

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
THE MOORE RISK MANAGEMENT BOARD  
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY  
JULY 15, 2024 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on June 17, 2024 at 6:30 p.m. with Mayor Mark Hamm presiding.

*Adam Webb*  
*Councilman, Ward I*

*Kathy Griffith*  
*Councilwoman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Rob Clark*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Louie Williams*  
*Councilman, Ward III*

PRESENT: Griffith, Hunt, Williams, Webb, Clark, Hamm  
ABSENT: Blair

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney/Risk Manager, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Fire Chief Greg Herbster; Human Resources Director, Christine Jolly; Information Technology Director, David Thompson; Parks and Recreation Director, Sue Wood; Police Chief Todd Gibson; Sergeant Kevin Stromski; Public Affairs Director, Deidre Ebrey; Public Works Director, Tony Mensah; Supervisor for Animal Control, John Fryrear; and Veolia Water Project Manager, Robert Pistole.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JULY 1, 2024.
- B) DECLARE SEVEN (7) OBSOLETE DIGITAL CAMERAS MORE PARTICULARLY DESCRIBED IN EXHIBIT "A" AS SURPLUS AND AUTHORIZE THEIR DONATION TO THE OKLAHOMA ASSOCIATION OF CHIEFS OF POLICE FOR USE BY OTHER POLICE DEPARTMENTS.
- C) RENEW AN AGREEMENT WITH PRESORT FIRST CLASS FOR PRE-PAID POSTAGE FOR POSTAGE MACHINES AND MAILING OF UTILITY BILLS FOR THE PERIOD JULY 1, 2024 THROUGH JUNE 30, 2025.
- D) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$2,287,990.60.

**Councilman Williams moved to approve the Consent Docket Items No. A-D, second by Councilwoman Griffith. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 3 being:**

RECEIVE A STAFF REPORT REGARDING BACKYARD CHICKENS AND RECEIVE PUBLIC COMMENTS.

Brooks Mitchell, City Manager, stated that staff prepared a summary of information for the City Council that included the experiences of local communities with backyard chickens that might occur in Moore if backyard chickens are allowed. He also noted that the added responsibilities in allowing backyard chickens might create problems with staffing. Mr. Mitchell advised that Nicole McKim with Animal Control and Elizabeth Weitman with Community Development were available to answer any questions.

The following individuals appeared before Council to request that backyard chickens be allowed in the City of Moore:

Chelsey McClain, 2945 Woodlawn Drive, stated that the issue of allowing backyard chickens was voted down in 2022 and she wished to revisit the issue. She advised that Oklahoma City allows six hens, Norman allows four hens, Midwest City allows twelve hens, Del City allows five hens, and Edmond allows two hens. Ms. McClain stated that she understands concerns regarding noise, cleanliness, and health; however, the cities that allow backyard hens have regulations in place to address those concerns. All the cities prohibit roosters and require the hens to be kept in a locked coop from dusk until dawn. Maintaining a clean coop significantly reduces the risk of illness. Some of the cities require a run, an enclosure that allows the hens to roam, and prevents predators from attacking. Ms. McClain advised that chicken ownership has gone up 5% over the last two years. Since 2019 the cost for food has increased by 25% and eggs are one of the most nutrient dense yet humanely obtained protein sources.

Jordan Hodgden, 126 Platt Lane, appeared as a representative of those individuals in support of backyard chickens who attended the meeting and the 25 individuals who were unable to attend due to previous obligations. Ms. Hodgden stated that the City should not deny residents competent in animal care to own chickens in fear of those who might not be competent, especially since potential solutions exist. Ms. Hodgden suggested the City implement a permit with an educational requirement. Fundraisers could be held to add chicken coops to the Animal Control Center. The City could ask for support in rehoming chickens through one of the multiple non-profit animal sanctuaries. She felt that allowing only hens and restricting the number to 3 or 4 would help in preventing any noise and population concerns. Ms. Hodgden felt the most significant benefits in owning chickens is that they are a sustainable food source and provide fertilizer and natural pest and weed control.

Maureen Stockton, 3308 Pin Oak Road, stated that one of the reasons she moved to Moore was to homestead and looked forward to raising chickens. Ms. Stockton felt that they were not being given an opportunity to prove themselves or find a middle ground.

Christian Hodgden, 126 Platt Lane, stated that according to the American Pet Products Association there is a growing trend in chicken ownership. In 2018 an estimated 8% of American households had backyard chickens and in 2020 that number rose to 13%. Approval would allow them to build experience for future generations.

Chantry Langford, 1213 NE 3<sup>rd</sup>, stated that she was a Veterinary Technician for 13 years and believed that even if backyard chickens are allowed not everyone would want them due to the expense. She added that because they are so costly those that decide to do it will want to do it right.

Katelyn Nguyen, 1513 Eagle Drive, stated that she enrolled her daughter in Red Bud Farm School, a Christian farm school in Oklahoma City, and felt that her child transformed into a completely different person. Ms. Nguyen wanted to put the best opportunities in front of her child to grow her independence.

Kim Baldwin, 2317 NE 18<sup>th</sup> stated that she is in the military and believes farm kids have the best work ethic.

Mayor Hamm commented that the item was on the agenda for discussion and input and would not be voted on at this time. He encouraged individuals to contact their council members for questions or to share additional information.

Councilman Webb thanked those individuals who took time out of their busy schedules to attend the meeting and share their views.

No action was taken on the item.

**Agenda Item Number 4 being:**

CONSIDER ACTION, RECEIVE BIDS, AND CONSIDER FOR APPROVAL OR REJECTION, RESOLUTION NO. 82(24) AWARDED \$7,220,000 CITY OF MOORE, OKLAHOMA GENERAL OBLIGATION BONDS OF 2024 TO BIDDER WHOSE BID IS DETERMINED TO OFFER THE LOWEST INTEREST COST.

Brooks Mitchell, City Manager, stated that Agenda Items No. 4 and 5 are companion items related to the annual bond issue to fund various street projects. Mr. Mitchell advised that the City's bond counsel and financial advisor were in attendance to answer any questions.

**Councilman Webb moved to adopt Resolution No. 82(24) awarding \$7,220,000 City of Moore, Oklahoma General Obligation Bonds of 2024 to bidder whose bid is determined to offer the lowest interest cost, second by Councilman Clark. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 5 being:**

CONSIDER ACTION, APPROVAL OR REJECTION, OF RESOLUTION NO. 83(24) PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS OF 2024 IN THE SUM OF \$7,220,000 BY THE CITY OF MOORE, OKLAHOMA AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE ON NOVEMBER 14, 2023; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; PROVIDING LEVY OF AN ANNUAL TAX FOR PAYMENT OF PRINCIPAL AND INTEREST ON SAME; AND FIXING OTHER DETAILS OF THE ISSUE.

**Councilwoman Griffith moved to adopt Resolution No. 83(24) providing for the issuance of General Obligation Bonds of 2024 in the sum of \$7,220,000 by the City of Moore, Oklahoma authorized at an election duly called and held for such purpose on November 14, 2023; prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for payment of principal and interest on same; and fixing other details of the issue, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 6 being:**

CONSIDER ADOPTION OF RESOLUTION NO. 88(24) OF THE CITY COUNCIL OF THE CITY OF MOORE, OKLAHOMA, APPROVING THE INCURRENCE OF INDEBTEDNESS BY THE MOORE ECONOMIC DEVELOPMENT AUTHORITY (THE "AUTHORITY") IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$5,090,000 IN CONNECTION WITH THE ISSUANCE OF ITS SALES TAX REVENUE NOTE, SERIES 2024 (MUNICIPAL CAPITAL IMPROVEMENTS PROJECT) (THE "NOTE"); PROVIDING THAT THE TRUST INDENTURE, AS AMENDED, CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE GENERAL INDENTURE, AS SUPPLEMENTED AND AMENDED, AUTHORIZING THE ISSUANCE OF SAID NOTE; WAIVING COMPETITIVE BIDDING AND APPROVING THE PROCEEDINGS OF THE AUTHORITY PERTAINING TO THE SALE OF SAID NOTE; APPROVING A SECURITY AGREEMENT BETWEEN THE CITY AND THE AUTHORITY PERTAINING TO THE DEPOSIT AND TRANSFER OF SALES TAX REVENUE; RATIFYING AND CONFIRMING AN AGREEMENT OF SUPPORT, BETWEEN THE MOORE PUBLIC WORKS AUTHORITY AND THE AUTHORITY WHEREBY THE MOORE PUBLIC WORKS AUTHORITY AGREES TO TRANSFER REVENUES TO THE AUTHORITY; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

Brooks Mitchell, City Manager, stated that Agenda Items No. 6, 19, and 26 are companion items relating to the Sales Tax Revenue Note to fund the following budgeted items:

- Purchase of land adjacent to Cleveland Heights
- A fire engine
- Additional land and storage for Fire Station No. 1
- Improvements to the City Hall building.

**Councilman Webb moved to adopt Resolution No. 88(24) of the City Council of The City of Moore, Oklahoma, approving the incurrence of indebtedness by The Moore Economic Development Authority (the "Authority") in the aggregate principal amount of not to exceed \$5,090,000 in connection with the issuance of its Sales Tax Revenue Note, Series 2024 (Municipal Capital Improvements Project) (the "Note"); providing that the Trust Indenture, as amended, creating the Authority is subject to the provisions of the General Indenture, as supplemented and amended, authorizing the issuance of said Note; waiving competitive bidding and approving the proceedings of the Authority pertaining to the sale of said Note; approving a Security Agreement between the City and the Authority pertaining to the deposit and transfer of sales tax revenue; ratifying and confirming an Agreement of Support, between The Moore Public Works Authority and the Authority whereby The Moore Public Works Authority agrees to transfer revenues to the Authority; and containing other provisions relating thereto, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 7 being:**

CONSIDER RESOLUTION NO. 80(24) ADOPTING THE 2024 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; AND AUTHORIZING THE MAYOR TO SUBMIT THE PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Kahley Gilbert, Project-Grants Manager, advised that the City of Moore was awarded an annual CDBG Entitlement allocation in the amount of \$345,997. Ms. Gilbert stated that an estimated \$15,000 will be rolled over from last year’s entitlement along with an additional \$62,000 remaining in CDBG-CV funds.

Ms. Gilbert discussed the Public Service funding recommendations. She advised that Administration will be funded \$69,199, of which \$35,000 will be budgeted for a Fair Housing Services analysis which must be completed every five years. Public Services is recommended to be funded for \$113,995 using \$51,899 in annual entitlement funding and \$62,096 in CDBG-CV funding. The following public service allocations will serve approximately 592 residents:

Aging Services	\$20,000	Home-Delivered meals for seniors
Bethesda	12,490	Counseling for Sexually Abused Children and Non-Offending Caregivers
Catholic Charities	15,000	Rental Deposits for Homeless Women
Central Oklahoma Community Action Agency	5,000	Utility Assistance
First United Methodist Church	5,000	Food Pantry
Mary Abbott Children’s House	10,000	Forensic Interviews for Abused Children
Metropolitan Fair Housing Council	5,500	Fair Housing Services
Moore Youth and Family Services	8,000	Early Intervention Program for Moore Public School students
Moore Youth and Family Services	8,000	First-Time Offender Program
St. Vincent de Paul	10,000	Utility and Rental Assistance Program
The Virtue Center	15,005	Addiction Treatment and Education

Ms. Gilbert stated that an Emergency Repair Program administered by Rose Rock Habitat for Humanity will receive \$30,000 in funding and will assist 12 households. An infrastructure project is recommended to be funded for \$224,899 for sewer line rehabilitation in Regency Park. The project will assist 44 households.

Mayor Hamm thanked Ms. Gilbert, the CDBG Committee and Council Members Hunt and Williams, who serve on the committee, for their efforts.

**Councilman Williams moved to adopt Resolution No. 80(24) adopting the 2024 Annual Action Plan for the Community Development Block Grant Program; and authorizing the Mayor to submit the Plan to the U.S. Department of Housing and Urban Development, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 8 being:**

CONSIDER APPROVAL OF A SIGN RELOCATION AND LEASE AGREEMENT WITH LAMAR ADVERTISING AS A RESULT OF THE REMOVAL OF THE LAMAR SIGN PREVIOUSLY LOCATED AT THE MOORE ANIMAL SHELTER LOCATION.

Jerry Ihler, Assistant City Manager, stated the site where the new Animal Shelter is located had a perpetual easement that allowed Lamar Advertising to locate a billboard there. The agreement with the property owner was for a 20-year term. The City purchased the perpetual easement and Lamar agreed to remove the billboard in exchange for the City providing them with an alternate site. Mr. Ihler advised that the proposed lease agreement was for a 20-year term for the sign which will be relocated to the drainage channel located south of 19<sup>th</sup> Street and west of I-35. He stated that the City would not receive payment for the lease of the property since Lamar lost out on revenue from the first location. However, if both parties agree to extend the agreement beyond the 20-year term the City would receive \$5,000 a year for lease of the property.

Councilman Williams asked how much the City paid for the parcel of land. Mr. Ihler advised that the City purchased the land from two property owners in the total amount of \$50,000.

**Councilwoman Hunt moved to approve a Sign Relocation and Lease Agreement with Lamar Advertising as a result of the removal of the Lamar sign previously located at the Moore Animal Shelter location, second by Councilwoman Griffith. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 9 being:**

CONSIDER APPROVAL OF AMENDMENT NO. 3 IN THE AMOUNT OF \$550,000 TO THE SE 4TH STREET BNSF RAILROAD UNDERPASS FINAL PLAN AGREEMENT WITH POE & ASSOCIATES FOR ALL ENGINEERING AND DRAFTING SERVICES REQUIRED TO MODIFY AND COMPLETE DETAILED CONSTRUCTION PLANS FOR RECONSTRUCTION OF THE SE 4TH ST. RAILROAD UNDERPASS.

Jerry Ihler, Assistant City Manager, advised that the requested \$550,000 amendment to the contract with Poe & Associates was due to additional time spent on ROW acquisition, sketches and documentation, an upgrade to the 4<sup>th</sup> and Broadway traffic light, and a hydraulic report for the Burlington-Northern Santa Fe ("BNSF") Railroad. A 90% submittal was prepared before the project was put on hold. Once the project was restarted ODOT's specifications had changed. Mr. Ihler noted that the biggest cost was for the redesign of the shoofly at the request of BNSF from the previously approved 55 mph to 88 mph.

**Councilman Clark moved to approve Amendment No. 3 in the amount of \$550,000 to the SE 4th Street BNSF Railroad Underpass Final Plan Agreement with Poe & Associates for all engineering and drafting services required to modify and complete detailed construction plans for reconstruction of the SE 4th St. Railroad Underpass, second by Councilman Webb. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 10 being:**

CONSIDER APPROVAL OF AMENDMENT NO. 1 IN THE AMOUNT OF \$10,000 TO THE FREESE AND NICHOLS AGREEMENT FOR COMPLETION OF THE ODOT LOCAL GOVERNMENT NEPA CHECKLIST AND ADDITIONAL ODOT REQUIREMENTS FOR RECONSTRUCTION OF THE TELEPHONE ROAD (SW 19TH STREET TO SW 34TH STREET) PROJECT.

Jerry Ihler, Assistant City Manager, advised this project was originally planned using City funding; however, the City was awarded \$6.7 million in federal funding from ACOG. The grant funds changed the design requirements and submittals to ODOT which now include an environmental process.

**Councilwoman Griffith moved to approve of Amendment No. 1 in the amount of \$10,000 to the Freese and Nichols agreement for completion of the ODOT Local Government NEPA Checklist and additional ODOT requirements for reconstruction of the Telephone Road (SW 19th Street to SW 34th Street) Project, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 11 being:**

CONSIDER APPROVAL OF AMENDMENT NO. 1 IN THE AMOUNT OF \$8,200 TO THE TEIM DESIGN, PLLC AGREEMENT FOR COMPLETION OF THE ODOT LOCAL GOVERNMENT NEPA CHECKLIST AND ADDITIONAL ODOT REQUIREMENTS FOR RECONSTRUCTION OF THE NW 27TH STREET & SHIELDS BOULEVARD INTERSECTION PROJECT.

Jerry Ihler, Assistant City Manager, stated that the City received approximately \$3.5 million from ODOT in state and federal funding for reconstruction of the NW 27th Street & Shields Boulevard Intersection. Due to receiving grant funds the design requirements and submittals changed and will now include an environmental process.

Mayor Hamm asked if the environmental process would lengthen the project time. Mr. Ihler advised that because the environmental process would occur simultaneously with utility relocations, he did not anticipate a delay in the project due to the environmental process.

**Councilman Webb moved to approve Amendment No. 1 in the amount of \$8,200 to the TEIM Design, PLLC agreement for completion of the ODOT Local Government NEPA Checklist and additional ODOT requirements for reconstruction of the NW 27th Street & Shields Boulevard Intersection Project, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 12 being:**

CONSIDER ADOPTING RESOLUTION NO. 81(24) AUTHORIZING THE CITY OF MOORE TO SUBMIT A GRANT APPLICATION TO THE OKLAHOMA 9-1-1 MANAGEMENT AUTHORITY FOR GIS IMPROVEMENTS NEEDED TO MEET STATE OF OKLAHOMA NG9-1-1 STANDARDS.

Kahley Gilbert, Project-Grants Manager, stated that recent changes in state law now require all agencies to submit their GIS data to the state repository with the data that is NG9-1-1 compliant. Ms. Gilbert advised that ACOG previously submitted the data but due to the new requirements each agency is now responsible for their own submissions. The Oklahoma 9-1-1 Management Authority is accepting grant applications to assist agencies who need to make improvements to their GIS maps to order to meet the

new standards. She stated that the application request is for \$69,540 covering the cost of a consultant to update the City's GIS maps and for submission of the data to the state repository for a two-year period.

**Councilman Webb moved to adopt Resolution No. 81(24) authorizing the City of Moore to submit a grant application to the Oklahoma 9-1-1 Management Authority for GIS Improvements needed to meet State of Oklahoma NG9-1-1 Standards, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 13 being:**

CONSIDER APPROVAL OF A PROPOSAL FROM SCIENS CONSULTING IN THE AMOUNT OF \$99,650 FOR PROFESSIONAL CONSULTING SERVICES REGARDING A NEW COMPUTER-AIDED DISPATCH ("CAD") AND PUBLIC SAFETY RECORDS MANAGEMENT SYSTEM ("RMS") THROUGH THE TIPS PURCHASING COOPERATIVE CONTRACT NO. 230105.

Police Chief Todd Gibson stated that the proposed contract is with Sciens Consulting who is a subject matter expert in Computer-Aided Dispatch and Public Safety Records Management Systems for Police, Fire, and Dispatch. Chief Gibson mentioned pitfalls that occurred with the current system and felt the consulting firm could assist in finding a new system that will work for the City now and well into the future.

**Councilman Webb moved to approve a proposal from Sciens Consulting in the amount of \$99,650 for professional consulting services regarding a new Computer-Aided Dispatch ("CAD") and Public Safety Records Management System ("RMS") through the TIPS Purchasing Cooperative Contract No. 230105, second by Councilman Clark. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 14 being:**

CONSIDER THE APPOINTMENT OF DAVID JENNINGS, ZAYNE WHITCHURCH, AND DAVID WELCHEL TO SERVE A THREE-YEAR TERM ON THE PLANNING COMMISSION.

Elizabeth Weitman, Community Development Director, stated there are three vacancies on the Planning Commission. The vacancies were posted for 45 days at City Hall, on the City's website, and in the newsletter. Ms. Weitman advised that 10 applications were received and 5 of the applicants were interviewed by Ms. Weitman and Council Members Williams and Clark. She recommended appointing David Jennings, Zayne Whitchurch, and David Welchel, who scored the highest in the interview process, to a three-year term.

Councilman Webb thanked everyone involved in the interview process.

**Councilman Webb moved to appoint David Jennings, Zayne Whitchurch, and David Welchel to serve a three-year term on the Planning Commission, second by Councilman Williams. Motion carried unanimously.**



Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 15 being:**

CONSIDER APPROVAL OF A NEW JOB DESCRIPTION FOR POLICE STANDARDS ADMINISTRATOR IN THE POLICE DEPARTMENT AND ASSIGN IT TO PAY GRADE 109 OF THE SALARY TABLE APPROVED BY CITY COUNCIL ON JUNE 20, 2016 AND IN ACCORDANCE WITH THE BUDGET APPROVED BY CITY COUNCIL FOR FISCAL YEAR 24-25.

Christine Jolly, Human Resources Director, advised that the proposed budgeted full-time job description was for a Police Standards Administrator. Ms. Jolly stated that job responsibilities will include researching and drafting policies and procedures for the department, preparing and maintaining administrative guides, serving as the law enforcement accreditation manager, and performing required audits.

**Councilman Webb moved to approve a new job description for Police Standards Administrator in the Police Department and assign it to Pay Grade 109 of the salary table approved by City Council on June 20, 2016 and in accordance with the budget approved by City Council for Fiscal Year 24-25, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 16 being:**

CONSIDER APPROVAL OF A NEW JOB DESCRIPTION FOR PARKS & CEMETERY HORTICULTURE WORKER II IN THE PARKS & RECREATION DEPARTMENT AND ASSIGN IT TO PAY GRADE 109 OF THE SALARY TABLE APPROVED BY CITY COUNCIL ON JUNE 20, 2016 AND IN ACCORDANCE WITH THE BUDGET APPROVED BY CITY COUNCIL FOR FISCAL YEAR 24-25.

Christine Jolly, Human Resources Director, advised that the submitted draft of a new budgeted full-time job description for Parks & Cemetery Horticulture Worker II. Ms. Jolly stated that the job will include being responsible for a small crew of horticulture, turf, and facility maintenance workers to beautify City parks, cemetery grounds, and related facilities.

**Councilwoman Griffith moved to approve a new job description for Parks & Cemetery Horticulture Worker II in the Parks & Recreation Department and assign it to Pay Grade 109 of the salary table approved by City Council on June 20, 2016 and in accordance with the budget approved by City Council for Fiscal Year 24-25, second by Councilman Webb. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 17 being:**

CONSIDER APPROVAL OF THE BUDGETED PURCHASE OF A JOHN DEERE 333P COMPACT TRACK LOADER WITH ATTACHMENTS FROM CL BOYD COMPANY, INC., IN THE AMOUNT OF \$125,400, USING SOURCEWELL NATIONAL PURCHASING CONTRACT ID NO. 011723-JDC.

Tony Mensah, Public Works Director, stated that the street and drainage division in Public Works only has one tracked skid steer which is currently in disrepair requiring the City to rent equipment to complete the necessary work.

**Councilman Williams moved to approve the budgeted purchase of a John Deere 333P compact track loader with attachments from CL Boyd Company, Inc., in the amount of \$125,400, using Sourcewell National Purchasing Contract ID No. 011723-JDC, second by Councilwoman Griffith. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:12 P.M.**

**Agenda Item Number 18 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JULY 1, 2024.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$10,643.86.

**Trustee Hunt moved to approve Consent Docket Items No. A through B, second by Trustee Griffith. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 19 being:**

CONSIDER ADOPTION OF RESOLUTION NO. 269(24) OF THE TRUSTEES OF THE MOORE PUBLIC WORKS AUTHORITY (THE "AUTHORITY") AUTHORIZING AN AGREEMENT OF SUPPORT BY AND BETWEEN THE AUTHORITY AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY, PERTAINING TO THE MOORE ECONOMIC DEVELOPMENT AUTHORITY SALES TAX REVENUE NOTE, SERIES 2024.

**Trustee Griffith moved to adopt Resolution No. 269(24) of the Trustees of The Moore Public Works Authority (the "Authority") authorizing an Agreement of Support by and between the Authority and The Moore Economic Development Authority, pertaining to The Moore Economic Development Authority Sales Tax Revenue Note, Series 2024, second by Trustee Williams. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 20 being:**

CONSIDER APPROVAL OF THE BUDGETED PURCHASE OF TWO (2) BATTLE LET2 CRANE CARIER CAB AND CHASSIS (WITH CNG FUELED ENGINES), FROM HOLT TRUCK CENTER IN THE AMOUNT OF \$429,826.00 USING STATE CONTRACT NO. SW035T.

Tony Mensah, Public Works Director, stated that Agenda Items No. 20 and 21 are companion items related to the purchase of cab and chassis and bodies for two sanitation trucks.

Mayor Hamm asked when the anticipated delivery date was for the trucks. Mr. Mensah stated that estimated delivery was between 12 to 18 months.

**Trustee Hunt moved to approve the budgeted purchase of two (2) Battle LET2 Crane Carier cab and chassis (with CNG fueled engines), from Holt Truck Center in the amount of \$429,826.00 using State Contract No. SW035T, second by Trustee Williams. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 21 being:**

CONSIDER APPROVAL OF THE BUDGETED PURCHASE OF TWO (2) HEIL DPF PYTHON 33-YARD FULL EJECT STYLE REFUSE COMPACTOR BODIES FROM UNITED ENGINES IN THE AMOUNT OF \$590,000.00 USING STATE CONTRACT NO. SW197.

**Trustee Williams moved to approve the budgeted purchase of two (2) Heil DPF Python 33-yard full eject style refuse compactor bodies from United Engines in the amount of \$590,000.00 using State Contract No. SW197, second by Trustee Clark. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 22 being:**

CONSIDER APPROVAL OF A MASTER SOFTWARE SERVICES AGREEMENT AND THE BUDGETED PURCHASE OF ROUTING SOFTWARE FOR THE SANITATION DIVISION FROM RUBICON GLOBAL, LLC., IN THE AMOUNT OF \$34,578.00, USING SOURCEWELL CONTRACT NO. 020221-RUB.

Tony Mensah, Public Works Director, stated that the proposed routing software will digitize the paperwork for the sanitation division of the Public Works Department. The software will have the ability to send messages to the mechanics when something goes wrong with the sanitation truck, will provide route maps, and optimize the routes. The agreement has a five-year term with the first year being \$34,578.

Councilman Williams asked if the software communicates with the truck. Mr. Mensah stated that it has the capability of communicating with the vehicle, it will map the driver's route and note which polycarts were picked up, and which ones were missed. It will also give the driver the ability to take pictures to show if polycarts are at the curb when the driver performs his route.

Councilman Webb asked if any other communities use the software and if they had any issues with it. Mr. Mensah stated that Midwest City uses the software and appeared to have had a good experience with it. Mr. Mensah advised that staff looked at Rubicon, Routeware, and RouteSmart and felt that Rubicon met the needs of the City and offered the best price.

**Trustee Webb moved to approve a Master Software Services Agreement and the budgeted purchase of Routing Software for the Sanitation Division from Rubicon Global, LLC., in the amount of \$34,578.00, using Sourcewell Contract No. 020221-RUB, second by Trustee Williams. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:17 P.M.**

**Agenda Item Number 23 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JULY 1, 2024.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$227,323.37.

**Trustee Williams moved to approve Consent Docket Items A through B, second by Trustee Griffith. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED AT 7:19 P.M. WITH VICE-CHAIRMAN WILLIAMS PRESIDING:**

**Agenda Item Number 24 being:**

ROLL CALL

PRESENT: Griffith, Hunt, Hamm, Webb, Clark, Williams  
ABSENT: Blair

**Agenda Item Number 25 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD JUNE 17, 2024.

**Trustee Hunt moved to approve Consent Docket Item A, second by Trustee Griffith. Motion carried unanimously.**

Ayes: Griffith, Hunt, Hamm, Webb, Clark, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 26 being:**

CONSIDER ADOPTION OF RESOLUTION NO. 28(24) OF THE TRUSTEES OF THE MOORE ECONOMIC DEVELOPMENT AUTHORITY (THE "AUTHORITY") AUTHORIZING THE ISSUANCE OF ITS SALES TAX REVENUE NOTE, SERIES 2024 (MUNICIPAL CAPITAL IMPROVEMENTS PROJECT) (THE "NOTE") IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$5,090,000, FOR THE PURPOSE OF FINANCING VARIOUS MUNICIPAL CAPITAL IMPROVEMENTS INCLUDING BUT NOT LIMITED TO: (I) PURCHASING LAND, REMODEL CITY HALL, EXPANSION OF FIRE STATION NO. 1, THE PURCHASE OF AN ADDITIONAL FIRE ENGINE AND THE PURCHASE OF PROPERTY IN CLEVELAND HEIGHTS TO SERVE RESIDENTS OF THE CITY; AND (II) PAYING CERTAIN COSTS OF ISSUANCE IN CONNECTION WITH THE REFERENCED FINANCING (COLLECTIVELY, THE "PROJECT") IN THE CITY OF MOORE, OKLAHOMA; WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE NOTE TO BE SOLD ON A NEGOTIATED BASIS; RATIFYING, APPROVING AND AUTHORIZING THE EXECUTION OF OTHER DOCUMENTS RELATING TO THE TRANSACTION; AND AUTHORIZING EMPLOYMENT OF FINANCIAL ADVISOR AND BOND COUNSEL PERTAINING TO SAID FINANCING; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

**Trustee Webb moved to adopt Resolution No. 28(24) of the Trustees of The Moore Economic Development Authority (the "Authority") authorizing the issuance of its Sales Tax Revenue Note, Series 2024 (Municipal Capital Improvements Project) (the "Note") in the aggregate principal amount of not to exceed \$5,090,000, for the purpose of financing various municipal capital improvements including but not limited to: (i) purchasing land, remodel City Hall, expansion of Fire Station No. 1, the purchase of an additional fire engine and the purchase of property in Cleveland Heights to serve residents of the City; and (ii) paying certain costs of issuance in connection with the referenced financing (collectively, the "Project") in The City of Moore, Oklahoma; waiving competitive bidding and authorizing the Note to be sold on a negotiated basis; ratifying, approving and authorizing the execution of other documents relating to the transaction; and authorizing employment of Financial Advisor and Bond Counsel pertaining to said financing; and containing other provisions relating thereto, second by Trustee Clark. Motion carried unanimously.**

Ayes: Griffith, Hunt, Hamm, Webb, Clark, Williams  
Nays: None  
Absent: Blair

**THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED AT 7:21 P.M. WITH MAYOR MARK HAMM PRESIDING:**

**Agenda Item Number 27 being:**

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Tommy Lawrence, 236 NE 3<sup>rd</sup>, expressed concern with individuals who turn off Main Street onto Turner in order to avoid the railroad tracks when the train blocks the crossing. Mr. Lawrence suggested putting signage on Main Street notifying drivers that Turner is not a through street. Drivers can turn east on NE 3<sup>rd</sup> which dead ends or if drivers turn west on NE 3<sup>rd</sup> it takes them to N. Santa Fe Street and back to Main Street. He advised that he owns two six-plexes in the area and Langley Village is also located there. There are seniors who walk in the area. Mr. Lawrence also anticipated the situation to get worse when the 4<sup>th</sup> Street Underpass construction project is underway. He also mentioned that the roads need maintenance and felt that sidewalks would be beneficial to the many seniors living in the area.

Mayor Hamm requested that the City post alternate routes on the City's webpage and in the newsletter when construction begins on the 4<sup>th</sup> Street Underpass project.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Mayor Hamm stated that the July 4<sup>th</sup> events and fireworks exhibit at Buck Thomas Park went well. He expressed his appreciation to the parks and recreation staff, police, fire, management, and any other department involved in the event. He advised that the fireworks were set to the music of Toby Keith. Mayor Hamm stated that the family was in attendance and was very appreciative of the tribute to the late country music icon. Mayor Hamm announced that a free fishing clinic called Cops and Bobbers will be held at Buck Thomas Park on July 20, 2024 from 8:00 a.m. to 10:00 a.m.

Mayor Hamm stated that an OML Conference will be held in Tulsa on September 10-12, 2024 for any council member interested in attending.

Mayor Hamm advised Senator Langford visited with him and staff regarding things happening with the City of Moore and on the state and national level. Mr. Lanford stated his commitment to assist the City of Moore as much as possible.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, stated that big trash pick up is still one week out. He noted that this was a busy time of year for this service and thanked Public Works Director Tony Mensah and his staff for their hard work.

**Agenda Item Number 28 being:**

EXECUTIVE SESSION:

- A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, CONSIDER TAKING POSSIBLE ACTION REGARDING MARLENE REQUA V. CITY OF MOORE, CASE NO. CJ-2017-1261; AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE, AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).
- B) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, TAKE POSSIBLE ACTION REGARDING PENDING CLAIM BY HARRY "JAKE" KOURI IV ON BEHALF OF DEBRA WILSON AGAINST THE CITY OF MOORE; AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE, AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).
- C) CONVENE INTO EXECUTIVE SESSION

**Councilman Williams moved to convene into executive session, second by Councilwoman Griffith. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**The City Council convened into executive session at 7:33 p.m.**

D) RECONVENE FROM EXECUTIVE SESSION

PRESENT: Griffith, Hunt, Williams, Webb, Clark, Hamm  
ABSENT: Blair

**The City Council reconvened from executive session at 7:49 p.m.**

E) ACTION

A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, CONSIDER TAKING POSSIBLE ACTION REGARDING MARLENE REQUA V. CITY OF MOORE, CASE NO. CJ-2017-1261; AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE, AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

**Councilwoman Hunt moved to authorize legal counsel and staff to take action as directed in Executive Session regarding Marlene Requa V. City of Moore, Case No. CJ-2017-1261, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

B) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, TAKE POSSIBLE ACTION REGARDING PENDING CLAIM BY HARRY "JAKE" KOURI IV ON BEHALF OF DEBRA WILSON AGAINST THE CITY OF MOORE; AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE, AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

**Councilwoman Hunt moved to authorize legal counsel and staff to take action as directed in Executive Session regarding pending claim by Harry "Jake" Kouri IV on behalf of Debra Wilson against the City of Moore, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**Agenda Item Number 29 being:**

ADJOURNMENT

**Councilman Williams moved to adjourn the City Council meeting, second by Councilman Clark. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Blair

**The City Council, Moore Public Works Authority, Moore Risk Management, and Moore Economic Development Authority meetings were adjourned at 7:50 p.m.**

TRANSCRIBED BY:

\_\_\_\_\_  
RHONDA BAXTER, Executive Assistant

FOR:

\_\_\_\_\_  
ROB CLARK, MPWA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
VANESSA KEMP, City Clerk