

**MINUTES OF A REGULAR MEETING
OF THE CITY OF MOORE PARKS BOARD
August 6th, 2024 -6:00 PM**

The Parks Board of the City of Moore met in regular session, 700 S. Broadway, Moore, Oklahoma on August 6th, 2024 at 6:00 p.m. with Chairman Sid Porter presiding. The following members were present:

Charles Payne
Eddie Vickers

Sid Porter
Kelley Mattocks

ABSENT: Janie Milum, Robert Washington

STAFF MEMBERS PRESENT: Parks and Recreation Director, Sue Wood; Parks and Recreation Assistant Director Whitney Wathen; Assistant City Manager, Deidre Ebrey; and Administrative Assistant, Rita Chadrick.

Agenda Item Number 1 being:

- ROLL CALL; (listed above).

Agenda Item Number 2 being:

RECEIVE AND APPROVE THE MINUTES FROM THE REGULAR MEETING HELD MAY 7th, 2024

Vice Chairman Payne motioned to approve the minutes from the regular meeting held May 7th, 2024; second by Board Member Vickers. Motion passed unanimously.

Ayes: Payne, Porter, Mattocks, Vickers

Nays: None

Absent: Milum, Washington

Agenda Item Number 3 being:

REVIEW OF MOORE GIRLS SOFTBALL ASSOCIATION

Sue Wood, Parks and Recreation Director, stated that she is concerned with some of the behavior of the Moore Girls Softball Association coordinator, Wes Williams, specifically problems getting information from them that is required per the agreement such as their 501(c)(3) status, their profit/loss reports and submitting 1099s.

Sue presented documents showing that Parks and Recreation tried to contact Wes in numerous ways and times regarding these issues; he was also asked to be present at this meeting due to the board having some questions for him regarding these items but he is not in attendance.

Secretary Mattocks asked if there is an in-house process to conduct an audit prior to this getting so far out of line. There has been several times that recommendations have come for us to authorize the extension of their lease and we did so in good faith, but now we find out that we have organizations that are years out of compliance. For the City's and the association's benefit there should be some kind of internal auditing process to make sure that they're up to date and current with the people that they're representing; someone who will be held accountable.

Chairman Porter asked if the issue is with a certain form that hasn't been filed. Sue responded that it's the 501(c)(3) that is being investigated. Chairman Porter asked if the other associations are up to date on their 501(c)(3). Whitney Wathen, Assistant Parks and Recreation Director, responded that the other associations either have their 501(c)(3) status or are in the process of getting it; all softball has to do is submit documentation that they're in the process of getting it.

Vice Chairman Payne noted that their 990 is dated 2015. Sue responded that we're just not getting the information from them. Board Member Vickers added that the federal document being from 2015 should have been brought to the board's attention before 2024 and the city and parks directors during this time period should have been notified; the city needs to do a better job on finding these things out.

Sue responded that Whitney has put together a form detailing the items needed from the associations as per the agreement and Holly Hackett, Sports Coordinator, will get these to the associations. Sue added that softball has been asked numerous times about submitting 1099s for their umpires and they have had full knowledge that we would be working with them to ensure that everything is done. Umpires for baseball that also umpire for softball asked about the why there are two different procedures when they have to fill out a 1099 for baseball but not for softball.

Vice Chairman Payne commented that there could be ramifications by the IRS if those 1099s aren't filed. Sue noted that it's their association that is not complying with the agreement and that is their responsibility; the only thing we can do is to not renew an agreement with them.

Secretary Mattocks asked if there is a means for immediate revocation of the lease agreement based on softball's non-compliance. Sue responded that it is a decision to be made by the Parks and Recreation Department and the Parks Board as to whether we want to interrupt the league because the association is not following through with the conditions of the agreement, which we can do.

Chairman Porter noted that he hasn't heard any complaints even though some of their tournaments were slow to make. Kacee responded that it was the MYBA board's decision on sanctioning; they elected to stay USSSA sanctioned. As a baseball coach I like USSSA because everything is black and white, but as a ballpark if you're tied to one sanctioning body anybody that's tied to that sanctioning body can play elsewhere and then you don't have anywhere else to draw from. Once we switched to non-sanctioned our first tournament had 53 teams and our second had 66; that was a good way to end the season.

Board Member Vickers commented that MYBA has worked hard to get back on track and thanked Kacee for his hard work. Secretary Mattocks noted the positive feedback she has been hearing and commended Kaycee for that. Chairman Porter thanked Kacee for the update.

(B) ITEMS FROM THE PARK BOARD

Secretary Mattocks stated that she and Board Member Vickers met with Amy Holland, a candidate for the Ward 2 Parks Board vacancy; Amy has a background in childcare and is the director of a childcare center. Board Member Vickers added that Amy would be an asset to the board due to her background working with younger children and their activities, which is something we don't usually deal with. Secretary Mattocks asked about making the recommendation to City Council to appoint Amy to the Parks Board. Sue responded that she was thinking of making it an agenda item for the next Parks Board meeting. Deidre suggested talking to the City Attorney about the vetting process and said that whichever way is decided upon, from then on. Board Member Vickers stated that he liked the process of current Parks Board members interviewing candidates for the board and making a recommendation instead of City Council just picking a person. Deidre noted that City Council would still have to approve whomever the Parks Board recommends, but the Parks Board can set up its own procedures for selecting a candidate.

Secretary Mattocks asked about the possibility of attending board meetings via Zoom or other means if not able to make it in person as that would help in having a quorum sometimes. Sue said she would look into it and get back to her.

Agenda Item Number 6 being:

REPORTS

Sue introduced Deidre Ebrey as the new Assistant City Manager and added that she is also over the following departments: Parks and Recreation, Information Technology and Human Resources.

Agenda Item Number 7 being:

ADJOURNMENT

Board Member Vickers motioned to adjourn the regular meeting of the Moore Parks Board; second by Secretary Mattocks. Motion passed unanimously.

Ayes: Payne, Porter, Mattocks, Vickers

Nays: None

Absent: Milum, Washington

The Moore Parks Board meeting adjourned at 6:24 p.m.

RECORDED/TRANSCRIBED BY:

RITA CHADRICK, Parks and Recreation Administrative Assistant

FOR:

KELLEY MATTOCKS, Secretary

These minutes passed and approved as noted this ____ day of _____, 2024.