

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
AND THE MOORE RISK MANAGEMENT BOARD  
AUGUST 5, 2024 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on August 5, 2024 at 6:30 p.m. with Vice-Chairwoman Griffith presiding.

*Adam Webb*  
*Councilman, Ward I*

*Kathy Griffith*  
*Councilwoman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Rob Clark*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Louie Williams*  
*Councilman, Ward III*

PRESENT: Blair, Hunt, Webb, Clark, Griffith

ABSENT: Williams, Hamm

STAFF MEMBERS PRESENT: Assistant City Manager, Jerry Ihler; City Attorney, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Associate Planner, Lauren Purcell; Battalion Chief Terrence Morrison; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Human Resource Director, Christine Jolly; Network Technician, Thomas Farrar; Parks and Recreation Director, Sue Wood; Police Sergeant David Dickinson; Public Affairs Director, Deidre Ebrey; Public Works Director, Tony Mensah; and Veolia Water Project Manager, Robert Pistole.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JULY 15, 2024.
- B) RECEIVE THE MINUTES OF THE REGULAR PLANNING COMMISSION MEETING HELD JUNE 11, 2024.
- C) APPROVE OF AN AMENDMENT TO THE AGREEMENT WITH THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS ("ACOG") TO CORRECT A SCRIVENER'S ERROR REGARDING THE VIN OF A RETIRED VEHICLE.
- D) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$3,371,060.44 AND APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2024-2025 IN THE AMOUNT OF \$3,858,139.21.

**Councilwoman Hunt moved to approve Consent Docket Items A-D, second by Councilman Blair. Motion carried unanimously.**

Ayes: Blair, Hunt, Webb, Clark, Griffith

Nays: None

Absent: Williams, Hamm

**Agenda Item Number 3 being:**

CONSIDER THE FINAL PLAT OF SONOMA LAKES, PHASE III, LOCATED IN THE SE/4 OF SECTION 7, T10N, R2W, BEING NORTH OF NE 12TH STREET AND WEST OF SUNNYLANE ROAD. APPLICATION BY SONOMA DEVELOPMENT GROUP, LLC/JUSTIN RHODES. (PLANNING COMMISSION RECOMMENDED APPROVAL 6-0). WARD 2.

Lauren Purcell, Associate Planner, stated that the subject site is located north of NE 12<sup>th</sup> Street and west of Sunnyslane Road. The property was rezoned to R-1 Single Family Residential and Preliminary Platted in 2012 for development of the Sonoma Lakes Addition. The proposed Final Plat of Sonoma Lakes, Phase III consists of 43 residential lots on approximately 17 acres and includes two common areas. Water and sewer are available to serve the site and access will be provided from Phase II of the addition. Ms. Purcell stated that a FEMA floodplain and floodway is located on the west side of the property. The plat includes a 50' riparian buffer along the channel that is not included in the residential lots. The development must account for the incremental increase in detention volume from the old drainage criteria to the 2021 drainage criteria. The Final Plat for Phase III varies from the approved preliminary plat by setting aside the floodplain along the west side and a 50" riparian buffer into a common area as required by the 2021 drainage criteria. Additionally, this phase is being served by two points of access to the larger addition. Ms. Purcell stated that, except for the proposed improvements over the original design, Phase 3 is in compliance with the approved preliminary plat; therefore, staff recommended approval of the item.

**Councilman Webb moved to approve the Final Plat of Sonoma Lakes, Phase III, located in the SE/4 of Section 7, T10N, R2W, being north of NE 12th Street and west of Sunnyslane Road, second by Councilman Clark. Motion carried unanimously.**

Ayes: Blair, Hunt, Webb, Clark, Griffith  
Nays: None  
Absent: Williams, Hamm

Councilman Blair name was inadvertently omitted from the roll call on the vote.

**Agenda Item Number 4 being:**

CONSIDER A CONTRACT WITH DPM GROUP, LLC FOR THE PRINTING, STUFFING AND MAILING OF CITY UTILITY BILLS FOR THE PERIOD AUGUST 5, 2024 THROUGH JULY 31, 2025.

John Parker, Finance Director, stated that the proposed contract was for the printing and mailing of the City's utility bills. Mr. Parker advised that the City has been utilizing Presort First Class for this service. Due to an anticipated 30% increase staff solicited quotes and found that DPM Group's quote was 30% less than Presort. Staff recommended approval of the proposed contract.

**Councilwoman Hunt moved approve a contract with DPM Group, LLC for the printing, stuffing and mailing of City utility bills for the period August 5, 2024 through July 31, 2025, second by Councilman Clark. Motion carried unanimously.**

Ayes: Blair, Hunt, Webb, Clark, Griffith  
Nays: None  
Absent: Williams, Hamm

**Agenda Item Number 5 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF FIVE (5) WAVETRONIX RADAR DETECTION SYSTEMS FOR TRAFFIC SIGNALS FROM WAVETRONIX LLC IN THE AMOUNT OF \$303,050.00 AS A SOLE SOURCE PROVIDER.

Tony Mensah, Public Works Director, stated the proposed purchase was a continuation of a plan to replace the loops and video equipment at certain intersections with radar detection systems. This is due to loops being cut during maintenance and poor video footage caused from the sun's glare.

**Councilman Webb moved to authorize the budgeted purchase of five (5) Wavetronix radar detection systems for traffic signals from Wavetronix LLC in the amount of \$303,050.00 as a sole source provider, second by Councilman Blair. Motion carried unanimously.**

Ayes: Blair, Hunt, Webb, Clark, Griffith  
Nays: None  
Absent: Williams, Hamm

**Agenda Item Number 6 being:**

CONSIDER APPROVAL OF AN AGREEMENT WITH PINNACLE CONSULTING MANAGEMENT GROUP, INC. IN THE AMOUNT OF \$62,250 FOR RIGHT-OF-WAY ACQUISITION SERVICES FOR THE S. TELEPHONE ROAD RECONSTRUCTION PROJECT FROM SW 34TH STREET SOUTH TO THE MOORE CITY LIMITS.

Jerry Ihler, Assistant City Manager, stated that the Oklahoma Turnpike Authority ("OTA") advised staff that the I-44 to I-35 east-west connector project is a high priority and they will be moving quickly with anticipated detours and improvements at Indian Hills Road. The OTA suggested the City proceed as soon as possible with a project with the City of Norman for the reconstruction and widening of S. Telephone Road from SW 34<sup>th</sup> Street south to the Moore city limit line to accommodate additional traffic from the detour. Mr. Ihler indicated that plans for the project are 90% complete and staff recommends approval of the contract with Pinnacle Consulting Management Group, Inc. to begin right-of-way acquisition and utility relocations.

**Councilman Clark moved to approve an agreement with Pinnacle Consulting Management Group, Inc. in the amount of \$62,250 for right-of-way acquisition services for the S. Telephone Road Reconstruction Project from SW 34th Street south to the Moore city limits, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Webb, Clark, Griffith  
Nays: None  
Absent: Williams, Hamm

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:38 P.M.**

**Agenda Item Number 7 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JULY 15, 2024.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$3,772,832.81 AND APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2024-2025 IN THE AMOUNT OF \$916,983.26.

**Trustee Blair moved to approve Consent Docket Items A-B, second by Trustee Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Webb, Clark, Griffith  
Nays: None  
Absent: Williams, Hamm

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:39 P.M.**

**Agenda Item Number 8 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JULY 15, 2024.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$357,494.73.

**Trustee Blair to approve Consent Docket Items No. A-B, second by Trustee Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Webb, Clark, Griffith  
Nays: None  
Absent: Williams, Hamm

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR MARK HAMM PRESIDING AT 6:39 P.M.**

**Agenda Item Number 9 being:**

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Chelsie McClain, 2945 Woodlawn Drive, appeared along with her young daughter Harper McClain to urge the City Council to bring the question of allowing backyard chickens to a vote.

Jordan Hodgden, 126 Platt Lane, asked for an update on when the City Council will vote on the issue of allowing backyard chickens. Ms. Hogden stated that she is putting together a petition and asked the City Council how many citizens they would like to see in favor of allowing backyard chickens before considering a yes vote. Councilwoman Hunt advised that staff was preparing an ordinance for Council's consideration.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Blair announced that after 15 years of serving on the City Council he was resigning his position at the end of the meeting. He stated that it was an honor and privilege to serve the community and the citizens of Ward 3. He enjoyed serving with the current council members and those he served with previously. Councilman Blair indicated that he was extremely proud of the things that the City Council had accomplished and was excited to see the great things Council will do for the community moving forward. The City Council thanked Councilman Blair for his service.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Jerry Ihler, Assistant City Manager, stated that staff enjoyed working with Councilman Blair over the years and he expressed appreciation for what he has done for the community. Councilman Blair commented that the Council was able to accomplish what they have due to the incredible support of staff.

**Agenda Item Number 10 being:**

EXECUTIVE SESSION:

A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, CONSIDER TAKING POSSIBLE ACTION REGARDING PENDING CASE NO. CJ-2023-119 FILED IN CLEVELAND COUNTY BY THERESA MANNING AGAINST THE CITY OF MOORE; AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

B) CONVENE INTO EXECUTIVE SESSION

**Councilman Blair moved to convene into executive session, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Webb, Clark, Griffith  
Nays: None  
Absent: Williams, Hamm

**The City Council convened into executive session at 6:50 p.m.**

C) RECONVENE FROM EXECUTIVE SESSION

PRESENT: Blair, Hunt, Webb, Clark, Griffith  
ABSENT: Williams, Hamm

**The City Council reconvened from executive session at 7:12 p.m.**

D) ACTION

A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, CONSIDER TAKING POSSIBLE ACTION REGARDING PENDING CASE NO. CJ-2023-119 FILED IN CLEVELAND COUNTY BY THERESA MANNING AGAINST THE CITY OF MOORE; AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

**Councilwoman Hunt moved to direct staff to proceed as directed in executive session regarding pending Case No. CJ-2023-119, second by Councilman Blair. Motion carried unanimously.**

Ayes: Blair, Hunt, Webb, Clark, Griffith  
Nays: None  
Absent: Williams, Hamm

**Agenda Item Number 11 being:**

ADJOURNMENT

**Councilman Blair moved to adjourn the City Council meeting, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Webb, Clark, Griffith  
Nays: None  
Absent: Williams, Hamm

**The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 7:13 p.m.**

TRANSCRIBED BY:

\_\_\_\_\_  
RHONDA BAXTER, Executive Assistant

FOR:

\_\_\_\_\_  
ROB CLARK, MPWA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
VANESSA KEMP, City Clerk