

FY 2022

CITY OF MOORE

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

(CAPER)



405.793.4571
www.cityofmoore.com

CR-05 – Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Moore is carrying out activities funded by the Community Development Block Grant (CDBG) program in a manner consistent with the certifications required as part of the Consolidated Plan. The City of Moore continues to implement the goals and objectives identified in the five year consolidated plan to achieve development of a viable urban community. In the 2022 Action Plan, the City identified a total of six public service activities, one fair housing activity, one public infrastructure improvement activity, and one public facility activity that was funded during the 2022-2023 program year.

The activities proposed in the 2022 Action Plan included:

- **Aging Services, Inc.** was awarded funding to provide home bound Moore senior citizens with hot delivered meals.
- **Bethesda, Inc.** was awarded funding to provide counseling services to sexually abused children and their non-offending caregiver.
- **Center for Children and Families, Inc.** was awarded funding to provide individual, group, and family therapy sessions for children and their caregivers.
- **Mary Abbott Children’s House** was awarded funding to provide a forensic interview program to abused children.
- **Moore Youth and Family Services, Inc.** was awarded funding to provide a pre-intervention program of students in Moore Public School system.
- **Moore Youth and Family Services, Inc.** was awarded funding to provide counseling services to first time offenders for Moore youth.

The Armstrong Sewer Replacement was the public infrastructure activity. Construction was completed. The public facility funded with 2022 program funds was the addition of a pickleball court at Kiwanis Park.

The City of Moore was awarded funding from the CARES Act through Community Development Block Grant Coronavirus (CDBG-CV) funds. Multiple public service organizations were consulted as well as the CDBG Advisory Committee. The following activities were completed this program year with CDBG-CV funding:

- **The Regional Food Bank of Oklahoma** completed construction its new parking lot.
- **The Virtue Center** provided outpatient treatment for substance use disorders, problem gambling, and co-occurring mental health challenges.
- **Metropolitan Fair Housing Council of Oklahoma** continued to provide landlord tenant counseling services and fair housing workshops.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Category	Source/ Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Goal: Administration/Planning									
Affordable Housing Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities Other Than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
Goal: Administration/Planning									

Affordable Housing Non-Housing Community Development	CDBG: \$	Public Service Activities Other Than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
Goal: Affordable Housing									
Affordable Housing		Rental Units Constructed	Household Housing Unit	244	220	91.16%			
Goal: Community Development									
Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities Other Than Low/Moderate Income Housing Benefit	Persons Assisted	2,000	1,936	96.80%	1,488	1,488	100.00%
Goal: Community Development									
Non-Housing Community Development	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	25	0	0.00%			
Goal: Housing Rehabilitation									
Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	15	0	0.00%			
Goal: Public Services									
Non-Housing Community Development	CDBG: \$	Public Services Activities Other Than Low/Moderate Income Housing Benefit	Persons Assisted	1,500	7,141	476.07%	229	498	217.47%
Goal: Public Services									
Non-Housing Community Development	CDBG: \$	Homelessness Prevention	Persons Assisted	25	570	2,280.00%			

Table 1: Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Moore strives to implement its 5-year Consolidated Plan priorities and objectives, which was developed through input from agencies, the public, and focused on programs that can be recommended to meet underserved needs. During the funding year, the City continued its strategy of investing the majority of CDBG funds on a citywide basis to activities that demonstrate significant leveraging of limited CDBG resources while benefiting low to moderate-income persons both directly and through community growth.

The City of Moore continually purses other grant funding to address the needs of our low-moderate-income persons.

CR-10 – Racial and Ethnic Composition of Families Assisted

Describe the families assisted (including the racial and ethnic status of families assisted) 92.520(a)

Race/Ethnicity	CDBG
White	353
Black or African American	55
Asian	6
American Indian or Alaskan Native	39
Native Hawaiian or Other Pacific Islander	0
Total	453
Hispanic	33

Non-Hispanic	0
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Table 2: Table of Assistance to Racial and Ethnic Populations by Source of Funds

Narrative

The above table and information below include numbers for both the CDBG Entitlement Program and the CDBG-COVID-19 program for the 2022 program year.

The above table did not include the following racial/ethnic status of individuals assisted:

- Other Multi-Racial: 45
- Unknown: 1,488

CDBG Entitlement funds assisted a total of 1,916 individuals and the CDBG-CV funds assisted 70.

CR-15 – Resources and Investments 91.520(a)

Identify the resources made available.

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Public – Federal	582,170	576,927

Table 3: Resources Made Available

Narrative

The total amount of resources made available consists of:

2022 Allocation:	\$338,776.00
Remaining Unallocated 2021 Funds:	\$37,741.76
Available CDBG-CV Funds:	\$205,652.58
Total Available for PY 2022:	\$582,170.34

The amount expended during the 2022 program year consists of final draws for 2021 activities, CDBG-CV activities and 2022 activities.

2021 PY Expenditures:	\$325,345.93
2022 PY Expenditures:	\$121,616.58
CDBG-CV Expenditures:	\$129,964.94
Total Expended in PY 2022:	\$576,927.45

Identify the geographic distribution and location of investments.

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Armstrong	65	62	Activities consisted of sewer rehab and park improvements for the Armstrong area.
City Wide	15	36	
Crestmoore			
Kings Manor			
Lockhoma Estates			
Old Town/High School Addition			
Regency Park			
Skyview Terrace/Newmoore			
Southgate			
Sunnylane Acres			

Table 4: Identify the Geographic Distribution and Location of Investments

Narrative

Public Service, administration, and planning activities are available to residence city wide. The sewer rehabilitation and park improvement projects are located in the Armstrong target area.

The amount of unallocated remaining funds from the 2022 program year is \$37,755.63 that will be rolled over into the 2023 program year budget.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how many publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Utilizing information gathered from consultation with the CDBG Advisory Committee, City departments, City management, and the general public, public improvement needs are identified. By providing this list of identified projects, the CDBG Advisory Committee and the City Council prioritize the projects and these projects are approved as additional funding is available. The City’s General fund provides funding for engineering services and acquisition costs for public improvement projects. The City of Moore continues to seek additional funding from local, state, and federal resources to maximize the effectiveness of CDBG funds.

CR-20 – Affordable Housing 91.520(b)

Evaluation of the jurisdiction’s progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	10	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	10	0

Table 11: Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	10	0
Number of households supported through The Production of New Units	0	103
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	10	103

Table 12: Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City of Moore’s 5-Year Consolidated Plan recognized that the City’s CDBG allocation is inadequate to address housing needs directly, but instead rely upon public service agencies to provide needed housing services. Food and Shelter decided to end the rapid re-housing program with Moore due to the lack of capacity at their organization. The City has not yet found a replacement organization to run this kind of program, however, some discussions have been had with organizations. With the City’s CDBG-Disaster Recovery funds, the City has subsidized a mixed-use, mixed-income multi-family development. Out of 244 total units, at least 220 will be affordable. A total of 116 (all affordable) units were completed in December of 2022 and 128 units (103 affordable) were completed in March of 2023. The affordable housing development, The Curve, is now at 100% capacity.

Discuss how these outcomes will impact future annual action plans.

The affordable housing development has helped fill some of the gap in affordable housing available in Moore. Moore is now servicing at least 220 low-income households each year. The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-Income	0	0
Low-Income	89	0
Moderate-Income	131	0
Total	220	0

Table 13: Number of Households Served

Narrative Information

The table above includes household data for tenants of The Curve. The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community and programs that assist with low-income families in preventing homelessness.

CR-25 – Homeless and Other Special Needs 91.220(d,e); 91.320(d,e); 91.520(c)

Evaluate the jurisdiction’s progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

The City of Moore is continuing in its efforts of reaching out to homeless persons. A partnership has been established between City of Moore staff, police officers, and a local pastor. If police officers come across any unsheltered persons, contact is made with the pastor. The pastor locates the unsheltered persons and provides them transportation to the emergency shelter in Norman. City staff, the pastor, and the Moore Public Schools McKinney Vento Homeless Liaison have been conducting weekly meetings with the Cleveland County Continuum of Care (CoC). With the CoC’s guidance, Moore is now reaching out to its homeless in a more effective and positive way. When contact is made with any homeless individuals, as much information about the individual is gathered and a Release of Information form is completed. With this information, homeless individuals are connected with the best resources to assist them with their situation.

The City is working on growing this partnership. Most, if not all, resources for homeless individuals are located in Norman. The City of Moore determined the quickest and best assistance it can give homeless persons is transportation to these services. The City is working toward establishing a coalition that could progress the outreach to homeless persons in Moore. City staff, the pastor, and the schools homeless liaison completed training for the Vulnerability Index-Service Prioritization Decision Assistance Tool (VI-SPDAT).

Addressing the emergency shelter and transitional housing needs of homeless persons.

There is one year-round emergency shelter for all of Cleveland County, located in Norman. Individuals who stay in the emergency shelters are screening using the VI-SPDAT at intake for program eligibility and to determine the level of assistance needed. Intake staff provides connections to resources such as employments services and food resources to help stabilize basic needs. Intake staff also coordinate limited resources with the CoC. The CoC has a system to increase coordination and avoid duplication of services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and system of care (such as healthcare facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Moore does not have any publicly funded institutions within its city limits. However, with partnerships strengthening between City of Moore staff, the Moore community, and the Cleveland County Continuum of Care, Moore is more familiar with resources for the homeless now more than ever. A local pastor is our acting Coordinated Case Manager for any homeless individuals in Moore. They work closely with the CoC and coordinates with the appropriate agencies best suited to assist.

Helping homeless persons (specially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

In order for formerly homeless individuals to remain housed long-term, it is imperative they have a reliable income from employment or from benefit programs. Case managers in emergency, transitional, and permanent supportive housing programs determine eligibility for mainstream benefit programs and support clients in the enrollment process. This includes gathering documents such as; driver's license or identification cards, birth certificates and Social Security. The case manager will assist with completing application forms, and scheduling initial appointments. Clients are then given referral packets to each program they are eligible, including addresses and directions to the benefits office, transportation details, and program information sheets.

In the past the City of Moore has lacked case managers for the homeless. The established partnership with the local pastor has identified a case manager for Moore. As the initial contact for the homeless, the pastor will become the case manager for these individuals to coordinate and determine what assistance is needed. The homeless liaison for the public school system facilitates housing options for homeless families. With the planned rapid rehousing program the City is currently planning, the period of time that individuals or families experience homelessness will shorten or will be prevented entirely.

CR-30 – Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing.

The City of Moore continues its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing the community. Using CDBG-DR funds, the City has subsidized the construction of a 244 unit multi-family development, with 90% of the units designated as affordable. The development was completed in March of 2023.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership.

The City of Moore does not have any public housing.

Actions taken to provide assistance to troubled PHAs.

The City of Moore does not have any public housing.

CR-35 – Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment 91.220(j); 91.320(i)

The City continues to evaluate the building codes, zoning ordinances, and land usage. Because of continued evaluation, this has allowed the City to change growth limitations and encourage citizens to build homes in Moore.

Actions taken to address obstacles to meeting underserved needs 91.220(k); 91.320(j)

The City of Moore strives to implement its 5-Year Consolidated Plan priorities and objectives, which was developed through input from agencies, the public, and focused on programs that meet underserved needs. During the funding year, the City continued its strategy of investing the majority of CDBG funds on a citywide basis to activities that demonstrate significant leveraging of limited CDBG resources while benefiting low- to moderate-income persons both directly and through community growth.

Actions taken to reduce lead-based paint hazards 91.220(k); 91.320(j)

The City of Moore has initiated a housing rehabilitation program for its 2023 CDBG program year. It has not administered housing programs in the past. The City acknowledges lead hazard reduction and abatement as an important component of the city's future rehabilitation programs. Programs that provide rehabilitation/repair to owner occupied homes where painted surfaces would be impacted, require inspections of each house built prior to 1978 for lead based paint (LBP) hazards using a Certified LBP inspector or risk assessor for compliance with HUD's Lead-Safe Housing Rule. City staff will pursue educational opportunities for lead based pain

training, educating contractors of the requirements and needed training, and working to identify additional funds sources to address this issue.

Actions taken to reduce the number of poverty-level families 91.220(k); 91.320(j)

The City of Moore continues to promote efforts that incorporate supportive services to assist extremely low- and low-income residents to achieve self-sufficiency. The City also encourages applications from non-profit agencies for programs that are directed toward extremely low-, low- and moderate-income individuals.

Actions taken to develop institutional structure 91.2209k); 91.320(j)

The City coordinates with the Metropolitan Fair Housing Council of Oklahoma to help provide educational and information services of fair housing issues to its residents. These services include tenant/ landlord counseling and mediation, eviction prevention and/or legal intervention.

The City of Moore works closely with several agencies to develop partnerships to identify and respond to developing needs in Moore.

Actions taken to enhance coordination between public and private housing and social service agencies 91.220(k); 91.320(j)

The City of Moore encourages agencies to partner with each other. City of Moore staff makes diligent efforts in establishing relationships with all types of organizations. With established relationships, the City can help facilitate important partnerships between organizations to best serve the community. Partnerships with non-profit agencies that serve Moore residents is necessary to meet the housing and supportive service needs of the public. Staff from the City participate in the Coordinated Case Management Conference Call hosted by the CoC every week. This weekly conference assists all homeless service providers in Cleveland County with the case management of the homeless or individuals/families who are on the verge of becoming homeless.

Identify actions taken to overcome the effects of any impediments identified in the jurisdiction analysis of impediments to fair housing choice 91.520(a)

In the City of Moore's 2020 Analysis of Impediments to Fair Housing Choice, it was found that the City needs increased accessibility to affordable housing and identified a lack of affordable housing organizations and partners. With the CDBG-DR funding, the City was able to subsidize a mixed-use, mixed income multi-family development called The Curve. This development has both affordable units as well as market rate units, with all units being identical. Out of the 244 residential units, at least 220 are to remain affordable. It was also found there is a limited supply of housing for persons with disabilities. Within The Curve, 5% of all units are mobility accessible and 2% of all units are sensory accessible. Units that are sensory accessible will not be the same units as those that are mobility accessible.

The analysis also identified a lack of public transportation infrastructure. The City has started the planning process on a transportation feasibility study and has taken part in EMBARK's bus study to include Moore in future route expansions. This plan will establish what the public need for public transportation is for Moore residents, as well as make recommendations on what kind of public transportation system would work best to fulfill that need.

The analysis also found Moore has limited housing types, affordable options, and no transitional housing or homeless housing. Currently, Moore does not receive HUD funding for special housing for the homeless population, nor does the city have a temporary housing program.

The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability by collaborating with community and housing organizations to build affordable housing in the community.

CR-40 – Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements.

Monitoring is conducted in a manner consistent with the HUD regulatory guidelines that apply to CDBG funds. Depending on the nature of the funds usage, different eligibility and compliance factors may be reviewed. City staff keeps continuous contact with subrecipients during the duration of the project. Annual monitoring is completed. For projects following Davis-Bacon requirements, City staff meets with subrecipients before any bids are solicited and with contractors before any work can begin. To assist with monitoring, City staff follows HUD developed guidelines and a subrecipient monitoring checklist. The checklist ensures that consistency is provided during a monitoring visit and allows subrecipients the ability to know what will be expected during a visit.

The City takes a proactive approach rather than reactive to ensure timeliness and compliance from subrecipients and contractors. The implemented strategy includes a pre-application workshop for all applicants prior to submitting an application for funding. This workshop provides reporting and documentation requirements as well as eligible and ineligible costs. City staff conducts on-site visit to all successful applicants to complete and initial assessment of their capacities, their program, and service environment to determine the frequency of City staff monitoring. Because the City's CDBG program operates on a reimbursement basis, City staff is able to closely monitor the expenditures of each subrecipient to ensure that all expenses are eligible for reimbursement, subrecipient beneficiary reporting is a condition for cost reimbursement.

City staff has generally found that programs and projects are operating according to the regulations and the terms and conditions of agreements. The City of Moore focuses on areas of eligibility of beneficiaries and expenditures. Overall, programs and projects have a good record, especially given that funds are disbursed on a reimbursement basis, with source documents reviewed prior to approval. City staff works closely with all subrecipients and contractors and maintains close working relationships to ensure all work is completed according to CDBG regulations and contract requirements. This also allows for City staff to determine areas of concern with each subrecipient, in addition to areas where enhanced guidance may be needed with future contracts.

All CDBG programs are focused on meeting the needs of low/moderate income households and individuals. Without CDBG funding, many of the programs would be unable to assist as many people and some may not continue to exist. Throughout the funding cycle and awarding of CDBG funds, the City works towards directing funding to projects that meet the goals and objectives in the consolidated plan. During the 2022 funding cycle, projects funded addressed high priorities (senior services, child care services, abused and neglected children, program administration, and fair housing activities). Through the CDBG program, local non-profit organizations were able to provide enhanced and expanded services for the community.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Public notices for the 2022 Consolidated Annual Performance Evaluation Report (CAPER) were published in The Oklahoman and the El Nacional de Oklahoma newspapers. Public notice was also posted at the Moore Public Library, the Brand Senior Center, and the City's website, www.cityofmoore.com. The draft CAPER can be viewed on the City of Moore website or in persons in the Community Development department at Moore City Hall, 301 N. Broadway, Moore, OK 73160. Public comments on the CAPER will be accepted from November 2, 2023 through December 4, 2023. The City directs comments to be submitted in writing to Kahley Gilbert at 301 N. Broadway, Moore, OK 73160 or by calling (405) 793-4571. The draft CAPER will be presented to the CDBG Advisory Committee on November 16, 2023 and the meeting will be open to the public for comment. No comments have been received yet. The draft CAPER will be presented to the City Council on December 4, 2023 and all comments are welcome from the public during the hearing. Citizens are provided the option of attending the public hearing and providing comments virtually via Zoom with prior request. Citizens were asked to contact the Community Development department to make arrangements.

The City of Moore encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability (such as a hearing or speech disability) or a language barrier, notification to the City Clerk at least forty-eight (48) hours prior to the scheduled public meeting is encouraged to allow the City to make the necessary accommodations.

Requests for the draft CAPER or related documents in alternate formats consistent with provisions of federal requirements related to limited English proficiency are directed to the Community Development department. Public notice is published in Spanish in the El Nacional de Oklahoma newspaper and on the City of Moore website, www.cityofmoore.com.

CR-45 – CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a results of its experiences.

There were no changes.

Does the jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided.

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	1	0	0	0	0
Total Labor Hours	3,680				
Total Section 3 Worker Hours	1,910				
Total Targeted Section 3 Worker Hours	0				

Table 15: Total Labor Hours

Qualitative Efforts – Number of Activities by Program.	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers.					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the-job training (including apprenticeships).	1				
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	1				
Technical assistance to help Section 3 workers compete for jobs (e.g. resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the State one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

Table 16: Qualitative Efforts – Number of Activities by Program

Narrative

These Section 3 hours are from the Armstrong Sewer Rehabilitation activity.

ATTACHMENT A – PR 26 FINANCIAL SUMMARY REPORT

	Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Disbursement and Information System PR26 - CDBG Financial Summary Report Program Year 2022 MOORE, OK	DATE: 10-17-23 TIME: 11:16 PAGE: 1
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PART I: SUMMARY OF CDBG RESOURCES		
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR		325,345.93
02 ENTITLEMENT GRANT		338,776.00
03 SURPLUS URBAN RENEWAL		0.00
04 SECTION 108 GUARANTEED LOAN FUNDS		0.00
05 CURRENT YEAR PROGRAM INCOME		0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)		0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT		0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT		0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE		0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)		664,121.93
PART II: SUMMARY OF CDBG EXPENDITURES		
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION		412,990.57
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT		0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)		412,990.57
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		33,971.94
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS		0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES		0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)		446,962.51
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)		217,159.42
PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD		
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS		0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING		0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES		412,990.57
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT		0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)		412,990.57
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)		100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS		
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY:	
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION		0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS		0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)		0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS		
27 DISBURSED IN IDIS FOR PUBLIC SERVICES		50,040.57
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		5,003.50
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		4,385.53
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS		0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 + LINE 29 + LINE 30)		59,429.60
32 ENTITLEMENT GRANT		338,776.00
33 PRIOR YEAR PROGRAM INCOME		0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP		0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)		338,776.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)		14.95%
PART V: PLANNING AND ADMINISTRATION (PA) CAP		
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		33,971.94
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		30,927.47
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		28,650.07
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS		0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 + LINE 39 +LINE 40)		93,555.48
42 ENTITLEMENT GRANT		338,776.00
43 CURRENT YEAR PROGRAM INCOME		0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP		0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)		338,776.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)		10.70%

[CONTINUED] ATTACHMENT A – PR 26 FINANCIAL SUMMARY REPORT

	Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Disbursement and Information System PR26 - CDBG Financial Summary Report Program Year 2022 MOORE, OK	DATE: 10-17-23 TIME: 11:16 PAGE: 2
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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2021	2	130	6694456	The Sharing Tree - Free Food Pantry and Little Library	03E	LMA	\$850.00
					03E	Matrix Code	\$850.00
2021	1	129	6702866	Armstrong Sewer Line Replacement	03J	LMA	\$362,100.00
					03J	Matrix Code	\$362,100.00
2021	3	120	6694456	Aging Services - Home Delivered Meals for Seniors	05A	LMC	\$3,630.00
2022	2	133	6749385	Aging Services - Home Delivered Meals for Seniors	05A	LMC	\$4,727.50
2022	2	133	6820249	Aging Services - Home Delivered Meals for Seniors	05A	LMC	\$14,085.00
					05A	Matrix Code	\$22,442.50
2022	2	134	6702866	Bethesda - Counseling for Sexually Abused Children	05D	LMC	\$552.00
2022	2	134	6749385	Bethesda - Counseling for Sexually Abused Children	05D	LMC	\$1,062.00
2022	2	134	6784012	Bethesda - Counseling for Sexually Abused Children	05D	LMC	\$606.00
2022	2	134	6820249	Bethesda - Counseling for Sexually Abused Children	05D	LMC	\$5,280.00
2022	2	135	6820249	Mary Abbott Children's House - Forensic Interview Program	05D	LMC	\$7,500.00
2022	2	137	6784012	Moore Youth and Family - School Based Early Intervention Program	05D	LMC	\$6,000.00
2022	2	138	6784012	Moore Youth and Family - Community First Time Offender Program	05D	LMC	\$6,000.00
					05D	Matrix Code	\$27,000.00
2021	3	123	6694456	Salvation Army - Rental & Utility Assistance Program	05Q	LMC	\$598.07
					05Q	Matrix Code	\$598.07
Total							\$412,990.57

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2021	3	120	6694456	No	Aging Services - Home Delivered Meals for Seniors	B21MC400010	EN	05A	LMC	\$3,630.00
2022	2	133	6749385	No	Aging Services - Home Delivered Meals for Seniors	B22MC400010	EN	05A	LMC	\$4,727.50
2022	2	133	6820249	No	Aging Services - Home Delivered Meals for Seniors	B22MC400010	EN	05A	LMC	\$14,085.00
								05A	Matrix Code	\$22,442.50
2022	2	134	6702866	No	Bethesda - Counseling for Sexually Abused Children	B22MC400010	EN	05D	LMC	\$552.00
2022	2	134	6749385	No	Bethesda - Counseling for Sexually Abused Children	B22MC400010	EN	05D	LMC	\$1,062.00
2022	2	134	6784012	No	Bethesda - Counseling for Sexually Abused Children	B22MC400010	EN	05D	LMC	\$606.00
2022	2	134	6820249	No	Bethesda - Counseling for Sexually Abused Children	B22MC400010	EN	05D	LMC	\$5,280.00
2022	2	135	6820249	No	Mary Abbott Children's House - Forensic Interview Program	B22MC400010	EN	05D	LMC	\$7,500.00
2022	2	137	6784012	No	Moore Youth and Family - School Based Early Intervention Program	B22MC400010	EN	05D	LMC	\$6,000.00
2022	2	138	6784012	No	Moore Youth and Family - Community First Time Offender Program	B22MC400010	EN	05D	LMC	\$6,000.00
								05D	Matrix Code	\$27,000.00
2021	3	123	6694456	No	Salvation Army - Rental & Utility Assistance Program	B21MC400010	EN	05Q	LMC	\$598.07
								05Q	Matrix Code	\$598.07
Total				No	Activity to prevent, prepare for, and respond to Coronavirus					\$50,040.57

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

[CONTINUED] ATTACHMENT A – PR 26 FINANCIAL SUMMARY REPORT



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	3	132	6820249	Transportation Study	20		\$1,800.37
2021	4	127	6694456	General Administration	20	Matrix Code	\$1,800.37
2022	3	131	6749385	General Administration	21A		\$8,368.12
2022	3	131	6752947	General Administration	21A		\$6,579.94
2022	3	131	6784012	General Administration	21A		\$6,071.62
2022	3	131	6784012	General Administration	21A		\$8,647.27
2022	3	131	6820249	General Administration	21A		\$2,504.62
Total					21A	Matrix Code	\$32,171.57
							\$33,971.94

ATTACHMENT B – PR 26 CV FINANCIAL SUMMARY REPORT



Office of Community Planning and Development
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PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	495,159.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	495,159.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	401,516.98
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	17,954.38
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	419,471.36
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	75,687.64

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	344,079.48
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	344,079.48
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	401,516.98
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	85.69%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	401,079.48
17 CDBG-CV GRANT	495,159.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	81.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	17,954.38
20 CDBG-CV GRANT	495,159.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	3.63%

[CONTINUED] ATTACHMENT B – PR 26 CV FINANCIAL SUMMARY REPORT



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LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

No data returned for this view. This might be because the applied filter excludes all data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

No data returned for this view. This might be because the applied filter excludes all data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	4	95	6416396	Home Delivered Meals-CV	05A	LMC	\$28,560.00
			6437293	Home Delivered Meals-CV	05A	LMC	\$593.65
			6476109	Home Delivered Meals-CV	05A	LMC	\$277.97
			6543104	Home Delivered Meals-CV	05A	LMC	\$4,416.93
		96	6410190	Rental/Mortgage/Utility Assistance-CV-COCAA	05Q	LMC	\$4,416.93
			6419819	Rental/Mortgage/Utility Assistance-CV-COCAA	05Q	LMC	\$3,224.47
			6431908	Rental/Mortgage/Utility Assistance-CV-COCAA	05Q	LMC	\$5,894.83
			6437293	Rental/Mortgage/Utility Assistance-CV-COCAA	05Q	LMC	\$4,638.94
			6450592	Rental/Mortgage/Utility Assistance-CV-COCAA	05Q	LMC	\$1,047.60
			6455906	Rental/Mortgage/Utility Assistance-CV-COCAA	05Q	LMC	\$8,265.28
			6468465	Rental/Mortgage/Utility Assistance-CV-COCAA	05Q	LMC	\$10,225.47
			6565471	Rental/Mortgage/Utility Assistance-CV-COCAA	05Q	LMC	\$2,286.48
		97	6385635	Grocery Assistance-CV	05W	LMC	\$6,150.00
			6389174	Grocery Assistance-CV	05W	LMC	\$6,240.00
			6410548	Grocery Assistance-CV	05W	LMC	\$9,180.00
			6419819	Grocery Assistance-CV	05W	LMC	\$5,025.00
			6422625	Grocery Assistance-CV	05W	LMC	\$5,040.00
			6450592	Grocery Assistance-CV	05W	LMC	\$5,925.00
			6468465	Grocery Assistance-CV	05W	LMC	\$5,325.00
			6476109	Grocery Assistance-CV	05W	LMC	\$4,050.00
			6484802	Grocery Assistance-CV	05W	LMC	\$4,515.00
			6508470	Grocery Assistance-CV	05W	LMC	\$14,580.00
		98	6410190	Medical Equipment-CV	05M	LMC	\$1,444.45
		108	6450592	Rental/Mortgage/Utility Assistance Program-CV-SA	05Q	LMC	\$14,827.05
			6484802	Rental/Mortgage/Utility Assistance Program-CV-SA	05Q	LMC	\$11,434.24
			6508470	Rental/Mortgage/Utility Assistance Program-CV-SA	05Q	LMC	\$6,794.12
			6543104	Rental/Mortgage/Utility Assistance Program-CV-SA	05Q	LMC	\$1,944.59
		112	6476109	Healthy Living Backpacks	05M	LMC	\$16,998.86
		114	6476109	Rapid Re-Housing Program	05T	LMH	\$1,727.52
			6484802	Rapid Re-Housing Program	05T	LMH	\$6,789.74
			6543104	Rapid Re-Housing Program	05T	LMH	\$2,529.47
		115	6543104	Aging Services CV RD 2	05A	LMC	\$34,720.00
		116	6543104	Rental/Mortgage and Utility Assistance SA CV RD 2	05Q	LMC	\$132.70
			6585173	Rental/Mortgage and Utility Assistance SA CV RD 2	05Q	LMC	\$1,526.09
		118	6820251	OK Regional Food Bank	05W	LMA	\$80,527.00
		119	6585173	The Virtue Center - CV	05F	LMC	\$1,026.00
			6660710	The Virtue Center - CV	05F	LMC	\$1,030.00

[CONTINUED] ATTACHMENT B – PR 26 CV FINANCIAL SUMMARY REPORT



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	4	119	6683457	The Virtue Center - CV	05F	LMC	\$2,944.00
		139	6749366	The Virtue Center - CV RD 2	05F	LMC	\$3,083.00
			6784008	The Virtue Center - CV RD 2	05F	LMC	\$4,417.00
Total							\$344,079.48

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount		
2019	4	95	6416396	Home Delivered Meals-CV	05A	LMC	\$28,560.00		
			6437293	Home Delivered Meals-CV	05A	LMC	\$593.65		
			6476109	Home Delivered Meals-CV	05A	LMC	\$277.97		
		96	6543104	Home Delivered Meals-CV	05A	LMC	\$4,722.03		
			6410190	Rental/Mortgage/Utility Assistance-CV-COCAA	05Q	LMC	\$4,416.93		
			6419619	Rental/Mortgage/Utility Assistance-CV-COCAA	05Q	LMC	\$3,224.47		
			6431908	Rental/Mortgage/Utility Assistance-CV-COCAA	05Q	LMC	\$5,894.83		
			6437293	Rental/Mortgage/Utility Assistance-CV-COCAA	05Q	LMC	\$4,638.94		
			6450592	Rental/Mortgage/Utility Assistance-CV-COCAA	05Q	LMC	\$1,047.60		
			6455906	Rental/Mortgage/Utility Assistance-CV-COCAA	05Q	LMC	\$8,265.28		
			6468465	Rental/Mortgage/Utility Assistance-CV-COCAA	05Q	LMC	\$10,225.47		
			6565471	Rental/Mortgage/Utility Assistance-CV-COCAA	05Q	LMC	\$2,286.48		
			97	6385635	Grocery Assistance-CV	05W	LMC	\$6,150.00	
				6389174	Grocery Assistance-CV	05W	LMC	\$6,240.00	
				6410548	Grocery Assistance-CV	05W	LMC	\$9,180.00	
				6419619	Grocery Assistance-CV	05W	LMC	\$5,025.00	
				6422625	Grocery Assistance-CV	05W	LMC	\$5,040.00	
		6450592		Grocery Assistance-CV	05W	LMC	\$5,925.00		
		6468465		Grocery Assistance-CV	05W	LMC	\$5,325.00		
		6476109		Grocery Assistance-CV	05W	LMC	\$4,050.00		
		6484802		Grocery Assistance-CV	05W	LMC	\$4,515.00		
		6508470		Grocery Assistance-CV	05W	LMC	\$14,580.00		
		98	6410190	Medical Equipment-CV	05M	LMC	\$1,444.45		
			6450592	Rental/Mortgage/Utility Assistance Program-CV-SA	05Q	LMC	\$14,827.05		
		100	6484802	Rental/Mortgage/Utility Assistance Program-CV-SA	05Q	LMC	\$11,434.24		
			6508470	Rental/Mortgage/Utility Assistance Program-CV-SA	05Q	LMC	\$6,794.12		
			6543104	Rental/Mortgage/Utility Assistance Program-CV-SA	05Q	LMC	\$1,944.59		
			109	6476109	Landlord/Tenant Services-Mediation & Counseling -CV	05K	URG	\$5,160.00	
				6543104	Landlord/Tenant Services-Mediation & Counseling -CV	05K	URG	\$9,240.00	
		6613480		Landlord/Tenant Services-Mediation & Counseling -CV	05K	URG	\$5,400.00		
		6683457		Landlord/Tenant Services-Mediation & Counseling -CV	05K	URG	\$8,580.00		
		6702862		Landlord/Tenant Services-Mediation & Counseling -CV	05K	URG	\$6,649.54		
		6749366		Landlord/Tenant Services-Mediation & Counseling -CV	05K	URG	\$3,120.00		
		110	6784008	Landlord/Tenant Services-Mediation & Counseling -CV	05K	URG	\$11,167.39		
			6820251	Landlord/Tenant Services-Mediation & Counseling -CV	05K	URG	\$7,683.07		
			6476109	Healthy Living Backpacks	05M	LMC	\$16,998.86		
			114	6476109	Rapid Re-Housing Program	05T	LMH	\$1,727.52	
		6484802		Rapid Re-Housing Program	05T	LMH	\$6,789.74		
		6543104		Rapid Re-Housing Program	05T	LMH	\$2,529.47		
		115	6543104	Aging Services CV RD 2	05A	LMC	\$34,720.00		
			6543104	Rental/Mortgage and Utility Assistance SA CV RD 2	05Q	LMC	\$132.70		
		116	6585173	Rental/Mortgage and Utility Assistance SA CV RD 2	05Q	LMC	\$1,526.09		
			6820251	OK Regional Food Bank	05W	LMA	\$90,527.00		
		118	6585173	The Virtue Center - CV	05F	LMC	\$1,026.00		
			6660710	The Virtue Center - CV	05F	LMC	\$1,030.00		
			6683457	The Virtue Center - CV	05F	LMC	\$2,944.00		
		139	6749366	The Virtue Center - CV RD 2	05F	LMC	\$3,083.00		
			6784008	The Virtue Center - CV RD 2	05F	LMC	\$4,417.00		
		Total							\$401,079.48

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

[CONTINUED] ATTACHMENT B – PR 26 CV FINANCIAL SUMMARY REPORT

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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	4	117	6476109	Administration CV	21A		\$6,198.34
			6510988	Administration CV	21A		\$4,942.70
			6585173	Administration CV	21A		\$1,610.59
			6619504	Administration CV	21A		\$869.37
			6660710	Administration CV	21A		\$815.44
			6694460	Administration CV	21A		\$521.00
			6749366	Administration CV	21A		\$818.30
			6752942	Administration CV	21A		\$998.61
			6784008	Administration CV	21A		\$980.03
Total							\$17,954.38

ATTACHMENT C – PUBLIC COMMENT PACKET



PUBLIC NOTICE

Public Hearing for the City of Moore 2022 CDBG Program Review of the FY 2022 Consolidated Annual Performance and Evaluation Report

CDBG Advisory Committee Meeting: *November 16, 2023, 5:30pm, City Council Chambers, 301 N. Broadway*
Community Public Hearing: *December 4, 2023, 6:30pm, City Council Chambers, 301 N. Broadway*

A CDBG Advisory Committee Meeting will be held on Thursday, November 16, 2023, at 5:30pm in the Moore City Council Chambers, City Hall, 301 N. Broadway, Moore, OK 73160. A Public Hearing will be held during the City Council Meeting on December 4, 2023 at 6:30pm in the Moore City Council Chambers, City Hall, 301 N. Broadway, Moore, OK 73160.

Both hearings will allow interested citizens to ask questions and comment on the City of Moore's FY 2022 Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER outlines the City's achievements in implementing the Community Development Block Grant (CDBG) Program and the goals set in the Consolidated Plan for Housing and Community Development.

The FY 2022 CAPER is available for public review in person during normal business hours at Moore City Hall, 301 N. Broadway. The FY 2022 CAPER can also be reviewed online on the City of Moore website:
<https://www.cityofmoore.com/departments/grants-programs/entitlement>.

Public comments can be made in person at the regularly scheduled Moore City Council meeting on December 4, 2023. You may also submit comments to Kahley Gilbert, Grant Manager, by phone at (405) 793-4571 or via email at KGilbert@cityofmoore.com, with a deadline of 5:00 PM on December 4, 2023.

Comments and views received during the comment period or at the public hearing will be taken into account when preparing the CAPER. A summary of the comments or views received, along with reasons for any comments or views not accepted, will be attached to the final report. The City of Moore must submit the CAPER to the U.S. Department of Housing and Urban Development by December 31, 2023.

Should you have any questions or comments regarding the CDBG Program, please contact Kahley Gilbert, Grants Manager, at (405) 793-4571, via email KGilbert@cityofmoore.com, or in person at Moore City Hall, 301 N. Broadway, Moore, OK 73160.

Posted at Moore City Hall, Brand Senior Center, Moore Public Library, Moore Community Development Department, <https://www.cityofmoore.com/departments/grants-programs/entitlement>, and all social media on November 2, 2023.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS

The City of Moore actively promotes and welcomes participation from all its residents. If you face challenges participating in a public meeting due to a disability, such as a hearing or speech impairment, or a language barrier, we encourage you to notify the City Clerk at least forty-eight (48) hours before the scheduled public meeting. This advance notice will enable the City to make the required accommodations to facilitate your participation.



AFFIDAVIT OF PERFORMANCE

Client: City of Moore
 Publication Name: El Nacional de Oklahoma
 Description: Public Notice PO#241912
 Publication Date: November 2nd, 2023

Signer of this document swears that the ad(s) listed in the above were published according to the time and dates listed herein.

Signature Authorized Agent: [Signature]
 Title: PUBLISHER
 Type or print name and title of person who signed above: Randy King

COUNTY OF OKLAHOMA) SS.
 STATE OF OKLAHOMA)
 The above affiant, (Randy King), duly sworn, signed and dated the above affidavit before me, the undersigned Notary Public, on the NOV. day 10 of 2023.



[Signature]
 Notary Public

My Commission Expires: 1-5-25
 Commission Number: #21000133

840-4477

840-4446

773-7222

CLOSED ON SUNDAYS

NOTICIA PUBLICO



NOTICIA PÚBLICA

Audiencia Pública para el Programa CDBG 2022 de la ciudad de Moore Revisión del Informe Anual Consolidado de Desempeño y Evaluación del Año Fiscal 2022

Reunión del Comité Asesor de CDBG:

16 de noviembre de 2023, 5:30 pm, Cámaras del Consejo Municipal, 301 N. Broadway

Audiencia Pública Comunitaria:

4 de diciembre de 2023, 6:30 pm, Cámaras del Consejo Municipal, 301 N. Broadway

Se llevará a cabo una reunión del Comité Asesor de CDBG el Jueves 16 de noviembre de 2023 a las 5:30 pm en las Cámaras del Consejo Municipal de Moore, Ayuntamiento, 301 N. Broadway, Moore, OK 73160. Además, una audiencia pública se llevará a cabo durante la reunión del Consejo Municipal el 4 de diciembre de 2023 a las 6:30 pm, en las Cámaras del Consejo Municipal de Moore, Ayuntamiento, 301 N. Broadway, Moore, OK 73160.

Ambas audiencias permitirán a los ciudadanos interesados formular preguntas y comentarios sobre el Informe Anual Consolidado de Evaluación y Desempeño (CAPER, por sus siglas en inglés) del año fiscal 2022 de la ciudad de Moore. El CAPER describe los logros de la ciudad en la implementación del Programa de Subsidios en Bloque para el Desarrollo Comunitario (CDBG, por sus siglas en inglés) y las metas establecidas en el Plan Consolidado para Vivienda y Desarrollo Comunitario.

El CAPER del año fiscal 2022 está disponible para una revisión pública en persona durante el horario normal de oficina en Moore City Hall, 301 N. Broadway. El CAPER del año fiscal 2022 también se puede revisar en línea en el sitio web de la ciudad de Moore: <https://www.cityofmoore.com/departments/grants-programs/entitlement>.

Los comentarios públicos se pueden hacer en persona en la reunión regular del Consejo Municipal de Moore programada para el 4 de diciembre de 2023. También se pueden hacer llegar comentarios a Kahley Gilbert, Gerente de Concesiones, por teléfono al (405)793-4571, o por correo electrónico a KGilbert@cityofmoore.com antes de las 5 pm del 4 de diciembre de 2023.

Los comentarios y opiniones recibidos durante el periodo de comentarios o en la audiencia pública se tendrán en cuenta al preparar el CAPER. Se adjuntará al informe final un resumen de los comentarios u opiniones recibidos, junto con los motivos de los comentarios u opiniones que no hayan sido aceptados. La ciudad de Moore debe presentar el CAPER al Departamento de Vivienda y Desarrollo Urbano de EE.UU. antes del 31 de diciembre de 2023.

Si tiene alguna pregunta o comentario sobre el programa CDBG, comuníquese con Kahley Gilbert, Gerente de Concesiones, al (405)793-4571, por correo electrónico a KGilbert@cityofmoore.com, o en persona en Moore City Hall, 301 N. Broadway, Moore, OK 73160.

Publicado en Moore City Hall (Ayuntamiento), Centro Brand (para personas de la tercera edad), Biblioteca Pública de Moore, Departamento de Desarrollo Comunitario de Moore, <https://www.cityofmoore.com/departments/grants-programs/entitlement> y en todas las redes sociales el 2 de noviembre de 2023.

AVISO DE ASISTENCIA A LAS REUNIONES PÚBLICAS

La ciudad de Moore fomenta la participación de todos sus ciudadanos. Si la participación en una audiencia pública no es factible debido a una discapacidad (como una discapacidad auditiva o del habla) o una barrera del idioma, se recomienda notificar al secretario de la ciudad por lo menos cuarenta y ocho (48) horas antes de la audiencia pública programada, para permitirle a la ciudad realizar las adaptaciones necesarias.

LOCALiQ

The Oklahoman

PO Box 631643 Cincinnati, OH 45263-1643

PROOF OF PUBLICATION

City Of Moore
301 N BROADWAY ST

MOORE OK 73160

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA

The Oklahoman, a daily newspaper of general circulation in the State of Oklahoma, and which is a daily newspaper published in Oklahoma County and having paid general circulation therein, published and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issues dated on:

11/02/2023

and that the fees charged are legal.
Sworn to and subscribed before on 11/02/2023

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State of Wisconsin

[CONTINUED] ATTACHMENT C – PUBLIC COMMENT PACKET

PUBLIC NOTICE
Public Hearing in the
City of Moore and UDOE
Program
Performance and Evaluation
Report



Class Advisory Committee Meeting, November 10, 2021 at 10:00 AM, City Library, Moore, Oklahoma. City of Moore, Oklahoma. City of Moore, Oklahoma. City of Moore, Oklahoma.

4. CEBC Advisory Committee Meeting will be held on Thursday, November 10, 2021 at 10:00 AM in the Moore City Council Chambers, City Hall, 201 N. Broadway, Moore, OK 73160. All interested parties will be invited to attend. The agenda for the meeting will be as follows: 1. Call to Order 2. Approval of Agenda 3. Presentation of Report 4. Public Comment 5. City Council Discussion 6. City Council Action 7. Adjourn

Both parties will allow interested parties to comment and comment on the City of Moore FY 2021 Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER will be the City's achievement in implementing the Community Development Block Grant (CDBG) Program and the use of the Consolidated Annual Performance and Community Development.

The City of Moore is committed to the success of its citizens and the success of its programs. The City of Moore is committed to the success of its citizens and the success of its programs. The City of Moore is committed to the success of its citizens and the success of its programs.

Public comments will be made in person at the meeting on November 10, 2021 at 10:00 AM. Public comments will be made in person at the meeting on November 10, 2021 at 10:00 AM. Public comments will be made in person at the meeting on November 10, 2021 at 10:00 AM.

Comments and ideas received during the public hearing will be used to improve the CAPER. Comments and ideas received during the public hearing will be used to improve the CAPER. Comments and ideas received during the public hearing will be used to improve the CAPER.

Public comments will be made in person at the meeting on November 10, 2021 at 10:00 AM. Public comments will be made in person at the meeting on November 10, 2021 at 10:00 AM. Public comments will be made in person at the meeting on November 10, 2021 at 10:00 AM.

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City of Moore Oklahoma

301 N. Broadway, Moore, OK 73160 | (405) 793-5000 | www.cityofmoore.com

MINUTES OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY COMMITTEE NOVEMBER 16, 2023

On November 16, 2023, the Community Development Block Grant Advisory Committee convened at the Council Chambers, located in Moore City Hall at 301 N Broadway, Moore, Oklahoma.

Agenda Item No. 1: ROLL CALL

Chairman Louie Williams calls for a roll call of the Community Development Block Grant Advisory Committee. The following members report as present:

CDBG Committee:

Present:	Mark Hamm	Janie Milum	Louie Williams
Absent:	Ralph Sherrard	Kelley Mattocks	Sean Evans
Staff:	Kahley Gilbert, Grants Manager Sky Larson, Administrative Assistant/Recording Secretary		

Agenda Item No. 2: PLEDGE OF ALLEGIANCE

Agenda Item No. 3: APPROVAL OF MINUTES OF THE JUNE 29, 2023 CDBG ADVISORY COMMITTEE MEETING

There are no questions or concerns regarding the minutes of the June 29, 2023, CDBG Advisory Committee Meeting. Louie Williams then calls for a motion.

Motion: Janie Milum motions to approve the minutes of the June 29, 2023, CDBG Advisory Committee Meeting, with a second from Mark Hamm. The committee takes a roll call.

CDBG Committee:

Ayes:	Janie Milum	Louie Williams	Mark Hamm
Nays:			
Abstained:			
Absent:	Kelley Mattocks	Melissa Hunt	Ralph Sherrard Sean Evans

Agenda Item No. 4: DISCUSS AND CONSIDER 2022 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

Kahley Gilbert reports that for the program year, they assisted 1,686 people, utilizing a total of \$576,927.45 from 2021 program year funds, 2022 program year funds, and some CDBG COVID funds. A balance of \$37,755.63 from the 2022 program year will carry over into the 2023 program year. The remaining funds include approximately \$20,000 from the Armstrong Sewer Project in Administrative funds and unutilized funds

[CONTINUED] ATTACHMENT C – PUBLIC COMMENT PACKET

from a public service activity with the Center for Children and Families, which lost their award due to non-invoicing. The completion of The Curve this year adds 103 more affordable units, bringing the total to 220. On page 2, the Actual Strategic Plan Affordable Housing table section incorrectly lists zero; corrected to 220. Kahley invites questions, and Mark Hamm inquires about any updates on The Curve's tenant-related issues. Kahley Gilbert responds that she discussed the matter with Captain Dudley, who expressed no concerns. Though there are calls, this is typical for newly opened apartments. Louie Williams then calls for a motion.

Motion: Janie Milum makes a motion to approve the 2022 Consolidated Annual Performance and Evaluation Report (CAPER). Mark Hamm seconds the motion. The committee takes a roll call.

CDBG Committee:

Ayes:	Mark Hamm	Janie Milum	Louie Williams	
Nays:				
Abstained:				
Absent:	Melissa Hunt	Sean Evans	Ralph Sherrard	Kelley Mattocks

Agenda Item No. 5: CITIZENS TO BE HEARD

No citizens in attendance.

Agenda Item No. 6: MEMBERS TO BE HEARD

No statements made.

Agenda Item No. 7: ADJOURNMENT

Motion: Mark Hamm motions, and Janie Milum seconds. The committee takes a roll call.

CDBG Committee:

Ayes:	Mark Hamm	Janie Milum	Louie Williams	
Nays:				
Abstained:				
Absent:	Sean Evans	Melissa Hunt	Kelley Mattocks	Ralph Sherrard

RECORDED FROM NOTES AND TRANSCRIBED BY _____ Sky Larson, Administrative Assistant

November 16, 2023
CDBG Advisory Committee Meeting

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[CONTINUED] ATTACHMENT C – PUBLIC COMMENT PACKET

RESOLUTION 71.23

RESOLUTION AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT FOR THE 2022 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING YEAR TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

WHEREAS, the City of Moore is an Entitlement Community for the Community Development Block Grant (CDBG) Program and under this program receives funding from the United States Department of Housing and Urban Development (HUD); and

WHEREAS, the City of Moore is required to annually report accomplishments of grant funded activities to HUD in the form of a Consolidated Annual Performance Evaluation Report (CAPER). The CAPER must be submitted within ninety (90) days of the end of the program year and the City of Moore must provide a fifteen (15) day period for public comment on the CAPER; and

WHEREAS, notice of the availability of the CAPER was published on Thursday, November 2, 2023; and

WHEREAS, copies of the CAPER have been made available for public review at the Moore Public Library, the Moore Senior Center, Moore City Hall, and on the City of Moore website; and

WHEREAS, a public hearing was held on December 4, 2023, and no public comments were received.

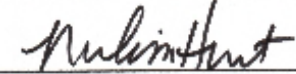
NOW, THEREFORE, BE IT RESOLVED by the Mayor of the City of Moore and the Moore City Council that the City of Moore shall submit the CAPER for the 2022 CDBG Program Year to HUD prior to the December 30, 2023, due date.

BE IT FURTHER RESOLVED that the Mayor of Moore shall have the full authority to execute the 2022 CAPER that must be provided to HUD.

ADOPTED, by the Mayor and City Council of the City of Moore this 4th day of December, 2023.


VANESSA KEMP, CITY CLERK




MELISSA HUNT, VICE MAYOR

Approved as to form and legality this 4th day of December, 2023.


BRIAN MILLER, CITY ATTORNEY

[CONTINUED] ATTACHMENT C – PUBLIC COMMENT PACKET

COUNCIL/MPWA/MRM MEETING - MINUTES
DECEMBER 4, 2023
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**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
AND THE MOORE RISK MANAGEMENT BOARD
DECEMBER 4, 2023 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on December 4, 2023 at 6:30 p.m. with Vice-Mayor Melissa Hunt presiding.

Adam Webb
Councilman, Ward I

Kathy Griffith
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Vacant
Councilman, Ward II

Jason Blair
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: Griffith, Williams, Webb, Hunt
ABSENT: Blair, Lewis

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Fire Chief Greg Herbster; Human Resource Director, Christine Jolly; Information Technology Director, David Thompson; Parks and Recreation Director, Sue Wood; Police Chief Todd Gibson; Police Sergeant David Dickinson; Project Grants Manager, Kahley Gilbert; Public Affairs Director, Deidre Ebrey; Public Works Director, Tony Mensah; and Veolia Water Project Manager, Robert Pistole.

Vice-Mayor Hunt presented a proclamation to Brian Ruttman, Moore Norman Technology Center Superintendent and CEO, commemorating the 50th Anniversary of the Moore-Norman Technology Center. Mr. Ruttman expressed his appreciation for the proclamation and for Council's support and stated that it was their privilege to serve the community of Moore. He also expressed his appreciation for the partnership with the Moore Police Department on the Basic Peace Officer's Certification Program which is a benchmark around the Country. Mr. Ruttman recognized Max Venard who has been a board member for MNTC for 30 years and he will be running for another term. Mr. Venard thanked the City Council for the recognition. Vice-Mayor Hunt expressed her appreciation to Moore Norman Technology Center for the important work they do in the development of the work force in Oklahoma.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD NOVEMBER 20, 2023.
- B) APPROVE THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING HELD NOVEMBER 9, 2023.
- C) RECEIVE THE MINUTES OF THE REGULAR PLANNING COMMISSION MEETING HELD OCTOBER 10, 2023.
- D) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$2,981,554.38.

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COUNCIL/MPWA/MRM MEETING - MINUTES
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Councilman Williams moved to approve the Consent Docket in its entirety, second by Councilwoman Griffith Motion carried unanimously.

Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

Agenda Item Number 3 being:

CONSIDER ACCEPTANCE OF THE CITY'S FINANCIAL AUDIT FOR THE FISCAL YEAR ENDED JUNE 30, 2023.

Brooks Mitchell, City Manager, introduced Bob Dillion with Dillion & Associates, who gave a short presentation regarding the results of the City's financial audit. Mr. Dillon advised that examination of the financial statements did not disclose any material misstatements and the City was issued an Unmodified Opinion. He added that a report was also issued on the Single Audit which covers federal expenditures in the amount of \$8.2 million, including \$4.8 million in ARPA funds and \$2.4 million in FEMA funds. Mr. Dillon noted that there were no findings or questioned costs related to the federal programs.

Mr. Dillon stated that Dillion & Associates previously completed the City's millage calculation of property tax at 15.45 mills. He advised that the millage rate has remained steady over the past several years. He indicated that the City typically collects close to 100% of the assessments and this year it was around 99%.

Mr. Dillon advised that the City is required to have sufficient revenues to cover 125% of the debt service on the revenues notes. Last year there was enough revenue to cover five times the debt service. Any excess sales tax after the pledge was returned to the general fund. The sales and use tax increased by 4% last year. There was a total of \$53 million collected in sales and use tax indicating new retailers and strong sales within the City limits. The General Fund fund balance of \$23 million included a carry-over to the current budget year of \$17 million. A reserve fund in the amount of \$4.5 million was established for unforeseen emergencies. The City's long-term debt decreased by \$4 million over the year.

The City Council thanked Mr. Dillon for his report.

Councilman Webb moved to accept the City's Financial Audit for fiscal year ended June 30, 2023, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

Agenda Item Number 4 being:

CONSIDER REZONING APPLICATION NO. 1034, LOCATED IN THE SW/4 OF SECTION 14, T10N, R3W, BEING SOUTH OF NW 5TH STREET AND WEST OF I-35, FROM C-5 AUTOMOTIVE AND COMMERCIAL RECREATION DISTRICT TO C-5/PUD AUTOMOTIVE AND COMMERCIAL RECREATION DISTRICT/PLANNED UNIT DEVELOPMENT; AND APPROVE ORDINANCE NO. 19(23). APPLICATION BY HIGH FLYER HOLDINGS, INC. (PLANNING COMMISSION RECOMMENDED APPROVAL 7-0). WARD 3.

Elizabeth Weitman, Community Development Director, advised that the vacant C-5 property is located south of NW 5th Street and west of the I-35 Service Road. The applicant proposed a commercial lease

[CONTINUED] ATTACHMENT C – PUBLIC COMMENT PACKET

COUNCIL/MPWA/MRM MEETING - MINUTES
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space for uses that are more intense than those allowed under the C-5 zoning district by right. Ms. Weitman stated that to achieve the desired development the applicant requested a rezoning to C-5 as a Planned Unit Development. Public sewer is available from Telephone Road and must be extended east to serve the site. Water is available; however, for fire protection purposes, the waterline must be upgraded to 8" and extended east through the site. Because the property is under one acre in size stormwater detention is not required. She added that no FEMA floodplain is located on the property. Access will be provided by the I-35 Service Road. Ms. Weitman indicated that the applicant proposed a cross-access parking agreement with the adjacent commercial lot to the west, which he also owns, with access between the lots. She advised that the applicant is utilizing a PUD to expand upon the allowable uses in the C-5 Automotive and Commercial Recreation District while providing protections to preserve the commercial integrity of the I-35 Corridor. The City may relax certain requirements in exchange for amenities that would not otherwise be required. The PUD proposal included the following amenities:

- A minimum of 80% masonry facade is required.
- Required landscaping amount that exceeds City Code by 15%.
- No outdoor storage or display allowed at any time on the property.
- All dumpsters must be located behind the front building line with a fence or masonry wall enclosure to screen the dumpster from I-35.

Ms. Weitman stated that the developer would be allowed increased latitude in the types of businesses allowed to locate on the site. An all inclusive listed was included in the PUD Design Statement; however, a few of the uses include the following:

- Automotive Sales and Rentals, no outdoor display/storage
- Automotive and Equipment Storage, indoor only
- Custom Manufacturing
- Wholesaling
- Participant Recreation and Entertainment with alcoholic beverages permitted.
- Light industrial uses intended for small scale users with limited manufacturing abilities, with no outdoor display/storage.

The Envision Moore 2040 Plan designated the area as Transitional Commerce. Typical uses include heavy commercial, light industrial, and some supporting office uses. The application was reviewed and found to be in conformance with the intent of the Plan. Staff recommended approval of the application contingent upon the following:

- All overhead doors visible from I-35 be glass or decorative in nature.
- A professional landscaping plan required at the building permit stage with an automatic sprinkle system required for all landscaping.

Councilman Webb moved to approve Rezoning Application No. 1034, located in the SW/4 of Section 14, T10N, R3W, being south of NW 5th Street and west of I-35, from C-5 Automotive and Commercial Recreation District to C-5/PUD Automotive and Commercial Recreation District/Planned Unit Development; and approve Ordinance No. 19(23), second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

[CONTINUED] ATTACHMENT C – PUBLIC COMMENT PACKET

COUNCIL/MPWA/MRM MEETING - MINUTES
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Agenda Item Number 5 being:

CONSIDER REZONING APPLICATION NO. 1040, LOCATED IN THE NE/4 OF SECTION 11, T10N, R3W, BEING SOUTH OF NE 27TH STREET AND WEST OF EASTERN AVENUE, FROM A-2 SUBURBAN AGRICULTURAL DISTRICT TO R-2/PUD TWO-FAMILY DWELLING DISTRICT AS A PLANNED UNIT DEVELOPMENT; AND APPROVE ORDINANCE NO. 25(23). APPLICATION BY J&R PARTNERS, LLC/DAVID BOX. (PLANNING COMMISSION RECOMMENDED APPROVAL 7-0). WARD 2.

Elizabeth Weitman, Community Development Director, advised that the vacant A-2 site is located south of NE 27th Street and west of Eastern Avenue. The applicant proposes to develop the property with ten duplexes and one single-family detached home, or 21 living units. Ms. Weitman stated that the applicant requested to rezone the property to R-2 as a Planned Unit Development in order to achieve the desired densities. Public water must be extended to serve the site, and public sewer must be extended from the east and north boundary of the property. Because the property is over one acre in size stormwater detention is required. No FEMA floodplain is located on the site. Access will be provided by N. Eastern Avenue with one proposed driveway.

Ms. Weitman stated that the PUD proposal included the following amenities:

- A minimum of 70% masonry facade is required.
- 42 trees and 21 shrubs is required and served with an automatic sprinkler system.
- A 500 sf pergola with two picnic tables
- Playground for resident's use.

The Envision Moore 2040 Plan calls for the location to be Urban Residential which includes a mix of attached and detached living units up to seven dwelling units per acre. Patio homes and duplexes should be located within ¼ mile to Neighborhood Commercial or Community Commercial land uses. The application was reviewed and found to be in compliance with the intent of the plan. Staff recommended approval of the application.

Councilman Williams asked if there was an HOA. Ms. Weitman stated that the property would remain under one ownership who would be responsible for maintaining the common areas.

Councilman Williams moved to approve Rezoning Application No. 1040, located in the NE/4 of Section 11, T10N, R3W, being south of NE 27th Street and west of Eastern Avenue, from A-2 Suburban Agricultural District to R-2/PUD Two-Family Dwelling District as a Planned Unit Development; and approve Ordinance No. 25(23), second by Councilman Webb. Motion carried unanimously.

Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

Agenda Item Number 6 being:

CONSIDER REZONING APPLICATION NO. 1041, LOCATED IN THE SW/4 OF SECTION 28, T10N, R2W, BEING NORTH OF SE 34TH STREET AND EAST OF SOONER ROAD, FROM A-1 RURAL AGRICULTURAL DISTRICT TO A-2/PUD SUBURBAN AGRICULTURAL DISTRICT AS A PLANNED UNIT DEVELOPMENT; AND APPROVE ORDINANCE NO. 26(23). APPLICATION BY CHARLES AND CATHERINE SMITH. (PLANNING COMMISSION RECOMMENDED APPROVAL 5-1). WARD 1.

[CONTINUED] ATTACHMENT C – PUBLIC COMMENT PACKET

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Elizabeth Weitman, Community Development Director, stated that the A-1 subject site is located north of SE 34th Street and east of Sooner Road and contains an existing metal building and a metal pole barn. The applicant proposes to develop the west 300' as a fossil and mineral preparation, showroom, and sales business, with the east 3 acres as a homesite for one single-family home. Ms. Weitman stated that in order to achieve the desired development the applicant is requesting a rezoning to A-2 as a Planned Unit Development. A 12" public waterline is located south of the site at the Twin Lakes Addition entrance and must be extended to serve the site. Because public sewer is not anticipated to be available to the site, the applicant proposes to utilize a private septic system. Since the property is over one acre in size stormwater detention is required. No FEMA floodplain is located on the site. Access will be provided by Sooner Road with one existing driveway. Access to the residential site is proposed from a gravel drive from the business parking lot.

Ms. Weitman stated that the applicant is utilizing a Planned Unit Development which includes the following amenities:

- A 100% EFIS facade is required along the west side of the existing building.
- 15 trees are required for the commercial tract, 10 of which must be evergreen trees to serve as a buffer to the residential homes to the south. An irrigation system is required.
- Site-proof fencing is required for the "trailer bullpen" shown on the site plan.

The Envision Moore 2040 Plan designates the area as Open Space Residential. The application was reviewed as to its conformance with the intent of the Plan. Ms. Weitman stated that if Council determines the proposed development maintains the rural nature of the area, and the amenities provide sufficient protection to the surrounding residential properties, an amendment to the Plan is not necessary and staff recommends approval of the item.

Ms. Weitman stated that several residents appeared at the Planning Commission to speak in opposition to the application. Concerns were raised regarding light trespass, increased noise, increased traffic, and property aesthetics. In response the applicant stated that preparation of the fossils and minerals would take place in-doors, and the EFIS facade was increased from the originally proposed 25% to 100% of the west side of the metal building for aesthetic purposes. Ms. Weitman stated that a protest letter was received stating the application was spot zoning. Ms. Weitman forwarded the letter to the City Council but noted for the record that she disagreed with that statement.

Councilman Williams asked if the commercial and residential lots could not be separated in the future. Ms. Weitman felt it was possible that they could be separated. The zoning would remain the same with a PUD; however, an access easement would need to be provided to access the residential lot. Vice-Mayor Hunt asked if the property were sold could another business utilize the site. Ms. Weitman advised that the PUD was very specific and the only business that could operate on the site is a fossil and mineral preparation, showroom, and sales business.

Applicant, Charles Smith, 6400 SE 149th, Oklahoma City advised that he plans to utilize the property for fossils and minerals. He felt that most of the opposition to the item was because of the building aesthetics which they hope to deal with through the design statement.

Diana Milum, 4500 Texoma Place, asked how far Mr. Smith intended to extend the building and if it would be located within the 3 acres that would include his home. Councilman Williams advised that it would be extended 80' but would not extend into the residential lot. Ms. Milum expressed concern that the property would become commercial in the middle of a residential area. Ms. Weitman stated that the PUD specifically stated that only the west 300' can be used for commercial purposes. The remainder of the property must be used for only one single-family home. Any future requests to change the zoning would go through the same public comment and consideration process.

[CONTINUED] ATTACHMENT C – PUBLIC COMMENT PACKET

COUNCIL/MPWA/MRM MEETING - MINUTES
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Councilwoman Griffith moved to approve Rezoning Application No. 1041, located in the SW/4 of Section 28, T10N, R2W, being north of SE 34th Street and east of Sooner Road, from A-1 Rural Agricultural District to A-2/PUD Suburban Agricultural District as a Planned Unit Development; and approve Ordinance No. 26(23), second by Councilman Webb. Motion carried unanimously.

Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

Agenda Item Number 7 being:

CONSIDER REZONING APPLICATION NO. 1039, LOCATED IN THE NE/4 OF SECTION 26, T10N, R3W, BEING SOUTH OF SW 19th STREET AND WEST OF EASTERN AVENUE, FROM I-2 MEDIUM INDUSTRIAL DISTRICT TO I-2/PUD MEDIUM INDUSTRIAL DISTRICT AS A PLANNED UNIT DEVELOPMENT; AND APPROVE ORDINANCE NO. 24(23). APPLICATION BY MITCHEL DAVIDSON. (PLANNING COMMISSION RECOMMENDED APPROVAL 7-0). WARD 3.

Elizabeth Weitman, Community Development Director, advised that the subject property is located south of SE 19th and west of Eastern Avenue. The vacant property is zoned I-2 Medium Industrial District, and the applicant proposes to develop a mini-storage operating on a private septic system. To achieve the desired development the applicant requested a rezoning to I-2 as a Planned Unit Development.

Ms. Weitman stated that public water is available to serve the site. She noted that, although public sewer is available from SE 19th Street, the elevation is not sufficient to accommodate a public sewer extension. Therefore, the applicant intends to install a septic system in accordance with Oklahoma Department of Environmental Quality standards. Because the property is over an acre in size stormwater detention is required. There is no FEMA floodplain located on the site. Access will be provided by S. Eastern Avenue with one driveway proposed. Ms. Weitman noted that there is currently a driveway across the southwest corner of the site for access to 2097 S. Eastern Avenue from Dale Drive. Because this is the only access point for 2097 S. Eastern Avenue, any future development will be required to maintain this access. However, because Dale Drive is not constructed to City standards for industrial sites, and due to the congested nature of SE 19th Street at the intersect with Dale Drive, the subject lot will not have access to Dale Drive.

Ms. Weitman indicated that the applicant is utilizing a PUD to allow the operation of an on-site septic system. The PUD includes the following amenities:

- A minimum of 15% increase in landscaping above base landscaping requirements.
- S. Eastern Avenue facade shall be 75% masonry, not metal.

The Envision Moore 2040 Plan calls for the location to be Transitional Commerce. Staff believes the application is in conformance with the intent of the Plan and recommends approval of the item.

Councilman Webb moved to approve Rezoning Application No. 1039, located in the NE/4 of Section 26, T10N, R3W, being south of SW 19th Street and west of Eastern Avenue, from I-2 Medium Industrial District to I-2/PUD Medium Industrial District as a Planned Unit Development; and approve Ordinance No. 24(23), second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

[CONTINUED] ATTACHMENT C – PUBLIC COMMENT PACKET

COUNCIL/MPWA/MRM MEETING - MINUTES
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Agenda Item Number 8 being:

CONSIDER DECLARING THIRTY (30) SAFARILAND SECOND CHANCE BODY ARMOR/VESTS AS SURPLUS AND AUTHORIZE THEIR DONATION TO THE OKLAHOMA ASSOCIATION OF CHIEFS OF POLICE FOR DONATION TO AGENCIES ACROSS THE STATE OF OKLAHOMA.

Chief Todd Gibson stated that body armor for police officers is replaced every five years based on the manufacturer's warranty. He requested that 30 vests be declared as surplus and donated to the Oklahoma Association of Chiefs of Police who will obtain liability waivers and place them in the hands of officers in rural areas that may not have vests.

Councilman Williams moved declare thirty (30) Safariland Second Chance body armor/vests as surplus and authorize their donation to the Oklahoma Association of Chiefs of Police for donation to agencies across the State of Oklahoma, second by Councilman Webb. Motion carried unanimously.

Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

Agenda Item Number 9 being:

CONSIDER DECLARING FIVE (5) PICKUP TRUCKS, MORE PARTICULARLY DESCRIBED IN EXHIBIT "A", AS SURPLUS.

Tony Mensah, Public Works Director, stated that staff would request five trucks from 2000 to 2008 that have been replaced with new vehicles be declared surplus and sold at auction.

Councilman Webb moved to declare five (5) pickup trucks, more particularly described in Exhibit "A", as surplus, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

Agenda Item Number 10 being:

CONSIDER AUTHORIZING THE CAB AND CHASSIS OF UNIT NO. 91656, POTHOLE PATCH TRUCK, WHICH WAS DEEMED SURPLUS BY COUNCIL ON JUNE 5, 2023, TO BE REPURPOSED FOR THE INSTALLATION OF A NEW BRINE APPLICATION SYSTEM.

Tony Mensah, Public Works Director, stated that the cab and chassis of a pothole patch truck previously declared as surplus is still serviceable, it was only the body that is bad. Staff would request utilizing the cab and chassis for the new brine application system instead of purchasing a new vehicle, since the vehicle would only be used a few times each year.

Councilman Webb moved to authorize the Cab and Chassis of Unit No. 91656, Pothole Patch Truck, which was deemed surplus by Council on June 5, 2023, to be repurposed for the installation of a new Brine Application System, second by Councilman Williams. Motion carried unanimously.

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Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

Agenda Item Number 11 being:

CONSIDER APPROVAL OF AMENDMENT NO. 1 IN THE AMOUNT OF \$233,800 WITH FREESE AND NICHOLS FOR PHASES 2,3 AND 4 OF THE LEAD AND COPPER RULE COMPLIANCE PROGRAM MANDATED BY THE ENVIRONMENTAL PROTECTION AGENCY.

Jerry Ihler, Assistant City Manager, stated that in January 2021 the Environmental Protection Agency released revisions to the Lead and Copper Rule Compliance Program which sets new standards on removal of harmful levels of copper and lead in the drinking water. A plan for addressing lead and copper must be submitted to the EPA by October 2024. Freese and Nichols was previously retained by the City for Phase 1 which involves an initial assessment of building plans and county records to identify areas which may contain lead and copper. Phase 2 would involve preparation of a GIS map of service line material inventory. The map will have information on the private service line between the meter and the house and the public line from the meter to the main. A mobile application will be created to allow for update of the data such as when Veolia makes repairs to a service line. Phase 3 is field verification to identify areas with higher lead risk. Phase 4 involves development of communication for public outreach requirements. This will allow residents to look at the information to determine their own risk. Mr. Ihler recommended approval of amendment to the contract with Freese and Nichols for Phases 2, 3 and 4 of the Lead and Copper Rule Compliance Program.

Councilman Williams asked if remediation would occur at a later time. Mr. Ihler stated that the EPA recently released information on remediation. At this point municipalities would have ten years to remediate service lines with high lead concentrations.

Councilman Webb moved to approve Amendment No. 1 in the amount of \$233,800 with Freese and Nichols for Phases 2,3 and 4 of the Lead and Copper Rule Compliance Program mandated by the Environmental Protection Agency, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

Agenda Item Number 12 being:

CONSIDER APPROVING AMENDMENT NO. 1 IN THE AMOUNT OF \$30,000 TO THE AGREEMENT WITH TRAFFIC ENGINEERING CONSULTANTS, INC. FOR PROFESSIONAL TRANSPORTATION ENGINEERING SERVICES FOR ADDITIONAL CITYWIDE STRIPING PLANS FOR THE SW 19TH STREET (SANTA FE AVENUE TO EASTERN AVENUE) PROJECT, ODOT JOB NO. 35804(04).

Jerry Ihler, Assistant City Manager, advised that in 2022 ODOT awarded the City around \$325,000 from ACOG for striping two miles of roadway along the 19th Street Corridor from Santa Fe to Eastern Avenue. The City entered into an agreement with Traffic Engineering Consultants for plan preparation which was submitted to ODOT. He indicated that during this time ODOT solicited bids for contracts on all ODOT striping and pavement marking projects. Mr. Ihler stated that award of the contract resulted in a significant cost savings which will allow the scope of the project to include the striping of an additional five to six miles of roadway. The proposed amendment to the contract with Traffic Engineering Consultants in the amount of \$30,000 was for the required plans for the extended project.

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Councilman Williams moved to approve Amendment No. 1 in the amount of \$30,000 to the Agreement with Traffic Engineering Consultants, Inc. for professional transportation engineering services for additional citywide striping plans for the SW 19th Street (Santa Fe Avenue to Eastern Avenue) Project, ODOT Job No. 35804(04), second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

Agenda Item Number 13 being:

CONSIDER AWARDING BID NO. 2024-004 TO SILVER STAR CONSTRUCTION IN THE AMOUNT OF \$932,200 AS THE LOWEST MOST RESPONSIVE BIDDER FOR THE S. BRYANT AND SE 4TH STREET AND DRAINAGE IMPROVEMENTS; AND APPROVE CONTRACT FOR SAME.

Jerry Ihler, Assistant City Manager, advised that on October 4, 2023 the City received six bids for the street and drainage improvement project for S. Bryant and SE 4th Street. The project would involve moving Bryant Avenue to the west to allow channel improvements on both sides of the roadway from SE 4th Street north for approximately 1,000 feet. Mr. Ihler advised that the bids ranged from \$782,000 to \$1.196 million. Mr. Ihler stated that staff did not recommend awarding the bid to the low bidder. The bid was submitted by an unknown company and contained multiple errors. Some of the references did not exist or gave the company a poor recommendation based on the quality of their work. Therefore, staff would recommend awarding the contract to the second lowest bidder, Silver Star Construction, in the amount of \$932,200.

Vice-Mayor Hunt thanked Mr. Ihler for his diligence in checking out the references.

Councilman Williams moved to award Bid No. 2024-004 to Silver Star Construction in the amount of \$932,200 as the lowest most responsive bidder for the S. Bryant and SE 4th Street and Drainage Improvements; and approve contract for same, second by Councilman Webb. Motion carried unanimously.

Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

Agenda Item Number 14 being:

CONSIDER APPROVAL OF THE 2022 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) AND ADOPT RESOLUTION NO. 71(23) SUBMITTING SAID REPORT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Kahley Gilbert, Project Grants Manager, advised that a Consolidated Annual Performance and Evaluation Report ("CAPER") is submitted to HUD at the end of each program year. Adoption of Resolution No. 71(23) would submit the CAPER Report for Program Year 2022 which ran from October 1, 2022 and ended September 2023. Ms. Gilbert stated that the City was allocated \$338,776 in entitlement grant funds with an additional \$205,652.58 in available CDBG-COVID. Projects which received funding include:

- Home delivered meals for seniors
- Counseling for sexually abused children
- Youth counseling
- Forensic interviews for children

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- Fair Housing Services
- Substance Abuse Counseling
- Parking lot reconstruction for the Moore Food and Resource Center
- Completed construction of a pickball court at Kiwanis Park

Ms. Gilbert stated that a total of 1,686 residents benefited from 2022 Entitlement and COVID funds. She noted that \$37,755.63 in unallocated funds will be rolled over into next year's infrastructure project.

Councilman Webb moved to approve the 2022 Consolidated Annual Performance and Evaluation Report (CAPER) and adopt Resolution No. 71(23) submitting said report to the U.S. Department of Housing and Urban Development, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:31 P.M.

Agenda Item Number 15 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD NOVEMBER 20, 2023.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$558,851.41.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Griffith. Motion carried unanimously.

Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

Agenda Item Number 16 being:

CONSIDER APPROVAL OF OPTION 0243132 FROM MIDWEST EMPLOYERS CASUALTY COMPANY FOR THE CITY'S EXCESS WORKERS COMPENSATION INSURANCE POLICY WITH AN ANNUAL PREMIUM OF \$152,444, FOR A TOTAL OF \$304,888 FOR TWO YEARS, WITH TOM BECKMAN WITH THE BECKMAN COMPANY AS AGENT.

Brian Miller, City Attorney, stated that the agenda item was for renewal of the City's Excess Workers Compensation Insurance policy. Mr. Miller advised that Midwest Employers Casualty Company offered the City a one-year option and a two-year option. Mr. Miller stated that the two-year option would lock in the rate which is beneficial since insurance rates are trending up. He advised that the annual premium amount is \$152,444. Mr. Miller noted that Tom Beckman with The Beckman Company was available to answer any questions.

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Trustee Webb moved to approve Option 0243132 from Midwest Employers Casualty Company for the City's Excess Workers Compensation Insurance Policy with an annual premium of \$152,444, for a total of \$304,888 for two years, with Tom Beckman with the Beckman Company as agent, second by Trustee Griffith. Motion carried unanimously.

Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:33 P.M.

Agenda Item Number 17 being:

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD NOVEMBER 20, 2023.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$286,205.04.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Griffith. Motion carried unanimously.

Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH VICE-MAYOR MARK HAMM PRESIDING AT 7:34 P.M.

Agenda Item Number 18 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Williams stated that he attended the Christmas Spectacular and Tree Lighting Ceremony on December 1, 2023 at The Station. He commented that he was very impressed with the event and noted that there was a large number of spectators in attendance. Councilman Webb and Councilman Williams thanked Sue Wood, Parks and Recreation Director, and her staff for their hard work.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, also expressed his appreciation to Sue Wood, Parks and Recreation Director, Police Chief Todd Gibson, Fire Chief Greg Herbster, and Gayland Kitch, Emergency Management Director for their hard work in making the Christmas Spectacular on Friday, December 1, 2023 and the Christmas Parade on Saturday, December 2, 2023 successful events for the City.

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Agenda Item Number 19 being:

ADJOURNMENT

Councilman Williams moved to adjourn the City Council meeting, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Williams, Webb, Hunt
Nays: None
Absent: Blair, Lewis

The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 7:35 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

KATHY GRIFFITH, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2023.

ATTEST:

VANESSA KEMP, City Clerk