goes basically from I-35 to Santa Fe or Walker down 12th St. While they are doing the bus study we asked if they can do something more detailed and in depth for Moore that can include a survey or study showing the demand of transportation and where they see the best routes and bus stops would be. This amendment would be funding that specific study with Embark.

Ralph Sherrard states there may be funding out of the newly passed infrastructure package that hopefully Embark can utilize to offset some of their expenses.

Kahley Gilbert states she has read through it and it seemed a lot of it was going to Amtrak to rehabilitate existing public transportation systems. There wasn't much on establishing a new bus system, but hopefully as it moves forward they will open up more money for people to establish new transportation systems.

Louie Williams asks would there be requirements for subsidizing from the City of Moore?

Kahley Gilbert states she has met with Midwest City because they have a bus route that Embark provides. They have 10 stops that run roughly every 30 minutes. They pay roughly \$200,000.00 a year fee to Embark and they supply the bus, the driver, maintenance, etc. Midwest City provides the stops such as a bench or shelter. They have a set amount that is \$150,000.00 which is a line item in their budget. They pay for any increase in cost through their Public Works sales tax. They build in a 10% increase every year which is paid through sales tax. They have seen around that percentage of increase every year for Embark's cost.

Louie Williams states that is a fairly substantial amount.

Kahley Gilbert states once Embark broke down the costs, it added up quickly. Even though Midwest City has only one route, there are 3-4 buses that run the route.

Louie Williams states maybe we don't need that frequent or that number of stops.

Kahley Gilbert states we told Embark we would like the bare bones to start with to see what the need is for it and we can always increase and find funding where we can. The \$20,000.00 in this amendment would come from our general admin which is our payroll and publication costs. We roughly spend around \$35,000.00 a year in that so we would have plenty for this study.

Motion: Ralph Sherrard makes a motion to approve the Amendment to the 2021 Action Plan. Amanda Robinson seconds the motion. Roll is called.

Ayes: Louie Williams Janie Milum Ralph Sherrard Melissa Hunt
Amanda Robinson

Nays:

Abstained:

Absent: Kelley Mattocks Mark Hamm Sean Evans

Agenda Item No. 6: UPDATE ON CDBG COVID-19 FUNDING

Kahley Gilbert states originally in our 2nd round of funding we were asked from The Food and Resource Center to fund an additional freezer for them. The quote was \$100,000.00 which we approved, but when the time came they couldn't get ahold of the original company that quoted them \$100,000.00. They reached out to several other companies, however, the cost has increased substantially. They have now asked if instead of the additional freezer, a new parking lot can be funded. They are receiving a lot of traffic and it's not functional. It needs to be redesigned, you can tell it's been patched up through the years and holds a lot of water. There are also a lot of elderly that visit and it's sometimes hard for them to make it in safely. They have asked if they can use the funds to get it redesigned appropriately and constructed. The City has approved this project for CV funding, but wanted to update the committee on it as well.

Agenda Item No. 7: CITIZENS TO BE HEARD

There are no citizens in attendance.

Agenda Item No. 8: MEMBERS TO BE HEARD

Ralph Sherrard states he would like to hear updates about The Curve. Kahley Gilbert states their goal date as of this week is for building B to open by December 3rd. They're currently waiting on the elevator inspector for that building and our Building Official is waiting on some engineering for that building as well. They anticipate building C which is the building that has the commercial spaces and should be ready a couple weeks after building B opens. Building A should open a month after building C. They have around half of the units pre-leased for the entire property.

Melissa Hunt states part of it is we don't know when it will be fully done.

Kahley Gilbert states that they aren't giving any move in dates because they don't want to promise a date and then cancel.

Louie Williams asks if most of the repairs have been completed and passed inspection.

Kahley Gilbert states the only thing we are waiting on are the engineering reports that the Building Official needs.

Amanda Robinson states that in regards to the pricing of The Curve, she was under the assumption that some of it is going to be based on income.

Kahley Gilbert explains the difference between income based housing and affordable housing. Affordable housing rents tend to be higher than income based rents.

Agenda Item No. 9: ADJOURNMENT

Motion: Melissa Hunt makes a motion. Janie Milum seconds the motion. Roll is called.

Ayes: Melissa Hunt Janie Milum Ralph Sherrard Louie Williams
Amanda Robinson

Nays:

Abstained:

Absent: Kelley Mattocks Mark Hamm Sean Evans

RECORDED FROM NOTES AND TRANSCRIBED BY Sky Larson Sky Larson, Administrative Assistant

RESOLUTION 7(21)

RESOLUTION AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT FOR THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING YEAR TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

WHEREAS, the City of Moore is an Entitlement Community for the Community Development Block Grant (CDBG) Program and under this program receives funding from the United States Department of Housing and Urban Development (HUD); and

WHEREAS, the City of Moore is required to annually report accomplishments of grant funded activities to HUD in the form of a Consolidated Annual Performance Evaluation Report (CAPER). The CAPER must be submitted within ninety (90) days of the end of the program year and the City of Moore must provide a fifteen (15) day period for public comment on the CAPER; and

WHEREAS, notice of the availability of the CAPER was published on Thursday, November 4, 2021; and

WHEREAS, copies of the CAPER have been made available for public review at the Moore Public Library, the Moore Senior Center, Moore City Hall, and on the City of Moore website; and

WHEREAS, a public hearing was held on December 6, 2021, and no public comments were received.

NOW, THEREFORE, BE IT RESOLVED by the Mayor of the City of Moore and the Moore City Council that the City of Moore shall submit the CAPER for the 2020 CDBG Program Year to HUD prior to the December 30, 2021, due date.

BE IT FURTHER RESOLVED that the Mayor of Moore shall have the full authority to execute the 2020 CAPER that must be provided to HUD.

ADOPTED, by the Mayor and City Council of the City of Moore this 6th day of December, 2021.



VANESSA KEMP, CITY CLERK



GLENN LEWIS, MAYOR

Approved as to form and legality this 6th day of December, 2021.



RANDY BRINK, CITY ATTORNEY

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
AND THE MOORE RISK MANAGEMENT BOARD
DECEMBER 6, 2021 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on December 6, 2021 at 6:30 p.m. with Mayor Glenn Lewis presiding.

Adam Webb
Councilman, Ward I

Danielle McKenzie
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: Blair, Hunt, Williams, Hamm, Lewis
ABSENT: McKenzie, Webb

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; Assistant City Attorney, Brian Miller; City Attorney, Randy Brink; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, Betty Koehn; Fire Chief Greg Herbster; Human Resources Director, Christine Jolly; Manager of Information Technology, David Thompson; Parks and Recreation Director, Sue Wood; Police Chief, Todd Gibson; Police Lieutenant Kyle Hill; Project-Grants Manager (Capital Planning & Resiliency), Kahley Gilbert; Public Affairs Director, Deidre Ebrey; Public Works Director, Tony Mensah; and Veolia Water Project Manager, Robert Pistole.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD NOVEMBER 15, 2021.
- B) RECEIVE THE MINUTES OF THE REGULAR PLANNING COMMISSION MEETING HELD OCTOBER 12, 2021.
- C) RATIFY ACTION OF THE MOORE PUBLIC WORKS AUTHORITY MADE NOVEMBER 15, 2021 REGARDING APPROVAL OF RESOLUTION NO. 256(21) ADOPTING ROLL-OFF/COMPACTOR RATES FOR COMMERCIAL UTILITY CUSTOMERS ALONG WITH CLARIFYING LANGUAGE.
- D) APPROVE THE ISSUANCE OF A \$75 CHRISTMAS STIPEND TO EMPLOYEES PER COUNCIL RESOLUTION.
- E) ACCEPT PUBLIC WATER, SEWER, PAVING AND DRAINAGE IMPROVEMENTS TO SERVE THE BROADMOORE HEIGHTS, SECTION 1 ADDITION, BEING SOUTH OF SW 19TH STREET AND WEST OF BRYANT AVE. APPLICATION BY PREMIUM LAND DEVELOPMENT, LLC/TABER LEBLANC.

- F) ACCEPT 438 SQ. FT. OF PUBLIC RIGHT-OF-WAY AND UTILITY EASEMENT FROM THE DICKEY SMITH TRUST LOCATED AT THE WEST END OF THE SE 5TH STREET CUL-DE-SAC WEST OF TOWER DRIVE PROVIDING SCHOOL BUS AND DELIVERY ACCESS FOR MOORE PUBLIC SCHOOLS AS PART OF THE SE 4TH STREET RAILROAD UNDERPASS PROJECT.
- G) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2021-2022 IN THE AMOUNT OF \$4,975,304.14.

Mayor Lewis noted that at his request the amount of the Christmas stipend for employees was increased on the agenda from \$50 to \$75. This was done due to an increase in the cost of living and because he felt it would be a good way for the City Council to show their appreciation to the employees for the work they do for the City.

Councilman Williams moved to approve the Consent Docket in its entirety, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 3 being:

CONSIDER ADOPTION OF A RESOLUTION NO. 10(21) PERTAINING TO THE GENERAL OBLIGATION BONDS OF 2022, APPROVED BY A MAJORITY OF THE QUALIFIED VOTERS AT AN ELECTION HELD ON NOVEMBER 9, 2021, FIXING THE AMOUNT OF BONDS TO MATURE EACH YEAR, FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD AND AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW.

Brooks Mitchell, City Manager, advised that Resolution No. 10(21) pertained to the first installment of bonds for the new animal shelter and residential street projects that were approved at the November 9, 2021 bond election. Mr. Mitchell stated that the amount of the issuance was \$5.4 million. He indicated that staff would appear before Council in July 2022 to request a second round of funding. Mr. Mitchell stated that Terry Hawkins and Chris Gander, the City's bond counsel and financial advisor, were in attendance to answer any questions.

Councilman Blair moved to adopt Resolution No. 10(21) pertaining to the General Obligation Bonds of 2022, approved by a majority of the qualified voters at an election held on November 9, 2021, fixing the amount of Bonds to mature each year, fixing the time and place the Bonds are to be sold and authorizing the Clerk to give notice of said sale as required by law, second by Councilman Hamm. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 4 being:

CONSIDER AUTHORIZING STAFF TO SOLICIT BIDS FOR JANITORIAL SERVICES FOR THE STATION RECREATION AND AQUATIC CENTER.

Sue Wood, Parks and Recreation Director, requested authorization to solicit bids for janitorial services since the current company's services were unsatisfactory.

Councilwoman Hunt moved to authorize staff to solicit bids for janitorial services for The Station Recreation and Aquatic Center, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 5 being:

CONSIDER APPROVAL OF A PROFESSIONAL SERVICES CONTRACT WITH CIVIL AND ENVIRONMENTAL CONSULTANTS, INC. FOR ON-CALL ENGINEERING SERVICES.

Elizabeth Weitman, Community Development Director, stated that staff utilizes on-call engineering services with ADG for subdivision plan review, and other small projects such as street or drainage projects, and with Meshek and Associates for drainage. Ms. Weitman noted that the engineer with ADG that worked with the City was recently hired by Civil and Environmental Consultants, Inc. ("CEC"). Because he has knowledge of the new drainage regulations and the City's practices and procedures staff requested continuing that relationship by entering into a contract with CEC.

Councilman Blair asked if staff would recommend keeping the current contract for on-call engineering services. Ms. Weitman felt that maintaining both contracts would be beneficial.

Councilman Blair moved to approve Professional Services contact with Civil and Environmental Consultants, Inc. for on-call engineering services, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 6 being:

DISCUSS POTENTIAL UPDATES TO THE EXISTING LANDSCAPING REGULATIONS FOUND IN PART 12, CHAPTER 4, ARTICLE G OF THE MOORE LAND DEVELOPMENT CODE.

Elizabeth Weitman, Community Development Director, advised that Council requested that staff review the current landscaping regulations adopted in 2000. Ms. Weitman stated that the landscaping code was compared with seven metro cities along with communities in Texas and Kansas. She stated that different communities have vastly different requirements making comparison difficult. For example, Overland Park, Kansas' landscape requirements are at the discretion of their landscape architect, Oklahoma City utilizes a point system, and Edmond uses plant units. Ms. Weitman advised that Moore requires more tree and shrubs than almost all other comparison cities but felt there was room for improvement. Therefore, she recommended the following changes to the landscaping regulations:

1. Setting a minimum tree/shrub mix to promote species diversity and add interest. This would also protect landscaping investment by minimizing the risk of total loss due to disease of a specific species.
2. Increase open space requirement to at least 10% of the land area and require more open space in the front yard versus the back yard.

3. Consider side-yard open space requirements to break up the parking lot and provide more planting opportunities.
4. Provide incentives for irrigation and/or low impact development.
5. Implementation of an annual landscaping compliance inspection allowing for an 80-90% survival rate.

Ms. Weitman requested input from the City Council on how to proceed. She advised that if it was Council's desire to move forward with the proposed changes she would prepare an ordinance implementing the changes for consideration at a future meeting.

Councilman Hamm asked if she anticipated any objection from developers or retailers. Ms. Weitman stated that in general she did not feel there would be any strong objection to the changes. She stated that most metropolitan cities have similar requirements.

Councilman Williams asked if the proposed updates to the landscaping regulations were for commercial businesses only. Ms. Weitman stated that was correct and that the City does not currently have residential landscaping regulations. Some of the council members voiced their agreement with the proposed changes.

No action was taken on the item.

Agenda Item Number 7 being:

CONSIDER REZONING APPLICATION NO. RZ-1014, LOCATED IN THE NE/4 OF SECTION 12, T10N, R3W, BEING NORTH OF NE 12TH STREET AND WEST OF BRYANT AVENUE, FROM A-1 RURAL AGRICULTURAL DISTRICT TO A-2/PUD SUBURBAN AGRICULTURAL DISTRICT AS A PLANNED UNIT DEVELOPMENT; AND APPROVE ORDINANCE NO. 980(21). APPLICATION BY HAIRY PAW INN/DAVID BOX. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 2.

Elizabeth Weitman, Community Development Director, stated that the subject site was located north of NE 12th Street and west of Bryant Avenue. The property was zoned A-1 and was the current location of the Hairy Paw Inn, a pet boarding facility. The applicant proposed constructing a new building to the east of the existing building to house additional indoor dog kennels and to establish an outdoor play area with limited hours. Because the current dog kennel operation was "grandfathered in" a rezoning would be required prior to the approval of any substantial improvements. The applicant proposed a PUD to allow for indoor overnight boarding with an outdoor yard for periodic play time between the hours of 7:00 a.m. and 9:00 p.m. Ms. Weitman advised that public water was available to the site from N. Bryant Avenue and a private septic system would be utilized. Access would be provided by N. Bryant Avenue through existing drives. She added that no floodplain was located on the site.

Ms. Weitman stated that the site was located in a largely agricultural area with a single-family home owned by the applicant and an undeveloped portion of Buck Thomas Park located to the north, another single-family home also owned by the applicants to the south, the Lost Creek Addition to the east, and Buck Thomas Park to the west. She advised that the applicant would utilize a Planned Unit Development in exchange for amenities that would not otherwise be required. The revised PUD proposal included the following amenities:

1. Play yard to be located a minimum of 100' to the west of Bryant Avenue and will expand behind the lot at 1705 N. Bryant.
2. A 70% brick or masonry requirement on all buildings to reduce sound reverberation.
3. Landscaping requirement of 10 trees and 20 shrubs on the developed portions of the property.
4. Limited outdoor play time between the hours of 7 am and 9 pm.

She stated the site was designated as an Urban Residential Land Use. Since the application was agricultural in nature an amendment to the Plan would not be required. The application was reviewed and found to be in conformance with the intent of the Plan.

Ms. Weitman advised that the applicant held a neighborhood meeting on August 4, 2021 with approximately 3 to 4 residents in attendance. She stated that two were in favor of the application and one was gathering additional information. She indicated that several individuals spoke in favor of the item at the Planning Commission Meeting with no one appearing in opposition. She added that several letters of support were included in the agenda packet from residents of Lost Creek, customers of the facility, and the Chamber of Commerce. Additionally a sound engineer visited the site and determined that because of the noise from Buck Thomas Park and traffic along Bryant Avenue he did not anticipate any adverse effects to the area concerning noise.

Cooper Hall, attorney at law, appeared on behalf of the applicants Wendy and Chuck Musgrove. Mr. Hall advised that the Musgrove's operate with 50 dogs and a play area 40' from Bryant Avenue. The application proposed moving the play area over 100' from Bryant Avenue and at least 200' from Lost Creek. He felt his clients were providing additional brick to help aesthetically and to assist in mitigating sound. Mr. Hall commented that they were proposing the same use but in a better form.

Councilwoman Hunt asked how many dogs would be boarded at the location if the application were approved. Mr. Hall estimated they could board around 80 to 90 dogs.

Tammy Evans, 2100 NE 18th, appeared in opposition to the item. Ms. Evans stated that she first spoke in opposition to the facility in 2014. She still believed it to be a noise nuisance to her and several of her neighbors and would negatively affect the value of her property. Ms. Evans requested that the item be tabled so that she can provide audio of the noise from inside her home. She stated it would also give her neighbors an opportunity to come to a meeting and offer their objection to the item. She commented that she was unable to attend the rescheduled Planning Commission meeting.

Cody Clark, 2213 NE 15th, stated that he was a resident of Lost Creek and was unaware of a neighborhood meeting being held. Mr. Clark spoke in opposition to the item. He felt that the sound engineer did not take into consideration that the noise level would change based on the size and number of additional dogs. Mr. Clark felt there would be safety concerns with the children playing nearby in the park. He stated his intent to hire an attorney to obtain an injunction if the item was approved. Mr. Clark estimated 40 residents were opposed to the application. He felt that at a minimum the item should be tabled and the applicant be asked to bring copies of noise surveys, engineering drawings, and information on how they plan to mitigate health and safety and sound issues. Councilwoman Hunt asked if the applicant had provided the information that the City would normally require in this situation. Ms. Weitman indicated that they did and that the application was reviewed in detail at the Planning Commission. Councilman Hamm stated that he was unaware of the meeting. Ms. Weitman stated that residents within 300' of the site were notified of the meeting, along with the Planning Commissioners, and City Manager.

Kim Carrel, 2112 NE 15th, spoke in support of the application. Ms. Carrel advised that she had submitted a letter of recommendation and did not hear any barking dogs from the business.

Lowell Bynum, 5708 SE 83rd, OKC, appeared as an Ambassador for the Chamber of Commerce and as a customer of the business. Mr. Bynum felt that pushing the building further away from the street would assist with the noise issues and was pleased that the business would bring additional revenue to the City.

Councilman Hamm stated that he would like to table the item until he has the opportunity to look at the facility and determine the noise level. He also would like to see if any noise complaints had been issued regarding the business and if the Police or Fire departments have any concerns.

Councilman Hamm moved to table Agenda Item No. 7, second by Councilman Blair. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Mr. Hall asked if the item would be placed on a specific agenda. Councilwoman Hunt suggested placing the item on the January 3, 2022 agenda due to the holidays. Everyone appeared to be agreeable to that date.

Agenda Item Number 8 being:

CONSIDER THE FINAL PLAT OF SENDERA LAKES, SECTION 4, LOCATED IN THE NW/4 OF SECTION 34, T10N, R3W, BEING SOUTH OF SW 34TH STREET AND EAST OF SANTA FE AVENUE. APPLICATION BY ODOM NORTHWEST, LLC. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 3.

Elizabeth Weitman, Community Development Director, advised that the final plat for Sendera Lakes, Section 4 located south of SW 34th and east of Santa Fe Avenue consisted of 67 residential lots on approximately 19.44 acres. Ms. Weitman stated that no FEMA floodplain was identified in this section of the addition. Ms. Weitman stated that detention for the development was provided in previous phases; however Meshek, would review the plat against the current drainage criteria to ensure compliance in this section of the development. Access would be provided from SW 40th Street, SW 41st Terrace, and Durango Lakes Drive at platted in Sendera Lakes Addition, Sections 2 and 3.

Ms. Weitman stated that the Envision Moore 2040 Plan designated the area as Urban Residential. The application was reviewed and found to be in compliance with the plan; therefore, staff recommended approval of the item.

Councilman Blair moved to approve the Final Plat of Sendera Lakes, Section 4, located in the NW/4 of Section 34, T10N, R3W, being south of SW 34th Street and east of Santa Fe Avenue, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 9 being:

CONSIDER THE FINAL PLAT OF MOORE TO COME, SECTION 1, LOCATED IN THE SW/4 OF SECTION 10, T10N, R3W, BEING SOUTH OF NW 27TH STREET AND WEST OF JANEWAY AVENUE. APPLICATION BY MOORE TO COME, LLC/BOB LABAR. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 2.

Elizabeth Weitman, Community Development Director, stated that the subject site was located north of NW 24th Street on the west side of Janeway Avenue. The applicant proposed developing the property for eight commercial buildings including an existing commercial building located on the southeast corner of

the site. She indicated that the final plat consisted of two lots on .75 acres. Public water and sewer would be extended to serve the site. Stormwater detention was required and would be provided in the southeast corner of the property. No FEMA designated floodplain was located on the site. Ms. Weitman stated that access would be provided from Janeway Avenue and NW 24th Streets with the individual buildings accessed through private access drives. She noted that the existing building would keep the current parking and access configuration.

Ms. Weitman advised that the Envision Moore 2040 Plan designated the area as Employment Mixed Use. The application was reviewed and found to be in conformance with the plan; therefore, staff recommended approval of the item.

Councilman Hamm moved to approve the Final Plat of Moore to Come, Section 1, located in the SW/4 of Section 10, T10N, R3W, being south of NW 27th Street and west of Janeway Avenue, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 10 being:

CONSIDER THE FINAL PLAT OF MADISON GARDENS ADDITION, LOCATED IN THE NE/4 OF SECTION 12, T10N, R3W, BEING SOUTH OF NE 27TH STREET AND WEST OF BRYANT AVENUE. APPLICATION BY MSG LIVING TRUST/MIKE GALIER. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 2.

Elizabeth Weitman, Community Development Director, stated that the subject site was located south of NE 27th Street and west of Bryant Avenue and was rezoned to R-1 in April 2021. Ms. Weitman advised that the applicant proposed development of a single-family residential subdivision on approximately 16.29 acres. She indicated that the final plat for the first phase of the development would include 7 residential lots and one common area on 2.8 acres. Public water and sewer were available to the site. Ms. Weitman stated that stormwater detention was required. The overall development included a detention pond on the west side of the site which the applicant intended to improve on the second phase of the development. A temporary detention pond for the 2.8 acres would be required with this phase of construction. Ms. Weitman stated that a FEMA designated floodplain and floodway was located to the east of the first phase of the development. Therefore, a flood study and Corps of Engineers 404 Determination must be provided with the second phase of the development. Access would be provided by NE 27th Street. The addition would be gated with private streets. A temporary turn-around for fire and emergency service access was required.

Ms. Weitman advised that the Plan shows a greenway trail through the FEMA floodplain located on the site. When fully developed the trail was intended to give access from NE 27th Street to Buck Thomas Park; however, the applicant requested that the greenway trail not be extended through the property since it was a private gated subdivision. Ms. Weitman advised that the final plat currently shows the greenway trail as a 10' pedestrian easement located between the Signal Ridge Addition and the subject site. Staff recommended that the pedestrian easement be removed since it was unclear how the easement would be utilized if contained in the backyards of individual lots. Ms. Weitman advised that the Planning Commission discussed the issue at length and reiterated their desire for a trail connection at this location. It was recommended that the applicant provide a preliminary trail plan with the second phase by utilizing a 30' strip of vacant land located to the east of the site.

The Envision Moore 2040 Plan designated the area as Urban Residential. The application was reviewed and found it to be in conformance with the plan. Staff recommended approval of the item.

Councilman Williams moved to approve the Final Plat of Madison Gardens Addition, located in the NE/4 of Section 12, T10N, R3W, being south of NE 27th Street and west of Bryant Avenue, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 11 being:

CONSIDER RESOLUTION NO. 6(21) ADOPTING THE SCHEDULE OF FEES AND CHARGES; EFFECTIVE UPON APPROVAL AND REMAINING IN EFFECT UNTIL MODIFIED, AMENDED OR REPEALED; AND REPEALING PRIOR INCONSISTENT FEES.

Betty Koehn, Finance Director, stated that Resolution No. 6(21) would update the Schedule of Fees and Charges to include the adoption of the roll-off compactor rates for commercial utility customers and any clarifying language approved by Council on November 15, 2021.

Councilman Williams moved to adopt Resolution No. 6(21) adopting the Schedule of Fees and Charges; effective upon approval and remaining in effect until modified, amended or repealed; and repealing prior inconsistent fees, second by Councilman Blair. Motion. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 12 being:

CONSIDER APPROVAL OF RESOLUTION NO. 11(21) AMENDING THE ACCOUNTING MANUAL BY INCREASING APPROVAL AND THRESHOLD LIMITS, APPROVED BY COUNCIL THROUGH ORDINANCE NO. 991(21) AND ADDING ADDITIONAL LANGUAGE TO CLARIFY PURCHASES UTILIZING FEDERAL FUNDS; EFFECTIVE UPON APPROVAL AND REMAINING IN EFFECT UNTIL MODIFIED, AMENDED OR REPEALED.

Betty Koehn, Finance Director, stated Resolution 11(21) would amend the Accounting Manual to incorporate changes to the purchasing ordinance passed by Council on October 18, 2021 and to add additional language to clarify purchases utilizing federal funds.

Councilman Williams moved to approve Resolution No. 11(21) amending the Accounting Manual by increasing approval and threshold limits, approved by Council through Ordinance No. 991(21) and adding additional language to clarify purchases utilizing federal funds; effective upon approval and remaining in effect until modified, amended or repealed, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 13 being:

CONSIDER APPROVAL OF THE 2020 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) AND ADOPT RESOLUTION NO. 7(21) SUBMITTING SAID REPORT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD).

Kahley Gilbert, Project-Grants Manager (Capital Planning & Resiliency), requested approval of the 2020 Consolidated Annual Performance and Evaluation Report ("CAPER") for program year ended September 2021. Ms. Gilbert advised that the City was awarded \$340,733 in program funds for the following projects:

1. Home-delivered meals for seniors
2. Counseling for sexually abused children
3. Youth counseling
4. Forensic interviews for children
5. Christmas assistance for low-income families
6. Sewer line rehab project along Kelly Creek

Ms. Gilbert stated that 370 total residents benefitted from the funding. She advised that \$50,938.58 in remaining funds would be rolled into next year's infrastructure project determined to be sewer line replacements in the Armstrong Addition.

Councilman Williams moved to approve the 2020 Consolidated Annual Performance and Evaluation Report (CAPER) and adopt Resolution No. 7(21) submitting said report to the U.S. Department of Housing and Urban Development (HUD), second by Councilman Blair. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 14 being:

CONSIDER RESOLUTION NO. 8(21) ADOPTING A SUBSTANTIAL AMENDMENT TO THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN; AND AUTHORIZE THE MAYOR TO SUBMIT THE AMENDED PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Kahley Gilbert, Project-Grants Manager (Capital Planning & Resiliency), advised that the item was submitted for inclusion on the agenda with an error in the language. Ms. Gilbert asked that Council make a motion to amend the language changing the year of the Community Development Block Grant Action Plan from 2020 to 2021.

Councilwoman Hunt moved to amend the language for Agenda Item No. 14 changing the year of the Community Development Block Grant Action Plan from 2020 to 2021, second by Councilman Blair. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Councilman Williams moved to adopt Resolution No. 8(21) adopting a substantial amendment to the 2021 Community Development Block Grant Action Plan; and authorize the Mayor to submit the amended plan to the U.S. Department of Housing and Urban Development, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 15 being:

CONSIDER APPROVAL OF AN ADMINISTRATIVE SERVICES AGREEMENT BETWEEN THE CITY OF MOORE, ASSURED BENEFITS ADMINISTRATORS, INC., AND UNITEDHEALTHCARE (ALSO CALLED UMR OR UNITED), CHANGING THE PROVIDER NETWORK FOR THE CITY'S HEALTH INSURANCE FROM HEALTHCARE HIGHWAYS TO UNITED, EFFECTIVE JANUARY 1, 2021.

Christine Jolly, Human Resources Director, advised that Healthcare Highways was the current health care provider network for the City. In January 2021 the City expanded the healthcare network outside of Oklahoma through a partner service called Private Healthcare Systems. Since that time the City's healthcare consultants, Gallagher Consulting, made a recommendation that the City move to an expanded provider network that would allow significantly more access to local providers along with an increase in national providers for the City's members.

Ms. Jolly advised that the Health Benefits Committee met on November 5, 2021 and the voting members voted unanimously to recommend the change in the City's provider network to United Healthcare. She stated that some of the benefits of the change would include retaining current contracts with Teledoc, the Surgery Center of Oklahoma, and Health Check Screening, along with continued administration of the network by Assured Benefits Administrators. She indicated that no increases in costs to the City or to the members was anticipated. She stated that Daniel Summers with Gallagher Consulting was in attendance to answer any questions.

Councilwoman Hunt moved to amend the agenda item language to change the effective date of the Administrative Services Agreement with Assured Benefits Administrators, Inc. and Unitedhealthcare from January 1, 2021 to January 1, 2022, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Councilman Williams moved to approve an Administrative Services Agreement between the City of Moore, Assured Benefits Administrators, Inc., and UnitedHealthcare (also called UMR or United), changing the provider network for the City's health insurance from Healthcare Highways to United, effective January 1, 2022, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 16 being:

CONSIDER RESOLUTION NO. 9(21) CONCERNING BRIDGE INSPECTION RESPONSIBILITY BY LOCAL GOVERNMENT FOR COMPLIANCE WITH NATIONAL BRIDGE INSPECTION STANDARDS.

Tony Mensah, Public Works Director, stated that Resolution No. 9(21) related to the selection of a consultant for bridge safety inspections to determine the health of the City's bridges. Mr. Mensah indicated that the Oklahoma Department of Transportation submitted six firms for consideration. Staff interviewed three firms and was recommending Burgess and Niple, Inc. The term of the proposed contract would be from April 1, 2022 through March 31, 2024.

Councilman Williams moved adopt Resolution No. 9(21) concerning bridge inspection responsibility by local government for compliance with National Bridge Inspection Standards, second by Councilman Blair. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 17 being:

RECEIVE A PRESENTATION ON PHASE II OF THE I-35 CORRIDOR STUDY.

Deidre Ebrey, Public Affairs, Director, indicated that representations from the Oklahoma Department of Transportation, Jason Boomer and Daniel Wynn, would be making the presentation regarding Phase II of the I-35 Corridor Study.

Mr. Boomer shared a website that was part of a public involvement effort for the I-35 Corridor Study occurring in Moore and Norman in order to obtain public input on three alternatives. He indicated that the information could be obtained as a link from the City of Moore's webpage. An interactive map would reflect the current alignment and a new alignment for each of the three options. Mr. Boomer indicated that feedback could be given through the comment button at the bottom of the page or through the fifth station where a Download Comment Form or a Leave a Comment options were available. For assistance navigating through the website individuals may click the Help button at the bottom of the page for contact information.

Mayor Lewis asked what the purpose was for performing the I-35 Corridor Study. Daniel Wynn indicated that ODOT was looking at three frontage road options for functionality and additional capacity on I-35. He stated that they hope to come back with another public meeting in the spring of 2022 to finalize what they are consideration for the frontage roads. Councilwoman Hunt asked when the deadline was for public comments. Mr. Wynn stated that they first requested comments around November 18, 2021 and anticipated closing comments on December 10, 2021. He indicated that all of the presentation materials would still be available on line and would certainly be interested in reading further comments.

No action was taken on the item.

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING CONVENED.

Agenda Item Number 18 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD NOVEMBER 15, 2021.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2021-2022 IN THE AMOUNT OF \$1,046,142.92.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb
Out: Blair

Agenda Item Number 19 being:

CONSIDER APPROVAL OF EXCESS PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY POLICY WITH HUDSON INSURANCE COMPANY IN THE AMOUNT OF \$40,130, WHICH IS AN \$800 INCREASE OVER LAST YEAR, WITH GLENN HARRIS AND ASSOCIATES AS AGENT.

Brian Miller, Risk Manager, advised that the agenda item was for renewal of the City's Excess Public Officials and Employment Practices Liability policy. Mr. Miller stated that this year the premium amount increased from \$39,330 to \$40,130 for the same coverage. He indicated that staff recommended approval of the item and noted that the agent Dan Kramer with Glenn Harris and Associates was in attendance to answer any questions.

Trustee Hunt moved to approve approval of Excess Public Officials and Employment Practices Liability policy with Hudson Insurance Company in the amount of \$40,130, which is an \$800 increase over last year, with Glenn Harris and Associates as agent, second by Trustee Williams. Motion carried unanimously.

Ayes: Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb
Out: Blair

Agenda Item Number 20 being:

CONSIDER APPROVAL OF AN ADMINISTRATIVE SERVICES AGREEMENT BETWEEN THE MOORE PUBLIC WORKS AUTHORITY, ASSURED BENEFITS ADMINISTRATORS, INC. INC., AND UNITEDHEALTHCARE (ALSO CALLED UMR OR UNITED), CHANGING THE PROVIDER NETWORK FOR THE CITY'S HEALTH INSURANCE FROM HEALTHCARE HIGHWAYS TO UNITED EFFECTIVE JANUARY 1, 2021.

Councilwoman Hunt moved to amend the language for Agenda Item No. 20 changing the year of the Community Development Block Grant Action Plan from 2021 to 2022, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Trustee Blair moved to approve an Administrative Services Agreement between the Moore Public Works Authority, Assured Benefits Administrators, Inc. Inc., and UnitedHealthcare (also called UMR or United), changing the provider network for the City's health insurance from Healthcare Highways to United effective January 1, 2022, second by Trustee Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:56 P.M.

Agenda Item Number 21 being:

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD NOVEMBER 15, 2021.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2021-2022 IN THE AMOUNT OF \$355,657.91.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED AT 7:57 P.M.

Agenda Item Number 22 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Hamm commented that the Christmas Spectacular event was held December 4, 2021 and was well attended.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, advised Council of the following items:

- Bob Dillon with Dillon and Associates would be in attendance at the December 20, 2021 meeting to give a presentation regarding the City's audit.
- Congratulated the Parks Department on the tree lighting ceremony held on December 3, 2021 and the Christmas Spectacular event held on December 4, 2021.
- Announced that Shop with a Cop would be held December 11, 2021 at 8:00 p.m.
- Welcomed the new Assistant Emergency Management Director, Kevin Smith.

Agenda Item Number 23 being:

ADJOURNMENT

Councilman Blair moved to adjourn the City Council meeting, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None

The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 8:00 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

MELISSA HUNT, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2021.

ATTEST:

VANESSA KEMP, City Clerk



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2020
 MOORE , OK

DATE: 10-19-21
 TIME: 13:58
 PAGE: 1

PART I : SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	225,408.96
02 ENTITLEMENT GRANT	340,733.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	566,141.96

PART II : SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	468,206.65
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	468,206.65
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	39,496.53
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	507,703.18
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	58,438.78

PART III : LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	468,206.65
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	468,206.65
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	48,865.65
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	6,205.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	88.85
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	54,981.80
32 ENTITLEMENT GRANT	340,733.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	340,733.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	16.14%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	39,496.53
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	28,650.07
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	68,146.60
42 ENTITLEMENT GRANT	340,733.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	340,733.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Oklahoma City Field Office, Region VI
Office of Community Planning and Development
301 NW 6th, Suite 200
Oklahoma City, OK 73102-2807
Phone (405) 609-8509 Fax (405) 609-8982

March 9, 2022

Kahley Gilbert, Manager
Capital Planning and Resiliency
City of Moore
301 N. Broadway
Moore, Oklahoma 73160

Dear Ms. Gilbert:

SUBJECT: Annual Performance Assessment
Community Development Block Grant Program
Program Year: 10/1/2020 – 9/30/2021

The U.S. Department of Housing and Urban Development (HUD) Office of Community Planning and Development (CPD) assesses the performance of its grant recipients on an annual basis. This letter conveys the results of this evaluation for the 2020 program year.

A principal report utilized by CPD to assess performance is the Consolidated Annual Performance and Evaluation Report (CAPER), submitted by grant recipients within 90 days of the completion of each Program Year. The CAPER provides important information on the use of Community Development Block Grant (CDBG) funds in meeting specific housing and community development goals and addressing the needs of the homeless, as identified in the grantee's Five-year Consolidated Plan and Annual Action Plan. Additionally, this performance assessment takes into consideration information collected from other financial and performance reports, information generated from the disbursement and information system established by HUD, correspondence, and monitoring reports.

The Review of Moore's CAPER determined that the report was timely received by December 29, 2021. HUD reviewed the City's evidence of appropriate citizen participation required prior to submission of the CAPER to HUD. HUD determined that the 15 days' comment period was provided to citizens.

HUD's review of Moore's CAPER reflects that the City has complied with the eligibility and national objective requirements of the HUD funded programs. HUD's review of the CAPER reflected that all of Moore's funded activities principally benefitted low and moderate-income residents and its activities were consistent with its goals and objectives identified in its five-year Consolidated Plan and PY 2020 Annual Action Plan.

The City of Moore has conducted such activities with professionalism and effectiveness in administering these funding sources over the past years and has created positive outcomes to objectives and obstacles identified in the five-year consolidated plan. This analysis has determined that the City has the continuing capacity to administer its HUD awarded CPD programs; the activities undertaken are consistent with the City's HUD-approved Consolidated Plan; and Moore continues to make progress in meeting its housing and community development goals.

This Office appreciates the partnership with Moore's staff and looks forward to continuing to support the City's efforts to meet the goals of the Consolidated Plan. If there are any questions or a request for technical assistance, please do not hesitate to contact me at (405) 609-8569, or your Community Planning and Development Representative, Rebekah Zahn-Pittser, at (405) 609-8496 or via email at Rebekah.a.Zahn-Pittser@HUD.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Earl Cook', with a long horizontal flourish extending to the right.

Earl Cook, Director
Community Planning and
Development Division

cc: Honorable Mayor

Attachment

Annual Performance Assessment Report

City of Moore Program Year 2020

Consolidated Annual Performance and Evaluation Report (CAPER)

Program Year End: 09/30/2021

Report Due: 12/29/2021

Report Received: 12/29/2021

Funding Covered by CAPER:

<u>Allocated 2020</u>	<u>Expended 2020/2021</u>
CDBG: \$340,733	\$507,703.18 (Includes remaining funds from previous program year)
CDBG-CV1: \$ 200,472	
CDBG-CV3: \$ 294,687	CDBG-CV (1 & 3): \$269,867.61

Summary of Program Compliance

Community Development Block Grant Program (CDBG)

- Public Services Obligation/Cap [24 CFR 570.201(e)(1) or (2)]
 - Standard: <15% of Allocation plus Program Income received in prior year
 - Actual %: 16.14% (15% requirement waived for 2020 CDBG program.)
 - Obligated as reported in CAPER: \$

- Administration & Planning Obligation/Cap [24CFR 570.200(g)]
 - Standard: <20% of Allocation plus Program Income received in current year
 - Actual %: 20%
 - Obligated as reported in CAPER: \$

- Benefit to Low to Moderate-Income Persons [24 CFR 570.200(a)(3)]
 - Standard: At least 70% of the aggregate amount of CDBG funds received by the recipient shall be used for activities that benefit low- and moderate-income persons as reported in the CAPER.
 - Actual %: 100%

- Program Income
 - Receipted: \$0
 - Expended: \$0
 - Balance: \$0

- Timeliness of Expenditures [24 CFR §570.902]
- Standard: The regulations require that 60 days before the end of the program year, the City have no more than the equivalent of 1 ½ years' worth of CDBG grant funds available in its U.S. Treasury account. A ratio at or below 1.50 is acceptable.
 - Actual ratio: 0.92% (Adjusted) 0.92% (Unadjusted)
 - Balance: \$312,717.44 (Adjusted) \$312,717.44 (Unadjusted)

The CAPER has a wealth of expenditure and accomplishment information provided and relates annual activities to the 2020 Consolidated Strategic Plan.

A random review of the Integrated Disbursement and Information System reports indicate staff are completing required entries in the system for CDBG.

The activities noted in the performance report are diverse. Extremely-Low and Moderate income assistance appears to be a top priority for use of the CDBG and CDBG-CV program participants.

Status of HUD Monitoring and/or Audit Findings

- HUD Monitoring
 - Date of Monitoring Report: N/A
 - Number of Open Monitoring Findings: N/A
- Open Office of Inspector General Audit Findings
 - Date of Audit Report: N/A
 - Number of Open Office of Inspector General Audit Findings: N/A